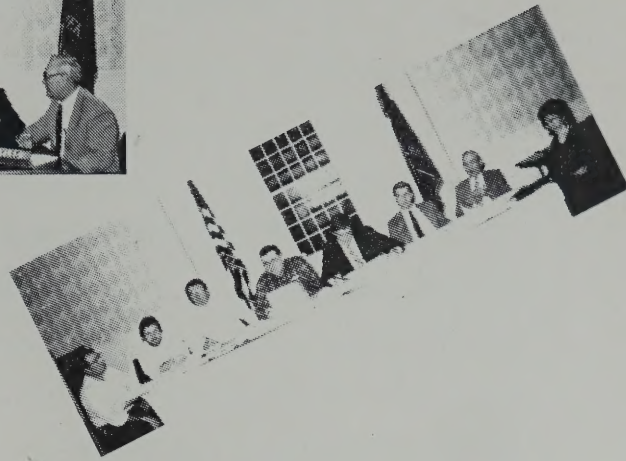
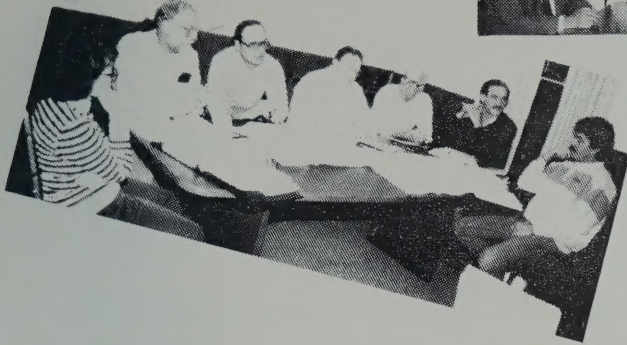


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1988 ANNUAL REPORTS



TOWN OF WINDHAM, NEW HAMPSHIRE



WINDHAM TELEPHONE DIRECTORY

FIRE DEPARTMENT - Emergency	432-5367
Other Business.....	434-4907
AMBULANCE SERVICE	432-5367
POLICE DEPARTMENT - EMERGENCY	432-2278
Other Business.....	434-5577
Tax Collector	432-7731
Selectmen's Office	432-7732
Town Administrator	434-7530
Assessor's Office	434-7530
Town Clerk	434-5075
Building Inspector-Health Officer	432-3806
Road Agent, Robert Devlin	432-8415
Town Library	432-7154
Windham Post Office	898-7491
Windham Cable TV-WCTV-51	434-0300
Center School	432-7312
Golden Brook School	898-9586
Windham Middle School	893-2636
Pinkerton Academy	432-2588
Superintendent of Schools	635-2101
HOSPITALS:	
Bon Secours, Methuen.....	(508) 687-0151
Lawrence General.....	(508) 683-4000
Parkland Medical Center, Derry	432-1500
Elliot, Manchester.....	669-5300
Memorial, Nashua	883-5521
St. Joseph's, Nashua	882-3000
Lowell General	(508) 454-0411
N.H. STATE POLICE (Toll Free)	1-800-852-3411
POISON CENTER, Hanover, N.H.	1-800-562-8236

The Town Report cover is representative of the many persons, both elected and volunteer, who tirelessly serve the Town of Windham with commitment for the benefit of the entire community. In honor of their efforts, we are proud to dedicate the 1988 Annual Town Report to all town officials, boards, commissions and committees.



ANNUAL REPORTS

of the

OFFICERS, TRUSTEES, AGENTS AND COMMITTEES

of the

TOWN OF WINDHAM

NEW HAMPSHIRE

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Board Agent

ROBERT E. DEVLIN - 1980

Supervisor of the Clerk

DEBORAH A. DEVLIN - 1980

Supervisor of the Clerk

DEBORAH A. DEVLIN - 1980

Supervisor of the Clerk

DEBORAH A. DEVLIN - 1980

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Supervisor of the Clerk

DEBORAH A. DEVLIN - 1980

Supervisor of the Clerk

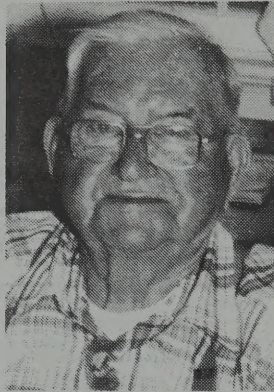
DEBORAH A. DEVLIN - 1980

Although Dick did not serve in William until his retirement some 15 years ago, he was a part of the town's history for over 30 years. His dedication and service to the town of Nation was a constant throughout the years. Dick served as the Supervisor of the Clerk and as an interim Building Inspector on several occasions.

Building Supervisor and Health Officer

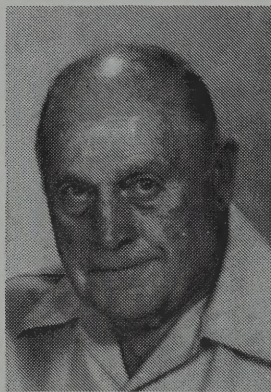
DEBORAH A. DEVLIN - 1980

IN MEMORIAM



MERTON A. WEBBER

Merton A. Webber, 90, was a life-long resident of Windham. Mr. Webber died on December 19, 1988 in the homestead on Haverhill Road where he was born. His dedicated and distinguished service to the Town of Windham began in 1924 when he was elected a Trustee of the Trust Funds; a position he held until retirement in 1988. Other town offices held by Mr. Webber during the past 64 years included: Town Moderator, School District Moderator, Supervisor of the Checklist, Road Agent, and Forest Fire Warden.



FRANCIS "DICK" ZINS

Francis "Dick" Zins, 80, established his roots in Windham when his parents moved here in the 1920's. Although Dick did not settle in Windham until his retirement some 15 years ago, he was a part-time resident for over 30 years. Using his expertise as a carpenter, he devoted many hours of volunteer work on town projects such as the Fire Station and old Police Station throughout the years. Dick served the town from 1978 to 1984 as a member of the Board of Adjustment, and as interim Building Inspector on several occasions.

TOWN OFFICERS FOR THE YEAR 1988

Moderator

EDWARD N. HERBERT - 1991

Town Clerk

JOAN C. TUCK - 1991

Selectmen

ELIZABETH A. DUNN, Chairman - 1990

ALFRED E. SEIFERT - 1989

DANIEL J. QUINLAN (Appointed)

PETER G. CHULACK, SR. - 1990 (Resigned)

FREDERIC H. NOYLES - 1991

GALEN A. STEARNS - 1991

Town Administrator

DAVID SULLIVAN

Tax Collector

SANDRA M. CHAMPAGNE - 1991

Treasurer

SHERBURNE F. MACE - 1991

Town Assessor

DONALD W. DOLLARD

Road Agent

ROBERT E. DEVLIN - 1989

Supervisors of the Checklist

BERNICE H. STURTEVANT, Chairman - 1994

ANNABEL E. LOTHROP - 1990 (Resigned)

ROBERT A. SKINNER (Appointed)

MYRNA M. VAUGHAN - 1992

Trustees of Trust Funds

BARBARA E. ROOT - 1989

MARY T. JOHNSON - 1990

SHIRLEY A. BEAULIEU - 1991

Representatives to the General Court

PATRICIA M. SKINNER

ADA L. MACE

ARTHUR P. KLEMM, JR.

Chief of Police

NORMAN J. CRAWFORD

Chief of Fire Department and Forest Fire Warden

STANLEY J. MACKEY

Code Enforcement Administrator

FRANCIS J. KEEFE

Building Inspector and Health Officer

BRUCE A. FLANDERS

Superintendent of Disposal Site
WAYNE K. HOLM

Animal Control Officer
ALFRED E. SEIFERT

Deputy Animal Control Officer
CHARLES J. BUTTERFIELD

Librarian
CARL S. HEIDENBLAD

Town Surveyor
ROBERT W. THORNDIKE

Planning Board
ROBERT HOHENBERGER, Chairman - 1991

THOMAS CASE - 1989
DENNIS BALKE - 1989
NICHOLAS HATZOS - 1990
ALAN DOAK - 1991

JOHN ALOSSO - 1991
FREDERIC H. NOYLES - Selectman
FRANCES COATE, Alternate - 1990
THOMAS LUSTENBERGER, Alternate - 1990

PETER DONAHUE, Alternate - 1991

Board of Adjustment
EDWARD MILAN, Chairman - 1989

THOMAS H. GROETZINGER - 1989
CHARLES LANGENBERGER - 1990
COLETTE LAPLUME - 1991

MATTHEW MCCABE - 1991
DONNA SMITH, Alternate
EDWARD GOUCHER, Alternate

DENNIS ANDERSON, Alternate

Conservation Commission
NANCY D. JOHNSON, Chairman - 1990

RUSSELL J. WILDER, Vice-Chairman - 1989
CHARLENE CUNNIFFE - 1989
ANDRE W. DUFOUR - 1989 (Resigned)
WAYNE MORRIS (Appointed) - 1989

DAVID LUCIANO - 1990
PAUL SUTTON - 1991
PAMELA SKINNER - 1991
GERALD CAPRON, Alternate - 1989

BERNARD ROUILLARD, Alternate - 1991

Trustees of Library
FRANCIS TRAYNOR, Chairman - 1989

WENDY DENNEEN - 1989
PATRICIA SKINNER - 1990
ELAINE RIZZO - 1990

NANCY WARENDA - 1991
DANIEL QUINLAN - 1991 (Resigned)
MURRAY LEVIN (Appointed)

Trustees of Cemetery
DENNIS ROOT, Chairman - 1990

GALEN STEARNS - 1989

JANE DAY - 1991

Recreation Committee
MAUREEN KINGSLEY & SUSAN STARK, Co-Chairmen

MARGARET A. CASE
MAUREEN DIXON
NANCY EISAMAN

JUDY POIRIER
MICHAEL SORTER
GAIL WEBSTER

Historic District Commission

MARION DINSMORE (1991) & PATRICIA SKINNER (1990), Co-chairmen
GEORGE DINSMORE, JR. - 1989 CATHERINE WALLACE - 1990
ELIZABETH A. DUNN, Selectman

Historical Committee

MARION DINSMORE & PATRICIA SKINNER, Co-Chairmen
PETER GRIFFIN, Secretary ELIZABETH DUNN
KENNETH ARNDT MARY GWOSCH
WAYNE BAILEY MURIEL LESSARD
RAYMOND BARLOW CAROL PYNN
GEORGE DINSMORE, JR. CAROLYN WEBBER

Windham Community Council for the Elderly

REP. PATRICIA SKINNER, Chairman
LOUISE LYNCH, Senior Citizen President MARY KANE
ELIZABETH DUNN, Selectman CHELL SWANSON
ALBERT FEELEY MARY WALLACE

Cable TV Advisory Board

CHRISTOPHER GRECO, Chairman (Resigned)
JOHN BARRY CHARLES LANGENBERGER (Resigned)
MARGARET CASE PATRICIA SKINNER
BARBARA COISH ROBERT SMITH (Resigned)
ROBERT COOLE CHELL SWANSON
DANIEL DUNN NANCY WAREDA
VINCENT FROIO ALFRED SEIFERT, Selectman

Representative to Southern Rockingham County Planning Commission

JOHN ALOSSO

The SELECTMEN will meet every week on Monday evenings at 7:30 pm at the Town Hall; bi-weekly meetings may be held at the discretion of the Board. Persons interested in meeting with the Selectmen on Monday evenings are requested to contact the Town Administrator at 434-7530 for an appointment.

The PLANNING BOARD will meet the Second and Fourth Wednesday of each month at the Building Department, 4 North Lowell Road, at 8 pm. Persons interested in meeting with the Board should contact the Planning Board Secretary at 432-3806 to be placed on the agenda.

The BOARD OF ADJUSTMENT will meet the First and Third Monday of each month at the Building Department, 4 North Lowell Road, at 7:30 pm.

The CONSERVATION COMMISSION will meet the Third Thursday of each month at the Building Department, 4 North Lowell Road, at 8 pm.

EXEMPTION FILLING DEADLINE - APRIL 15

All applications for VETERAN'S exemptions, ELDERLY exemptions, BLIND exemptions, and CURRENT USE TAXATION must be filed with the Board of Selectmen on or before April 15. Forms are available at the Selectmen's Office for eligible persons who do not have a permanent application on file.

MINUTES OF 1988 TOWN MEETING

The Annual Town and School meeting of the Town of Windham, N.H. was called to order by Town and School Moderator Edward N. Herbert at 10:00 AM in the forenoon. Ballots were opened by Town Clerk Joan C. Tuck and counted by Ballot Clerks. There were 4,183 names on the checklist.

Motion made by Henry LaBranche, seconded by Betty Dunn to dispense with the reading of Petition and Amendment Articles. Voted in the affirmative.

School warrant read. Rest of Town Warrant to be taken up on Friday, March 11th and school portion on Tuesday, March 15th.

Polls to remain open until 8:00 PM. Absentee ballots would be presented at 3:00 PM.

Present at the opening of polls were - Moderator Herbert, Town Clerk Tuck, Supervisors/Checklist, Ballot Clerks, Superintendent LaBranche and Selectwoman Dunn.

Total Ballots Cast 1,091

The following officers were elected and duly sworn in:

For SELECTMEN for Three Years:

Andre Dufour	493 Votes
*Frederic Noyles	765 Votes
*Galen Stearns	672 Votes

For MODERATOR for Two Years:

*Edward Herbert	962 Votes
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For TOWN CLERK for Three Years:

*Joan C. Tuck	919 Votes
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For TAX COLLECTOR for Three Years:

*Sandra Champagne	978 Votes
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For TOWN TREASURER for Three Years:

*Sherburne Mace	319 Votes (Write In)
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For SUPERVISOR/CHECKLIST for Six Years:

*Bernice Sturtevant	916 Votes
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For TRUSTEE/TRUST FUNDS for Three Years:

*Shirley Beaulieu	16 Votes (Write In)
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For CEMETERY TRUSTEE for Three Years:

*Jane Day	873 Votes
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For LIBRARY TRUSTEE for Three Years:

Murray Levin, M.D.	488 Votes
*Daniel Quinlan	632 Votes
*Nancy Warenda	568 Votes

For SCHOOL BOARD MEMBER for Three Years:	
*Neil Gallagher	167 Votes
For SCHOOL CLERK for One Year:	
*Alice Tripp	902 Votes
For SCHOOL TREASURER for One Year:	
*Rosa Boda	931 Votes
For SCHOOL MODERATOR for One Year:	
*Edward Herbert	933 Votes

Amendments to Land Use Regulations and Zoning Ordinance and Zoning District Map of the Town of Windham, N.H.

PETITION #1 - Recommended by Planning Board - YES 461	NO 544
PETITION #2 - Recommended by Planning Board - YES 331	NO 680
PETITION #3 - Recommended by Planning Board - YES 548	NO 443
PETITION #4 - Recommended by Planning Board - YES 536	NO 448
PETITION #5 - Recommended by Planning Board - YES 539	NO 448
PETITION #6 - Recommended by Planning Board - YES 433	NO 657

Amendments proposed by the Planning Board:

AMENDMENT #1 - YES 727	NO 237
AMENDMENT #2 - YES 785	NO 194
AMENDMENT #3 - YES 509	NO 416

Meeting recessed until Friday, March 11th at 7:30 PM at Center School to transact all other business for the Town and 7:30 PM, Tuesday, March 15th at Center School for the School District.

Respectfully submitted,

JOAN C. TUCK
Town Clerk

*Duly Sworn In

**TOWN MEETING
MARCH 11,12, 1988**

Business portion of Town Meeting was called to order by Moderator Herbert at 7:30 PM. Invocation offered by Frank Traynor; Salute to the flag by Police Chief Crawford.

Moderator indicated meeting to recess at 11:30 PM and reconvene at 9:30 AM. Motion made and seconded to allow non voters to remain, but not to participate in discussions or vote. Voted in the affirmative.

Motion made and seconded any article brought before meeting this evening could not be reconsidered tomorrow. Voted in the affirmative.

Article #4. Motion made by P. Skinner, seconded by M. Case "To hear the report of auditors, agents and other committees heretofore chosen and pass any votes relating thereto." Voted in the affirmative.

Article #5. Motion made by R. Hohenberger, seconded by M. Case, "To see if the Town will authorize the Selectmen and Treasurer to borrow money in anticipation of taxes." Voted in the affirmative.

Article #6. Motion made by M. Case, seconded by R. Skinner as follows: BY PETITION OF Frederic H. Noyles and others. "Shall we adopt the provisions of RSA 80:58-86 for a real estate tax lien procedure? These statutes provide that tax sales to private individuals for nonpayment of property taxes on real estate are replaced with a real estate tax lien procedure under which only a municipality or county where the property is located or the state may acquire a tax lien against land and buildings for unpaid taxes." Recommended by Board of Selectmen and Tax Collector. Paper Ballot. YES 163 NO 6. Voted in the affirmative.

Article #7. Motion made by M. Case, seconded by T. Case to accept article as printed in last year's town report as follows: "To see if the Town will vote to authorize the Selectmen to transfer tax liens and convey property acquired by the Town by Tax Collector's deed by public auction or advertised sealed bid. Prior written approval by Planning Board and Conservation Committee to be required."

Question moved and seconded. HAND COUNT YES 67 NO 107

AMENDMENT - Motion made by R. Ashburn, seconded by several "To accept article as written."

Question moved and seconded. Voted in the affirmative as amended.

Article #8. Motion made by R. Skinner, seconded by several to raise and appropriate the sum of \$8,100.00 for Town Officers' Salaries. Voted in the affirmative.

Article #9. Motion made by R. Hohenberger, seconded by several to raise and appropriate the sum of \$77,828.00 for Town Officers' Expenses.

AMENDMENT - Motion made by R. Skinner, seconded by M. Case to raise and appropriate the sum of \$91,828.00 for Town Officers' Expenses.

Question moved and seconded. Amendment voted in the affirmative.

Motion made by L. Bailey, seconded by R. Hohenberger to RECONSIDER Art. #9. Motion DEFEATED.

Motion made by P. Coluntuano, seconded by J. Ruggiero to bring up Art. #52 next. Voted in the affirmative.

Article #52. Motion made by P. Skinner, seconded by R. Skinner "To see if the Town will vote to raise and appropriate the sum of \$250,000.00 to the Land Acquisition Fund as authorized by RSA 36-A:5 and authorize the Selectmen to accept private donations of land, interest in land or money to be deposited into the Land Acquisition Fund for the purposes of contributing to the local matching portion required for acquiring conservation land or interest in land and other costs associated therewith for permanent conservation use under the N.H. Land Conservation Investment Program (LCIP) RSA 221-A, and authorize the Selectmen to apply for and accept the state matching funds under the LCIP for the purposes of acquisition of the fee or lesser interest in conservation land. Said appropriated and/or donated funds and state matching funds may be expended by majority vote of the Conservation Commission, with the approval of the Selectmen."

After a very, very lengthy discussion, motion made and seconded to move the question.

Motion made by J. Ruggiero, seconded by P. Coluntuano to DISMISS Article #52. Question moved and seconded. HAND COUNT YES 78 NO 98. Motion to DISMISS DEFEATED.

Motion made by P. Sutton, seconded by M. Case to accept Art. #52 as written. Question moved and seconded. Moving the question was DEFEATED.

AMENDMENT - Motion made by R. Skinner, seconded by F. Wheeler to accept Art. #52 as written with the stipulation "The appropriation is contingent upon the receipt of the matching state grant from LCIP." Question moved and seconded. Voted in the affirmative.

AMENDMENT TO AMENDMENT - Motion made by J. Ruggiero, seconded by P. Coluntuano to raise and appropriate the sum of \$25,000.00 for Art. #52. Question moved and seconded.

Motion made by R. Hohenberger, seconded by all to DISMISS AMENDMENT TO AMENDMENT. Voted in the affirmative.

Motion made by R. Skinner, seconded by P. Skinner to accept Art. #52 as AMENDED.
Paper Ballot YES 116 NO 93

Motion made by R. Hohenberger, seconded by T. Case to RECONSIDER Art. #52. Question moved and seconded. RECONSIDERATION WAS DEFEATED.

Meeting was recessed for the purpose of presenting awards to Merton Webber for his outstanding years of dedication and devotion to the Town of Windham. Due to illness, Merton was unable to accept his awards in person. Standing in for the man of the hour was his lovely wife Maria who accepted the honor for Merton with elegant grace and humility. A standing ovation was given a man who will always be favored in the hearts of his fellow townspeople.

Article #10. Motion made by R. Skinner, seconded by L. Lynch "To see if the Town will vote to raise and appropriate the sum of \$44,202.00 for Town Clerk's Expenses." Voted in the affirmative.

Article #11. Motion made by R. Skinner, seconded by several "To see if the Town will vote to raise and appropriate the sum of \$28,520.00 for Tax Collector's Expenses." Voted in the affirmative.

Article #12. Motion made by P. Skinner, seconded by F. Traynor "To see if the Town will vote to raise and appropriate the sum of \$12,387.00 for Election and Registration." Voted in the affirmative.

Article #13. Motion made by R. Skinner, seconded by T. Case to dispense with the reading and accept as printed.

AMENDMENT - Motion made by M. Case, seconded by several "To accept Art. #13 as printed and include after the word "TRUSTEE" in the first sentence. "To supercede all previous rules and regulation of cemetery trustees." Voted in the affirmative.

Article #14. Motion made by R. Skinner, seconded by T. Case to dispense with the reading and accept as printed.

AMENDMENT - Motion made by M. Case, seconded by T. Case to ELIMINATE IV - 4 in its entirety. Question moved and seconded. Voted in the affirmative.

AMENDMENT - Motion made by R. Guyre, seconded by R. Hohenberger "To add to section III - #4 unless approved by Cemetery Trustees." Question moved and seconded. Voted in the affirmative as amended.

Motion made by D. Quinlan, seconded by T. Case to RECONSIDER Art. #14. Question moved and seconded. RECONSIDERATION DEFEATED.

Article #15. Motion made by M. Case, seconded by T. Case "To see if the Town will vote to raise and appropriate the sum of \$25,000.00 for Cemeteries." Voted in the affirmative.

Article #16. Motion made by T. Case, seconded by G. Grenier "To see if the Town will vote to raise and appropriate the sum of \$25,000.00 for Cemeteries." Voted in the Affirmative.

Motion made by T. Case, seconded by G. Grenier to RECONSIDER Art. #16. RECONSIDERATION WAS DEFEATED.

Motion made by J. Lee, seconded by all to RECESS until 9:00 AM Friday morning. Voted in the affirmative.

Meeting was reconvened at 9:00 AM by Moderator Herbert.

Article #17. Explanation given by E. Goucher, Bldg. Needs Comm. Motion made by M. Case, seconded by G. Grenier "To see if the Town will vote to raise and appropriate the sum of \$95,000.00 for Phase 1 of proposed renovations to the Town Hall to include, but not be limited to, the following: engineering/architecture for entire project, elevator accessibility, handicap accessible bathrooms, and new safe room; and to authorize the Selectmen to take any other action relative thereto." Voted in the affirmative.

Motion made by M. Case, seconded by L. Bushey to RECONSIDER Art. #17. RECONSIDERATION DEFEATED.

Article #18. Motion made by R. Skinner, seconded by N. Hatzos "To see if the Town will vote to raise and appropriate the sum of \$40,891.00 for General Government Buildings." Voted in the affirmative.

Article #19. Motion made by P. Skinner, seconded by B. Hatzos "To see if the Town will vote to raise and appropriate the sum of \$33,668.00 for the Assessing Department." Voted in the affirmative.

Article #20. Motion made by M. Case, seconded by B. Hatzos "To see if the Town will vote to raise and appropriate the sum of \$15,946.00 for Planning and Zoning." Voted in the affirmative.

Article #21. Motion made by P. Skinner, seconded by E. Goucher "To see if the Town will vote to authorize the Selectmen to appoint a third Alternate to the Zoning Board of Adjustment. This is a volunteer position." Voted in the affirmative.

Article #22. Motion made by R. Ashburn, seconded by E. Goucher "To see if the Town will vote to raise and appropriate the sum of \$6,700.00 for the Board of Adjustment." Voted in the affirmative.

Article #23. Motion made by R. Skinner, seconded by M. Case "To see if the Town will vote to raise and appropriate the sum of \$16,900.00 for the Searles Building." Voted in the affirmative.

Article #24. Motion made by P. Skinner, seconded by D. Balke, "To see if the Town will vote to raise and appropriate the sum of \$32,000.00 for Legal Expenses." Voted in the affirmative.

Article #25. Motion made by M. Case, seconded by H. LaBranche, "To see if the Town will vote to raise and appropriate the sum of \$25,000.00 for Contracted Police Services." Voted in the affirmative.

Article #26. Motion made by R. Skinner, seconded by T. McPherson, "To see if the Town will vote to raise and appropriate the sum of \$12,000.00, such sum representing the cost of those increased economic benefits for members of the Windham Police Department to which they are entitled under the terms of the Collective Bargaining Agreement entered into by the Selectmen and AFSCME Local Union No. 1801." Voted in the affirmative.

Article #27. Motion made by R. Skinner, seconded by M. Case, "To see if the Town will vote to raise and appropriate the sum of \$500,690.00 for the Police Department." Voted in the affirmative.

Article #28. Motion made by R. Skinner, seconded by B. Hatzos, "To see if the Town will vote to raise and appropriate the sum of \$117,815.00 for Dispatching." Voted in the affirmative.

Article #29. Motion made by H. LaBranche, seconded by M. Case "To see if the Town will vote to raise and appropriate the sum of \$443,524.00 for the Fire Department."

AMENDMENT - Motion made by R. Hoegen, seconded by Chief Crawford "To see if the Town will vote to raise and appropriate the sum of \$458,524.00 for the Fire Department."

Question moved and seconded. HAND COUNT YES 47, NO 50 Amendment DEFEATED. Voted in the affirmative on main motion.

Article #30. Motion made by R. Skinner, seconded by G. Grenier "To see if the Town will vote to raise and appropriate the sum of \$500.00 for Civil Defense." Voted in the affirmative.

Article #31. Motion made by R. Skinner, seconded by E. Goucher "To see if the Town will vote to raise and appropriate the sum of \$90,928.00 for the Building Department." Voted in the affirmative.

Article #32. Motion made by M. Case, seconded by E. Goucher, "BY PETITION of Andre W. Dufour and others, "To see if, in accordance with RSA 231:64 the Town will vote to instruct the Selectmen to appoint an expert highway agent who, under the direction of selectmen, shall have the same power to perform the same duties as a highway agent elected by the town. This shall take effect at the end of the present road agent's term which expires on Election Day in March of 1989."

Motion made by F. Wheeler, seconded by R. Skinner to DISMISS Art. #32. Question moved and seconded. Voted in the affirmative.

Article #33. Motion made by R. Skinner, seconded by M. Case, "To see if the Town will vote to raise and appropriate the sum of \$300,000.00 for Improvements to Town Roads. Voted in the affirmative.

Article #34. Motion made by M. Case, seconded by L. Lynch, "To see if the Town will vote to raise and appropriate the sum of \$407,950.00 for General Maintenance of Town Highways, Streets and Bridges. Voted in the affirmative.

Article #35. Motion made by M. Case, seconded by J. Balke, "To see if the Town will vote to raise and appropriate the sum of \$10,000.00 for Street Lighting." Voted in the affirmative.

Article #36. Motion made by R. Skinner, seconded by H. LaBranche, "To see if the Town will vote to raise and appropriate the sum of \$23,000.00 for the Engineering Department." Voted in the affirmative.

Article #37. Explanation of article given by Frank Keefe. Motion made by M. Case, seconded by R. Ashburn, "To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to conduct an Engineering and Feasibility Study at the Solid Waste Disposal Site and authorize the Selectmen to take any action relative thereto." Voted in the affirmative.

Article #38. Motion made by R. Skinner, seconded by D. Quinlan, "To see if the Town will vote to raise and appropriate the sum of \$212,641.00 for the Solid Waste Disposal System." HAND COUNT YES 51 NO 29. Voted in the affirmative.

Motion made by F. Traynor, seconded by T. Case to RECONSIDER Art. #38. RECONSIDERATION DEFEATED.

Motion made by E. Goucher, seconded by G. Grenier to RECONSIDER Art. #29. RECONSIDERATION DEFEATED.

Motion made by F. Wheeler, seconded by G. Webster to RECONSIDER Art. #32. RECONSIDERATION DEFEATED.

Article #39. Motion made by R. Skinner, seconded by D. Quinlan, "To see if the Town will vote to raise and appropriate the sum of \$1,250.00 for the Health Department." Voted in the affirmative.

Article #40. Motion made by E. Goucher, seconded by L. Lynch, "To see if the Town will vote to raise and appropriate the sum of \$14,880.00 for Animal Control." Voted in the affirmative.

Article #41. Motion made by P. Skinner, seconded by J. Balke, "To see if the Town will vote to raise and appropriate the sum of \$16,495.00 for the Derry Visiting Nurse Association." Voted in the affirmative.

Article #42. Motion made by M. Case, seconded by E. Goucher, "To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for Rockingham Hospice." Voted in the affirmative.

Article #43. Motion made by E. Goucher, seconded by R. Skinner, "To see if the Town will vote to raise and appropriate the sum of \$8,243.00 for the Center for Life Management." Voted in the affirmative.

Article #44. Motion made by P. Skinner, seconded by C. McMahon, "To see if the Town will vote to raise and appropriate the sum of \$23,000.00 for General Assistance." Voted in the affirmative.

Article #45. Explanation of article given by D. Quinlan, Library Trustee. Motion made by E. Goucher, seconded by several, "To see if the Town will vote to allow the election of One (1) additional Library Trustee as per RSA 202A:6 which reads as follows: "Any town having a public library shall, at a duly warned town meeting, elect a board of library trustees consisting of any odd number of persons." One additional trustee to be elected at the March 1989 Town Meeting for a term of three (3) years as per RSA 202A:6." Voted in the affirmative.

Article #46. Explanation of article given by F. Traynor, Library Trustee. Motion made by R. Skinner, seconded by P. Skinner, "To see if the Town will vote to raise and appropriate the sum of \$35,000.00 to be expended by the Trustees of Nesmith Library for Capital Improvements to the Armstrong Memorial Building. Improvements will be limited to the following items: (1) Rewire main electrical distribution box; (2) Renovate attic area to provide office area; work area; local history area; and a storage area." Voted in the affirmative.

Article #47. Explanation of article given by F. Traynor, Library Trustee. Motion made by R. Skinner, seconded by M. Case, "To see if the Town will vote to raise and appropriate the sum of \$142,236.00 for the Library."

AMENDMENT - Motion made by C. Greco, seconded by D. Lodge, "To see if the Town will vote to raise and appropriate the sum of \$134,400.00 for the Library." Question moved and seconded. Motion DEFEATED.

Question moved and seconded. Main motion voted in the affirmative.

Motion made by T. Case, seconded by several to RECONSIDER Art. #47. RECONSIDERATION DEFEATED.

Article #48. Motion made by R. Skinner, seconded by several, "To see if the Town will vote to raise and appropriate the sum of \$12,624.00 for Fencing at Rogers and Searles Sportsfields." Voted in the affirmative.

Article #49. Explanation given by M. Kingsley, Recreation Comm. Motion made by M. Case, seconded by M. Kingsley "To see if the Town will vote to raise and appropriate the sum of \$71,200.00 for a Recreation Program."

AMENDMENT - Motion made by R. Skinner, seconded by C. LaPlume "To see if the Town will raise and appropriate the sum of \$36,200.00 for a Recreation Program." Question moved and seconded.

AMENDMENT TO AMENDMENT - Motion made by M. Case, seconded by several, "To see if the Town will vote to raise and appropriate the sum of \$37,700.00 for a Recreation Program with \$1,500.00 to be supportive of the Senior Program." Question moved and seconded. AMENDMENT TO AMENDMENT. Voted in the affirmative.

Motion made by M. Case, seconded by several to RECONSIDER Art. #49. RECONSIDERATION DEFEATED.

Article #50. Motion made by R. Skinner, seconded by E. Goucher "To see if the Town will vote to raise and appropriate the sum of \$250.00 for Patriotic Purposes." Voted in the affirmative.

Article #51. Motion made by M. Case, seconded by T. Case, "To see if the Town will vote to authorize the Selectmen to appoint up to three (3) Alternate Members to the Conservation Commission pursuant to RSA 36 A:3." Voted in the affirmative.

Article #53. Motion made by R. Skinner, seconded by M. Case to dispense with reading of article and accept as printed. Voted in the affirmative.

Motion made by M. Case, seconded by G. Grenier to RECONSIDER Art. #53. RECONSIDERATION was DEFEATED.

Article #54. Motion made by R. Skinner, seconded by M. Case, "To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 1988 to the Land Acquisition Fund in accordance with RSA 36-A:5." Voted in the affirmative.

Article #55. Motion made by P. Skinner, seconded by E. Goucher, "To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Elderly Housing Task Force for the initial development of an Elderly Housing project, and further to instruct the Moderator to extend the charge to the committee until the 1989 Town Meeting." Voted in the affirmative.

Article #56. Motion made by R. Skinner, seconded by P. Skinner, "To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Senior Center." Voted in the affirmative.

Article #57. Motion made by M. Case, seconded by C. McMahon, "To see if the Town will vote to raise and appropriate the sum of \$18,575.00 for local Cable Television Broadcasting Expenses." Voted in the affirmative.

Article #58. Motion made by C. McMahon, seconded by several, "To see if in accordance with the Municipal Finance Act, the Town shall raise and appropriate the sums of \$9,999.00 Principal and \$237.48 Interest for payment of Long Term Notes." Voted in the affirmative.

Article #59. Motion made by E. Goucher, seconded by C. LaPlume, "To see if the Town will vote to raise and appropriate the sum of \$125,000.00 for Interest owed by the Town." Voted in the affirmative.

Article #60. Motion made by R. Skinner, seconded by P. Skinner, "To see if the Town will vote to raise and appropriate the sum of \$25,000.00 for the Fire Apparatus Capital Reserve Fund." Voted in the affirmative.

Article #61. Motion made by R. Skinner, seconded by C. McMahon, "To see if the Town will vote to raise and appropriate the sum of \$25,000.00 for the Solid Waste Disposal Capital Reserve Fund." Voted in the affirmative.

Article #62. Motion made by P. Skinner, seconded by B. Hatzos, "To see if the Town will vote to raise and appropriate the sum of \$97,000.00 for Employees' Retirement." Voted in the affirmative.

Article #63. Motion made by R. Skinner, seconded by C. LaPlume, "To see if the Town will vote to raise and appropriate the sum of \$276,470.00 for Insurance."

AMENDMENT - Motion made by F. Traynor, seconded by P. Sutton, "To see if the Town will vote to raise and appropriate the sum of \$281,470.00 for Insurance." Voted in the NEGATIVE.

Question moved and seconded. Main motion in the amount of \$276,470.00. Voted in the affirmative.

Article #64. Motion made by M. Case, seconded by several, "To see if the Town will vote to authorize the Board of Selectmen to apply for, accept, and expend money from the state, federal, or another governmental unit or a private source which becomes available during the year in accordance with the procedures set forth in RSA 31:95b." Voted in the affirmative.

Article #65. Motion made by P. Skinner, seconded by several to include the following offered by T. Furlong. " I protest this exorbitant budget. If you pass this 70% increase, it is only the tip of the iceberg. There is already a proposal to renovate our current disposal facility with a new, huge 28 ton per day incinerator and ash fill at a mere cost of 3 million dollars minimum. Since Windham started incineration in 1975, there has been absolutely no change by any administration in our open door policy, -- no recycling program, huge trash compactors, some of them from out of town, discharging 5 or 6 times a day.

Our neighbor, Pelham, with 15% more people, instituted a very successful recycling - incineration operation 10 years ago. 1987 budget \$99,000 minus \$40,000 in fees collected from accepting waste paper from private companies. Wilton, N.H. has become a nationwide model for recycling --low budget, -- excellent remuneration for items removed from the waste stream. Let us stop being a throw away society.

Thankfully, this board of selectmen has appointed a committee to recommend a solution before we wind up like a Londonderry or Salem.

However, the answer lies with you the people of Windham -- a joint effort by every woman, man and child and, by the way, it was a woman, Patricia Moore who had the foresight to start the Wilton program. I might add it was the Windham Women's club that gave us our beautiful town common. So, it is a simple joint effort of families to cut our waste stream in half, and save our tired incinerator from the harmful effects of burning glass and cans and other contaminants contained in those bulging green bags.

I urge you to support a community effort which will embellish the famous WINDHAM PRIDE, and help arrest our soaring tax rate.

Thomas D. Furlong, 03/12/88

Motion made by F. Traynor and seconded by several to thank Andy Dufour for the fine job he did as Selectmen. Motion also made by P. Skinner, seconded by several to extend the towns thanks to all who volunteered services during the year. A special vote of thanks was extended to Sherb Mace for a job well done as Town Treasurer and welcome him back for another three years.

Chairman Al Seifert informed the residents that we might start thinking of semi annual tax billing as it appears we may be heading in that direction.

Motion made and seconded by all to adjourn. Meeting adjourned at 1:00 PM.

Respectfully submitted,

JOAN C. TUCK
Town Clerk

STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED FOR THE TAX YEAR 1988

PURPOSES OF APPROPRIATIONS

GENERAL GOVERNMENT:

Town Officers' Salaries	\$ 8,100.00
Town Officers' Expenses	91,828.00
Election and Registration Expenses	12,387.00
Cemeteries	25,000.00
General Government Buildings	40,891.00
Appraisal of Property	33,668.00
Planning and Zoning	15,946.00
Legal Expenses	32,000.00
Town Clerk's Expenses	44,202.00
Tax Collector's Expenses	28,520.00
Board of Adjustment	6,700.00
Searles Building	16,900.00

PUBLIC SAFETY:

Police Department	500,690.00
Fire Department	443,524.00
Civil Defense	500.00
Building Inspection	90,928.00
Contracted Police Services	25,000.00
Police Union	12,000.00
Dispatching	117,815.00

HIGHWAYS, STREETS AND BRIDGES:

Town Maintenance	407,950.00
Street Lighting	10,000.00
Engineering Department	23,000.00

SANITATION:

Solid Waste Disposal	212,641.00
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HEALTH:

Health Department	1,250.00
Animal Control	14,880.00
Derry Visiting Nurse Association	16,495.00
Rockingham Hospice	1,000.00
Center for Life Management	8,243.00

WELFARE:

General Assistance	23,000.00
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CULTURE AND RECREATION:

Library	142,236.00
Recreation	37,700.00
Patriotic Purposes	250.00
Conservation Commission	1,000.00
Senior Center	5,000.00
Cable TV Expenses	18,575.00

DEBT SERVICE:

Principal - Long Term Notes	9,999.00
Interest Expenses - Long Term Notes	237.00
Interest Expenses - Tax Anticipation Notes	125,000.00

CAPITAL OUTLAY:

Cemetery Improvements	11,700.00
Town Hall Improvements	95,000.00
Road Improvements	300,000.00
Disposal Site Study	50,000.00
Library Improvements	35,000.00
Recreation Project (Fencing)	12,624.00
Conservation Land Fund	250,000.00
Elderly Housing Study	5,000.00

OPERATING TRANSFERS OUT:

Fire Department Apparatus Capital Reserve Fund	25,000.00
Solid Waste Disposal Needs Capital Reserve Fund	25,000.00

MISCELLANEOUS:

Retirement and Pension Contributions	97,000.00
Insurance	276,470.00

TOTAL APPROPRIATIONS **\$3,787,849.00**

SOURCES OF REVENUE**TAXES:**

Yield Taxes	\$ 3,500.00
Interest and Penalties on Taxes	40,000.00
Land Use Change Tax	175,000.00

INTERGOVERNMENTAL REVENUE - STATE:

Shared Revenue Block Grant	64,068.00
Highway Block Grant	100,446.00
Railroad Tax	36.00
Disaster Funds	4,000.00

LICENSES AND PERMITS:

Motor Vehicle Permit Fees	800,000.00
Dog Licenses	7,200.00
BusinessLicenses, Permits and Filing Fees	1,400.00

CHARGES FOR SERVICES:

Income from Departments	153,000.00
Rent of Town Property	4,800.00

MISCELLANEOUS REVENUES:

Interest on Deposits	90,000.00
Sale of Town Property	69,500.00
Income from Trust Funds	3,210.00
Boat Taxes	6,100.00
Miscellaneous Revenues	19,000.00

OTHER FINANCING SOURCES:

Fund Balance	185,000.00
Cable TV Fees	30,588.00

TOTAL REVENUES AND CREDITS	\$1,756,848.00
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TAX RATE COMPUTATION

Total Town Appropriations	\$3,787,849.00
Total Revenues and Credits	<u>1,756,848.00</u>

Net Town Appropriations	\$2,031,001.00
Net School Tax Assessment	6,878,665.00
County Tax Assessment	<u>402,739.00</u>

Total of Town, School and County	\$9,312,405.00
DEDUCT: Total Business Profits Tax Reimbursement	120,439.00
ADD: War Service Credits	25,550.00
ADD: Overlay	<u>28,943.00</u>

PROPERTY TAXES TO BE RAISED	\$9,246,459.00
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TAX RATE - Approved by Tax Commission	\$30.80
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SUMMARY INVENTORY OF VALUATION

DESCRIPTION OF PROPERTY		1988 VALUATION
VALUE OF LAND ONLY:		
Current Use	\$ 254,420.00	
Residential	87,662,750.00	
Commercial/Industrial	4,698,610.00	
Total of Taxable Land		\$ 92,615,780.00
VALUE OF BUILDINGS ONLY:		
Residential	\$191,152,000.00	
Commercial/Industrial	14,886,770.00	
Total of Taxable Buildings		206,038,770.00
PUBLIC WATER UTILITY (Privately Owned)		1,097,320.00
PUBLIC UTILITIES: - Gas		106,160.00
Electric		1,217,320.00
VALUATION BEFORE EXEMPTIONS		\$301,075,350.00
Blind Exemptions - 4	\$ 60,000.00	
Elderly Exemptions - 58	792,640.00	
TOTAL DOLLAR AMOUNT OF EXEMPTIONS		852,640.00
NET VALUATION ON WHICH THE TAX RATE IS COMPUTED		\$300,222,710.00

FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED DECEMBER 31, 1988

BALANCE SHEET

ASSETS

CASH:

In Hands of Treasurer:

General Fund	\$3,323,349.63
Conservation Commission Fund	22,732.29
Developers' Performance Bonds	816,602.58
Cemetery Operations Fund	<u>21,038.04</u>

\$4,183,722.54

In Hands of Officials:

Petty Cash and Cash Funds	<u>900.00</u>
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TOTAL CASH

\$4,184,622.54

CAPITAL RESERVE FUNDS:

Fire Department Equipment Fund	\$ 810.37
Fire Department Apparatus Fund	144,291.12
Solid Waste Disposal Needs Fund	<u>111,482.24</u>

TOTAL CAPITAL RESERVE FUNDS

256,583.73

ACCOUNTS DUE TO THE TOWN:

Due from Trust Funds	\$ 3,786.53
Due from State	
Nashua Road Federal Grant	<u>2,000.00</u>

TOTAL ACCOUNTS DUE TO THE TOWN

5,786.53

UNREDEEMED TAXES:

Levy of 1987	<u>\$ 85,598.32</u>
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TOTAL UNREDEEMED TAXES

85,598.32

UNCOLLECTED TAXES:

Levy of 1988	\$1,406,925.78
Prior Years	<u>8,410.00</u>

TOTAL UNCOLLECTED TAXES

1,415,335.78

TOTAL ASSETS		\$5,947,926.90
LIABILITIES		
ACCOUNTS OWED BY THE TOWN:		
Bills Outstanding	\$ 9,812.71	
Unexpended Balances of Special Appropriations	462,771.22	
Performance Guarantee Deposits	816,602.58	
Due to State:		
Dog License Fees Collected - Not Remitted	260.50	
School District Taxes Payable	<u>3,528,665.92</u>	
TOTAL ACCOUNTS OWED BY THE TOWN		\$4,818,112.93
CAPITAL RESERVE FUNDS;		
Fire Department Equipment Fund	\$ 810.37	
Fire Department Apparatus Fund	144,291.12	
Solid Waste Disposal Needs Fund	<u>111,482.24</u>	
TOTAL CAPITAL RESERVE FUNDS		<u>256,583.73</u>
TOTAL LIABILITIES		\$5,074,696.66
Fund Balance - Current Surplus		<u>873,230.24</u>
GRAND TOTAL		\$5,947,926.90

RECEIPTS AND PAYMENTS

RECEIPTS

FROM LOCAL TAXES:		
Property Taxes - 1988	\$8,086,458.21	
Property Taxes and Yield Taxes - Previous Years	744,386.90	
Land Use Change Taxes	187,416.00	
Interest Received on Delinquent Taxes	39,354.57	
Tax Sales Redeemed	95,846.68	
Overpayments	1,503.23	
Fees and Miscellaneous	<u>1,214.50</u>	
TOTAL TAXES COLLECTED AND REMITTED		\$9,156,180.09
INTERGOVERNMENTAL REVENUES - STATE		
Shared Revenue	\$184,507.20	
Highway Block Grant	100,445.74	
Railroad Tax	56.39	
Disaster Funds	1,781.00	
Nashua Road Recreation Federal Grant	<u>38,000.00</u>	
TOTAL INTERGOVERNMENTAL REVENUES		324,790.33

LICENSES AND PERMITS:		
Motor Vehicle Permit Fees	\$893,486.00	
Dog Licenses	7,254.50	
Business Licenses, Permits and Filing Fees	<u>1,413.00</u>	
TOTAL LICENSES AND PERMITS		902,153.50
CHARGES FOR SERVICES:		
Income from Departments	\$190,117.67	
Rent of Town Property	<u>4,995.00</u>	
TOTAL CHARGES FOR SERVICES		195,112.67
MISCELLANEOUS REVENUES:		
Interest on Deposits	\$145,912.14	
Sale of Town Property and Information	69,665.50	
Boat Taxes	6,607.85	
Refunds and Reimbursements	16,555.54	
Welfare Reimbursements	909.76	
Miscellaneous Income	<u>1,782.36</u>	
TOTAL MISCELLANEOUS REVENUES		241,433.15
OTHER FINANCING SOURCES:		
Cable TV Franchise Fees	<u>\$ 30,588.28</u>	
TOTAL OTHER FINANCING SOURCES		30,588.28
NON-REVENUE RECEIPTS:		
Proceeds of Tax Anticipation Notes	\$4,300,000.00	
Income from Trust Funds	3,210.47	
Tax Sales Refunds	114,717.31	
Other	<u>14,618.15</u>	
TOTAL NON-REVENUE RECEIPTS		<u>4,432,545.93</u>
TOTAL RECEIPTS FROM ALL SOURCES		\$15,282,803.95
Cash on Hand January 1, 1988		<u>2,276,093.72</u>
GRAND TOTAL		\$17,558,897.67

PAYMENTS

GENERAL GOVERNMENT:	
Town Officers' Salaries	\$ 6,300.00
Town Officers' Expenses	83,385.00
Election and Registration Expenses	11,101.10
Cemeteries	29,900.02
General Government Buildings	37,317.24
Appraisal of Property	32,883.86

Planning and Zoning	13,495.83	
Legal Expenses	27,905.66	
Town Clerk's Expenses	38,036.76	
Tax Collector's Expenses	22,240.33	
Board of Adjustment	4,919.49	
Searles Building	<u>11,369.05</u>	
TOTAL GOVERNMENTAL EXPENSES		\$318,854.34
PUBLIC SAFETY:		
Police Department	\$546,431.00	
Fire Department	442,556.82	
Civil Defense	0	
Dispatching	120,160.10	
Building Inspection	<u>88,716.62</u>	
TOTAL PUBLIC SAFETY EXPENSES		1,197,864.54
HIGHWAYS, STREETS AND BRIDGES:		
Town Maintenance	\$414,872.43	
Street Lighting	9,311.81	
Engineering Department	<u>23,020.00</u>	
TOTAL HIGHWAYS AND BRIDGES EXPENSES		447,204.24
SANITATION:		
Solid Waste Disposal	<u>\$138,486.38</u>	
TOTAL SANITATION EXPENSES		138,486.38
HEALTH:		
Health Department	\$ 1,187.91	
Animal Control	13,254.05	
Derry Visiting Nurse Association	16,495.00	
Rockingham Hospice	1,000.00	
Center for Life Management	<u>8,243.00</u>	
TOTAL HEALTH EXPENSES		40,179.96
WELFARE:		
General Assistance	<u>\$ 8,611.09</u>	
TOTAL WELFARE EXPENSES		8,611.09
CULTURE AND RECREATION:		
Library	\$131,265.02	
Recreation	29,624.04	
Patriotic Purposes	290.80	
Conservation Commission	2,232.00	
Senior Center	<u>3,585.01</u>	

Cable TV Expenses	<u>13,810.34</u>	
TOTAL CULTURE AND RECREATION EXPENSES		180,807.21
DEBT SERVICE:		
Principal - Long Term Notes	\$ 9,999.00	
Interest Expenses - Long Term Notes	237.48	
Interest Expense - Tax Anticipation Notes	<u>104,849.32</u>	
TOTAL DEBT SERVICE PAYMENTS		115,085.80
CAPITAL OUTLAY:		
Cemetery Improvements	\$ 11,700.00	
Disposal Site Study	14,574.57	
Hydrogeologic Study	1,431.44	
Library Improvements	9,869.00	
Nashua Road Project	5,000.00	
Recreation Project	12,624.00	
Road Improvements	295,000.00	
Town Hall Improvements	<u>1,080.00</u>	
TOTAL CAPITAL OUTLAY		351,279.01
OPERATING TRANSFERS OUT:		
Payments to Capital Reserve Funds	<u>\$ 50,000.00</u>	
TOTAL OPERATING TRANSFERS OUT		50,000.00
MISCELLANEOUS:		
Retirement and Pension Contributions	\$ 90,826.63	
Insurance	257,951.46	
Diaster Fund	<u>3,223.00</u>	
TOTAL MISCELLANEOUS EXPENSES		352,001.09
UNCLASSIFIED:		
Payments on Tax Anticipation Notes	\$4,300,000.00	
Taxes Bought by Town	179,780.93	
Abatements and Refunds	<u>132,050.45</u>	
TOTAL UNCLASSIFIED EXPENSES		4,611,831.38
PAYMENTS TO OTHER GOVERNMENTAL		

DIVISIONS:

Taxes Paid to County

\$ 402,739.00

Payments to School District

6,020,604.00

TOTAL PAYMENTS TO OTHER
GOVERNMENTAL DIVISIONS

6,423,343.00

TOTAL PAYMENTS FOR ALL PURPOSES

\$14,235,548.04

Cash on Hand December 31, 1988

3,323,349.63

GRAND TOTAL

\$17,558,897.67

SCHEDULE OF TOWN PROPERTY

DESCRIPTION	VALUE
Town Hall, Lands and Buildings	\$ 423,900
Furniture and Equipment	50,000
Library, Buildings	306,450
Furniture and Equipment	150,000
Police Department, Lands and Buildings	263,850
Furniture and Equipment	85,000
Fire Department, Buildings	369,450
Furniture and Equipment	285,000
Highway Department, Lands and Buildings	33,800
Equipment	20,000
Water Supply, Facilities, Land	55,300
Schools, Lands and Buildings, Equipment	16,500,000
All Lands and Buildings Acquired through Tax Collector's Deed	478,150*
Land Gifts	492,650
Cemeteries, Buildings and Equipment	7,000
Sportsfields	116,200
Disposal Site, Land, Buildings and Equipment	792,000
Town Beach, Lands and Buildings	161,000
Searles Building - Land, Buildings and Contents	410,000
Building Department, Land and Buildings	264,150
Furniture and Equipment	25,000
Senior Center, Land and Buildings	183,450
Conservation/Recreation Land, Nashua Road	299,500
Cable TV Studio	19,600
TOTAL	\$21,791,450

TOWN PROPERTY - TAX COLLECTOR'S DEED

*3-B-375	\$ 7,600	16-L-50	\$1,900
7-A-625	15,400	16-P-1004	8,700
8-A-61	9,950	16-P-1010	6,150
8-B-850	68,100	17-L-65A	11,300
8-B-900	37,600	19-B-701	12,450
8-B-4100	20,950	19-B-715	14,500
8-B-4300	26,650	20-D-1300	7,600
8-B-5800	30,950	20-D-1300A	950
8-B-6000	34,300	20-D-2500	39,450
9-A-652	1,300	20-E-350	9,500
13-K-34A	10,700	24-A-601	950
13-K-34B	13,700	24-F-400	19,050
14-B-2350	9,500	24-G-101	17,850
16-C-1	20,050	25-R-7010	12,150
16-C-5	8,900		

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

	Appropriations Forwarded From 1987	Appropriations 1988	Receipts & Reimburse- ments	Total Amount Available	Expenditures	Unexpended	Balances Overdrafts	Appropriations Forwarded To 1989
GENERAL GOVERNMENT								
Town Officers' Salaries	\$	\$ 8,100.00	\$	\$ 8,100.00	\$ 6,300.00	\$ 1,800.00	\$	\$
Town Officers' Expenses		91,828.00		91,828.00	83,385.00	5,943.00		2,500.00
Town Clerk's Expenses		44,202.00	22.00	44,224.00	38,036.76	6,187.24		
Tax Collector's Expenses		28,520.00		28,520.00	22,240.33	6,279.67		
Election & Registration		12,387.00		12,387.00	11,101.10	1,285.90		
Cemeteries		25,000.00	3,610.00	28,610.00	29,900.02		1,290.00	
General Government Buildings		40,891.00		40,891.00	37,317.24	3,573.76		
Assessing		33,668.00		33,668.00	32,883.86	784.14		
Planning & Zoning	775.00	15,946.00		16,721.00	13,495.83	1,725.17		1,500.00
Board of Adjustment		6,700.00		6,700.00	4,919.49	1,780.51		
Searles Building	18,000.00	16,900.00		34,900.00	11,369.05	530.95		23,000.00
Legal Expenses		32,000.00		32,000.00	27,905.66	4,094.34		
PUBLIC SAFETY								
Police Department		510,690.00		510,690.00	515,870.41		5,180.41	
Contracted Police Services		25,000.00		25,000.00	30,560.59		5,560.59	
Dispatching		119,815.00		119,815.00	120,160.10		345.10	
Fire Department		443,524.00	1,673.51	445,197.51	442,556.82	2,640.69		
Civil Defense		500.00		500.00		500.00		
Building Inspection		90,928.00		90,928.00	88,716.62	711.38		1,500.00
HIGHWAYS, STREETS & BRIDGES								
Town Maintenance		407,950.00		407,950.00	414,872.43		6,922.43	
Street Lighting		10,000.00		10,000.00	9,311.81	688.19		
Engineering Department		23,000.00		23,000.00	23,020.00		20.00	
SANITATION								
Solid Waste Disposal		212,641.00	1,397.92	214,038.92	138,486.38	42,552.54		33,000.00
HEALTH								
Health Department		1,250.00		1,250.00	1,187.91	62.09		
Animal Control		14,880.00		15,880.00	13,254.05	2,625.95		
Derry Visiting Nurse Assoc.	1,000.00	16,495.00		16,495.00	16,495.00			
Rockingham Hospice		1,000.00		1,000.00	1,000.00			
Center for Life Management		8,243.00		8,243.00	8,243.00			
WELFARE								
General Assistance		23,000.00		23,000.00	8,611.09	14,388.91		
CULTURE & RECREATION								
Library		142,236.00	400.00	142,636.00	131,265.02	11,370.98		
Recreation		37,700.00		37,700.00	29,624.04	8,075.96		
Patriotic Purposes		250.00		250.00	290.80			40.80
Conservation Commission	1,232.00	1,000.00		2,232.00	2,232.00			

	Appropriations Forwarded From 1987	Appropriations 1988	Receipts & Reimburse- ments	Total Amount Available	Expenditures	Balances Unexpended	Overdrafts	Appropriations Forwarded To 1989
Senior Center		5,000.00		5,000.00	3,585.01	1,414.99		
Cable TV Expenses		18,575.00		18,575.00	13,810.34	4,764.66		
DEBTSERVICE								
Long Term Notes - Princ. & Int.		10,236.48		10,236.48	10,236.48			
Interest - TANS		125,000.00		125,000.00	104,849.32	20,150.68		
CAPITALOUTLAY								
Cemetery Improvements		11,700.00		11,700.00	11,700.00			
Conservation Land Fund		250,000.00		250,000.00				250,000.00
Disposal Site Study		50,000.00		50,000.00	14,574.57			35,425.43
Elderly Housing Study		5,000.00		5,000.00				5,000.00
Hydrogeologic Study	1,452.69			1,452.69	1,431.44	21.25		
Library Improvements		35,000.00		35,000.00	9,869.00	25,131.00		
Nashua Road Project	16,925.79			16,925.79	5,000.00			11,925.79
Recreation Project		12,624.00		12,624.00	12,624.00			
Road Improvements		300,000.00		300,000.00	295,000.00			5,000.00
Town Hall Improvements		95,000.00		95,000.00	1,080.00			93,920.00
OPERATING TRANSFERSOUT								
Capital Reserve Funds		\$50,000.00		50,000.00	50,000.00			
MISCELLANEOUS								
Employees' Retirement		8,000.00	.71	97,000.71	90,826.63	6,174.08		
Insurance		276,470.00	13,522.76	257,951.46	32,041.30			
Disaster Fund	2,400.00		1,781.00	4,181.00	3,223.00	958.00		
OTHER GOVERNMENT DIVISIONS								
School	2,670,604.92	6,878,665.00		9,549,269.92	6,020,604.00			3,528,665.92
County		402,739.00		402,739.00			402,739.00	
OVERLAY								
Abatements & Refunds		28,943.00	114,717.31	143,660.31	132,050.45	11,609.86		
TOTALS	\$2,712,390.40	\$11,098,196.48	\$137,125.21	\$13,947,712.09	\$9,755,767.11	\$219,867.19	\$19,359.35	\$3,991,437.14

REPORT OF THE TRUST FUNDS

Fiscal Year Ended December 31, 1988

NAME AND PURPOSE OF TRUST FUND	PRINCIPAL		INCOME		Principal & Interest Balance End of Year
	Balance Beginning Year	New Funds & (Losses)	Balance End Year	Income During Year	
CEMETERIES:					
General Care of Cemeteries	\$ 14,011.71	(\$14,011.71)	\$ 0	\$ 224.96	\$ 0
Care of Cemetery - on - the - Hill	1,189.03		1,189.03	83.22	1,222.75
Perpetual Care	47,640.00	1,500.00	49,140.00	3,291.49	50,219.86
Neglected Lots	500.00		500.00	27.62	514.46
Grapelia Park	1,000.00		1,000.00	67.68	1,000.00
Martha Clark Fund	2,000.00		2,000.00	135.37	2,000.00
Dora Haseltine Fund	500.00		500.00	26.99	500.00
Cemetery - on - the - Plain	17,574.89		17,574.89	1,916.67	26,632.43
LIBRARIES:					
Public Library Fund	3,000.00		3,000.00	203.04	3,000.00
Library Books	1,000.00		1,000.00	67.68	1,000.00
Armstrong Memorial Fund	1,135.63		1,135.63	548.51	1,310.70
SCHOOL FUNDS:					
Searles School Repair Fund	0		245.11	13.18	258.29
Elizabeth Wilson Fund	1,000.00		1,000.00	67.68	1,000.00
No. 2 Fund	1,022.00		1,022.00	69.18	1,022.00
No. 3 Fund	1,000.00		1,000.00	67.68	1,000.00
No. 4 Fund	1,000.00		1,000.00	67.68	1,000.00
No. 6 Fund	1,000.00		1,000.00	67.68	1,000.00
Sale of School Building	370.00		370.00	145.21	2,290.70
MINISTERIAL FUNDS	1,989.63		1,989.63	134.67	1,989.63
CAPITAL RESERVE FUNDS:					
Fire Equipment Fund	370.00		370.00	41.36	440.37
Fire Apparatus Fund	90,000.00	25,000.00	115,000.00	7,510.10	144,291.12
Solid Waste Disposal Needs	75,000.00	25,000.00	100,000.00	5,499.68	111,482.24
NEEDY PERSONS	1,400.00		1,400.00	274.83	4,485.85
REPAIR TOWN BUILDINGS	1,979.65		1,979.65	144.75	2,133.43
IRENE HERBERT MEMORIAL SCHOLARSHIP	14,075.00		14,075.00	951.16	14,929.45
NEW ACCOUNTS		1,500.00 (1,500.00)		30.11	80.83
TOTALS	\$279,757.54	\$53,000.00 (\$15,511.71)	\$317,245.83	\$21,678.18	\$375,174.11
			\$51,916.03	\$57,928.28	
				\$15,665.93	

AUDITOR'S REPORT

REPORT OF INTERNAL ACCOUNTING CONTROLS

Board of Selectmen
Town of Windham, New Hampshire

April 25, 1988

We have examined the general purpose financial statements of the Town of Windham, New Hampshire for the year ended December 31, 1987 and have issued our report thereon dated April 28, 1988. As part of our examination, we made a study and evaluation of the system of internal accounting control of the Town of Windham, New Hampshire to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards.

The purpose of our study and evaluation was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on the entity's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the Town of Windham, New Hampshire is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of the inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Town of Windham, New Hampshire taken as a whole. However, our study and evaluation disclosed the following conditions that we believe result in more than a relatively low risk that errors or irregularities in amounts that would be material in relation to the financial statements of the Town of Windham, New Hampshire may occur and not be detected within a timely period.

DEVELOPER'S PERFORMANCE BONDS LETTERS OF CREDIT

Our previous reports on internal control reported that several letters of credit accepted as performance bonds in prior years had expired. These bonds were not renewed or replaced upon expiration. As a result, the Town's interests were not adequately protected in the event of non-performance by a developer.

Our current examination disclosed that the expired bonds discussed above were replaced with cash, escrow agreements or were released. We noted that all new performance bonds accepted were in the form of cash or escrow agreements.

PURCHASE ORDERS

Our examination disclosed purchase orders are not consistently used to order goods as required by the guidelines set by the Board of Selectmen (\$200 minimum purchase price, nonrecurring expense). Although the use of purchase orders may increase the volume of paperwork, it decreases the chances of unauthorized purchases being made.

We recommend that purchase orders be used to order all goods that meet the established guidelines and that all purchase orders be authorized by department heads and the Board of Selectmen. This procedure will greatly reduce the risk of unauthorized purchases. Further, we recommend that a copy of each purchase order be attached to its related invoice so that quantities and cost may be matched upon receipt of the goods.

APPROVAL OF INVOICES

Our previous examination disclosed that invoices for goods and services purchased by the Town are not always approved for payment by the responsible department head. Lack of such approvals could result in unauthorized payments or purchases.

In the course of our current examination, we again noted that invoices were paid without evidence of approval by responsible employees or officials.

We recommend that evidence of approval for payment be indicated by initials or other means by department heads and a majority of the Board of Selectmen. This practice greatly enhances internal controls over the expenditure of Town resources.

MEMORANDUM OF COMMENTS AND RECOMMENDATIONS

We have examined the general purpose financial statements of the Town of Windham, New Hampshire for the year ended December 31, 1987, and have issued our report thereon dated April 25, 1988. As part of our examination, we made a study and evaluation of the town's system of internal accounting control to the extent we considered necessary solely to determine the nature, timing, and extent of our auditing procedures. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole, and we do not express such an opinion.

However, during our examination we became aware of several matters that while not involving material weaknesses in internal accounting control, are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. A separate report dated April 25, 1988 contains our report on material weaknesses in internal accounting control. This letter does not affect our report dated April 25, 1988 on the financial statements of the Town of Windham, New Hampshire for the year ended December 31, 1987.

We have already discussed these comments and suggestions with various Town personnel, and we will be pleased to discuss them in further detail at your convenience, to perform additional study of these matters or to assist you in implementing the recommendations.

The purpose of this letter is to provide constructive and meaningful recommendations to you.

SEMI-ANNUAL PROPERTY TAX BILLING

As the Town bills property taxes on an annual basis eleven months after the start of its operating year, borrowing in anticipation of taxes is required to meet Town obligations until the tax revenue is received. During 1987, the Town incurred interest on tax anticipation notes in the amount of \$82,000. In addition, recent changes in federal tax laws may require sophisticated cash flow projections, bond counsel opinions, etc.

We again recommend that the Town consider the adoption of semi-annual collection of taxes as provided in state statutes. Semi-annual collection would greatly increase cash flow and possibly eliminate the need for tax anticipation financing.

Although we realize that additional work would be involved for the tax collector's department, we believe the benefit realized would exceed the cost. We urge the Selectmen to seriously consider the opportunity of converting to a semi-annual billing system for property taxes.

NON-EXPENDABLE TRUST FUNDS

Our examination disclosed that cash maintained for non-expendable trust funds consisted of 27 bank accounts and certificates of deposit at December 31, 1987. As a result, periodic accounting and maintenance of cash activity is more difficult and time consuming than if only a few accounts were maintained.

We recommend that the number of accounts be consolidated into one account for each type of fund (cemetery, library, school, etc.) to decrease the time needed to maintain cash balances. Detailed trust records should continue to be maintained as required by New Hampshire statutes.

UNCOLLECTED YIELD TAXES

We noted in our examination of taxes receivable that uncollected yield taxes from prior to 1985 are maintained as part of the taxes receivable balance. As collection of these taxes is highly improbable, their inclusion in taxes receivable causes total assets of the Town to be overstated.

We recommend that the tax collector determine the likelihood of collection and if these amounts are deemed to be uncollectible, the Selectmen should formally abate these taxes.

USE OF COMPUTER

Our previous commentary letter discussed the potential uses and resulting benefits of the micro-computer located in the Town Hall. We feel that there are many potential applications in the day to day operations of the Town.

One potential application would be to automate the cash disbursements function. The Town currently prepares and records checks and the related manifests manually. The Town should consider the purchase of a simple one-write disbursement system designed for the use on a micro-computer. Such a system simultaneously creates a cash disbursements journal as the checks are written. Such a system would provide for more efficient use of Town personnel resources.

Sincerely,

CAREY, VACHON & CLUKAY, PC

TOWN CLERK'S REPORT

JANUARY 1, 1988 - DECEMBER 31, 1988

DR

Motor Vehicle Permits Issued: 9824		\$893,486.00
Dog Licenses Issued:		
1176 Licenses		
4 Kennels		
4 Replacements	\$4,799.00	
Add:	Penalties: - 646 at \$ 1.00	646.00
	Fines 160 at \$15.00	2,400.00
Less:	Fees at \$.50	590.50
		<u>7,254.50</u>
		\$900,740.50
Filing Fees		13.00
Income from Dog Officer		4,150.00
Sale of Town Information		2,005.00
Fees - Uncollected Checks - 22 at \$10.00		220.00
	9 at \$20.00	180.00
Recount		10.00
Miscellaneous		<u>106.00</u>
TOTAL		\$907,424.50

CR

Remittances to Treasurer:		
Motor Vehicle Permits	\$893,486.00	
Dog Licenses	7,254.50	
Filing Fees	13.00	
Total Miscellaneous	<u>6,671.00</u>	
TOTAL		\$907,424.50

Respectfully submitted,

JOAN C. TUCK
Town Clerk

TAX COLLECTORS'S REPORT

Summary of Tax Accounts Fiscal Year Ended December 31, 1988

DR	Levies of	
	1988	Prior
Uncollected Taxes - Beginning of Fiscal Year 1-1-88:		
Property Taxes	\$	\$739,399.90
Land Use Change Tax		8,410.00
Yield Taxes		1,190.80
Taxes Committed to Collector:		
Property Taxes	9,221,333.00	
Land Use Change Tax	459,980.00	
Yield Taxes	7,223.00	
Added Taxes:		
Property Taxes	233.00	
Overpayments:		
Property Taxes	451.88	1,052.35
Interest Collected on Delinquent Taxes	3,150.79	28,423.72
Fees	1,213.00	
Miscellaneous	1.50	
TOTAL DEBITS	\$9,693,586.17	\$778,476.77
CR		
Remitted to Treasurer During Fiscal Year:		
Property Taxes	\$8,083,623.22	\$737,596.90
Land Use Change Tax	187,416.00	
Yield Taxes	6,425.00	365.00
Overpayments	451.88	1,052.35
Fees	1,213.00	
Miscellaneous	1.50	
Interest on Taxes	3,150.79	28,423.72
Abatements Allowed:		
Property Taxes	4,379.00	1,803.00
Yield Taxes		825.80

Uncollected Taxes End of
Fiscal Year 12-31-88:

Property Taxes	1,133,563.78	
Land Use Change Tax	272,564.00	8,410.00
Yield Taxes	798.00	
TOTAL CREDITS	\$9,693,586.17	\$778,476.77

SUMMARY OF TAX SALE ACCOUNTS
Fiscal Year Ended December 31, 1988

DR	Tax Sale/Lien on Account of Levies of		
	1987	1986	Prior
Balance of Unredeemed Taxes Beginning of Fiscal Year	\$	\$122.50	\$1,663.50
Taxes Sold/Executed to Town During Fiscal Year	179,780.94		
Interest Collected After Sale/Lien Execution	6,096.54	24.53	550.03
Redemption Cost	1,064.00	24.01	20.01
TOTAL DEBITS	\$186,941.48	\$171.04	\$2,233.54

CR

Remittance to Treasurer
During Fiscal Year:

Redemptions	\$94,182.68	\$ 81.50	\$1,582.50
Interest & Costs After Sale	7,161.48	48.54	570.04
Abatements During Year		41.00	81.00
Unredeemed Taxes End of Year	85,598.32		
TOTAL CREDITS	\$186,941.48	\$171.04	\$2,233.54

Respectively submitted,

SANDRA CHAMPAGNE
Tax Collector

TREASURER'S REPORT

GENERAL FUND

Balance at January 1, 1988

\$2,276,093.72

Sources of Receipts:

Town Departments:

Tax Collector - 1988 Tax Warrant	\$8,172,976.87	
Prior Tax Warrants	983,203.22	
Town Clerk	907,424.50	
Building Department	110,090.63	
Selectmen's Office	59,108.85	
Police Department	34,036.09	
Recreation Department	19,079.00	
		\$10,285,919.16

Intergovernmental Revenues:

State of NH Revenue Sharing	\$184,507.20	
Highway Subsidy	100,445.74	
Other	38,000.00	
		322,952.94

Miscellaneous Revenues:

Interest on Bank Deposits	\$145,912.14	
Cable TV Franchise Fees	30,588.28	
Income from Trust Funds	3,210.47	
Other	179,537.81	
		359,248.70

10,968,120.80

\$13,244,214.52

Appropriations and Other Expenditures -

As Approved by the Board of Selectmen:

General Government	\$ 318,854.34	
Public Safety	1,197,864.54	
Highways, Streets and Bridges	447,204.24	
Sanitation	138,486.38	
Health	40,179.96	
Welfare	8,611.09	
Culture	180,807.21	
Long Term Debt Obligations	10,236.48	
Interest on Tax Anticipation Notes	104,849.32	
Capital Outlay	401,279.01	
Employees' Retirement	90,826.63	
Insurance	257,951.46	

Rockingham County Tax	402,739.00	
Windham School District	6,020,604.00	
Other	<u>300,371.23</u>	
		<u>9,920,864.89</u>
Balance at December 31, 1988		\$3,323,349.63
CONSERVATION COMMISSION - LAND PURCHASE FUND		
Balance at January 1, 1988		\$20,991.84
Sources of Revenue:		
Excess Unexpended Funds from 1988 Appropriation	\$ 370.09	
Interest Income	<u>1,370.36</u>	
		<u>1,740.45</u>
		\$22,732.29
Expenditures for Approved Projects		<u>0</u>
Balance at December 31, 1988		\$22,732.29
CEMETERY OPERATIONS FUND		
Sources of Income:		
Transfer from Trustees of Special Trust Funds	\$19,618.04	
Cemetery Lot Revenues	<u>1,420.00</u>	
		\$21,038.04
Expenditures for Approved Projects		<u>0</u>
Balance at December 31, 1988		\$21,038.04
SPECIAL RECREATION PROJECT FUND		
Balance at January 1, 1988		\$1,550.09
Expenditures for Approved Projects		<u>1,550.09</u>
Balance at December 31, 1988		\$ 0
CABLE TELEVISION EQUIPMENT ESCROW FUND		
Balance at January 1, 1988		\$7,172.37
Sources of Income:		
Interest Income		<u>93.07</u>
		\$7,265.44
Expenditures for Approved Projects		<u>7,265.44</u>
Balance at December 31, 1988		\$ 0

WINDHAM TAX SALE ESCROW ACCOUNT

Balance at January 1, 1988	\$15,894.45
Sources of Income:	
Tax Payments Received from Taxpayers, Where Tax Sale Purchase Had Been Made to Outside Parties	<u>97,660.94</u>
	\$113,555.39
Transfer of Funds to General Fund to Cover Payments to Outside Parties	<u>113,555.39</u>
Balance at December 31, 1988	<u>\$ 0</u>

DEVELOPER PERFORMANCE BONDS (Held subject to release by the Planning and Zoning Board and/or Board of Selectmen)

Savings Accounts, Certificates of Deposit, Money Market Accounts, Marketable Securities and/or
Construction Loan Escrows:

CAY Corporation	\$ 11,000.00
Edward Cooper	1,200.00
D & S Builders	17,072.00
Joseph DeCarolis	2,800.00
Rocco DeCarolis & Sons	10,000.00
Charles A. Donahue	20,427.00
Terry Edwards	25,000.00
Joseph F. Faris	75,000.00
Gaentake Ltd.	10,000.00
G & W Development Corporation	19,500.00
Harron Communications	50,000.00
H & H Construction	63,141.74
Harvey Brothers Construction Corporation	3,000.00
Homeplate Corporation	61,097.00
Magee Construction Company	32,271.45
James Morgan	75,000.00
Fred F. Ramey	51,813.16
Ridgewood Heights	102,000.00
Ronisa Development, Inc.	25,000.00
Robert Shiber	35,688.00
Dean Smith	20,000.00
Sweetbay Estates	10,000.00
Tancreti & White Investments	40,000.00
George Teloian	10,000.00
George Tessier	4,500.00
Paul Villemaire	10,000.00
Wooded Estates	<u>10,000.00</u>
	\$ 795,510.35

Forfeited Funds Held in Escrow for Special Projects:

Autumn Road	7,925.04
Hardwood Heights	1,503.10
Hawthorne Road	4,103.55
Winter Street	7,560.54
	<u>21,092.23</u>
	\$ 816,602.58

Respectively submitted,

SHERBURNE F. MACE
Town Treasurer

SELECTMEN'S REPORT

We, the Board of Selectmen, are pleased to report on a most successful year. In the past twelve months, we have undertaken many major issues, have experienced a few frustrations, but can honestly state that 1988 was a productive year for the Town of Windham.

Last year we reported that a committee had been set up to address the reoccurring traffic problems on Route 111. As you are well aware, we are happy to report that the state has installed traffic lights at the intersection of Route 111 and Exit #3 off of Route 93. In addition, slip lanes have been added at the intersection of Route 111 and 111A.

Another goal achieved in 1988 was the hiring of the town's first Town Administrator. Since taking the position in August, the Administrator has worked to streamline the day to day operations of the Selectmen's office as well as assisting the Capital Improvements and Building Needs Committees, and researching the alternatives to computerizing the town offices.

The Capital Improvements Committee has worked hard to develop a long range plan for the town's capital expenses over the next six years. A yearly cap will be placed on the amount of tax dollars spent on capital items thereby alleviating major jumps in our spending for capital outlays from year to year.

The Building Needs Committee has also worked diligently in preparing recommendations for space improvements to the Town Hall. We have included a warrant article in this year's budget for the construction of a two-story addition to the present Town Hall. This facility will house all the administrative offices in the town.

During the summer, several Range Road residents were faced with contaminated wells. Fortunately, after several months of waiting, through the efforts of Southern New Hampshire Water Company, the residents were provided with clean water by Christmas.

Our town continues to grow, but at a lesser rate than past years. Coupled with this trend is the increased cost of running a multi-million dollar business. Unfortunately, we have seen a 22% increase in our taxes over 1987. We have worked hard to keep increased costs at a minimum, and pledge to all taxpayers that we will continue to scrutinize each budget in the upcoming year to lessen the impact on the tax rate, although many projects need to be addressed.

First, the incinerator continues to be a major concern for the town because of its increased use demand and age-related breakdowns. Over the last year, we have hired consultants to study the feasibility of continuing with the present landfill area and another firm to study the effectiveness of the incinerator. Based on the findings from these reports, the town will be faced with a major expenditure to construct a new incinerator.

The need for a computer system in the town hall has also become urgent. We have included an article in the town warrant for purchasing a system for the town hall which would also tie into the computers already in place in other departments. With the adoption of semi-annual taxes, the Tax Collector's office will need these computers. In addition, the town's accounting system will be incorporated in the overall solution.

The Board of Selectmen, along with the Town Administrator, extend our sincere appreciation to all the volunteers who serve on various boards and committees. The benefits of their time and expertise are an essential part of helping the Town of Windham realize its goals. In appreciation of the time given of these people, the Board of Selectmen are pleased to dedicate this town report to all of the volunteers who have given of themselves for the betterment of the community.

Finally, to the citizens of Windham, we offer our gratitude for your understanding and support during the past year, and encourage your continued interest in reaching our goals for 1989. Through your confidence and participation, town government in Windham will be a positive experience for everyone.

Respectively submitted,

ELIZABETH A. DUNN, Chairman
ALFRED E. SEIFERT
FREDERIC H. NOYLES
GALEN A. STEARNS
DANIEL J. QUINLAN
Board of Selectmen

POLICE DEPARTMENT REPORT

The year 1988 was a busy year for the Police Department. Calls for service increased by 14.4% (from 30,703 to 35,108). We were able to increase our arrests for DWI by 20% (from 75 to 90), while decreasing reportable accidents by 16.1% (from 310 to 260). We attribute these statistics to added patrols and more aggressive enforcement, resulting in an increase of 18.3% in traffic violation summonses (from 1391 to 1645).

I reported in 1987 that we were struggling with the growth of the Town, and that situation has not changed. We are in need of more supervisors, and this entails hiring more officers. We hope that the year 1989 will see us reaching our desired supervisory staff level, which will provide a much smoother operation, allowing us to better provide police services.

We continue to urge citizen support and involvement by neighborhood watch, property ID, and other means. We are here to serve, and pledge that service in a professional manner.

TOTAL NUMBER OF CALLS - 35,108

Abduction	2	Juvenile	10
Accident	260 (2 Fatal)	Littering	3
Alarm	757	Lost/Stolen Property	32
Animal	43	Miscellaneous	30,013
Arrest	409	Missing Persons	14
Assault	14	Missing Persons Located	17
Assistance	175	Motor Vehicle Theft	21
Assist Fire Department	429	Open Door	33
Assist Outside Agency	290	Plane thru Ice	1
Attempt to Locate	10	Property Check	277
Attempted Suicide	2	Property Damage	8
Bad Check	26	Prowler	20
Burglary	102	Recovered OHRV	18
Child Abuse	2	Recovered Motor Vehicle	26
Civil	11	Recovered Property	70
Complaint	647	Repossession	11
Criminal Mischief	201	Runaway	1
Criminal Threatening	10	Suspicious Circumstance	35
Disturbance	25	Suspicious Motor Vehicle	145
Disabled Motor Vehicle	53	Suspicious Person	88
Domestic	85	Theft	173
Drug Raid	2	Trespass	17
Fireworks	22	Truant	2
Harassment	82	Unattended Death	6
Illegal Dumping	1	Unwanted Guest	26
Indecent Exposure	2	Warrant	5
Information	322	Weather	52

ARRESTS - 459

Assault	6	Motor Vehicle Theft	3
Burglary	15	Narcotics	9
Carrying Concealed Weapon	1	Other	67
DWI	91	Outside Warrants	45
Drunk	5	Theft	7
Disorderly	3	Traffic Violation	147
Forgery	1	Truancy	2
Fraud	2	Receiving Stolen Property	10
Liquor	41	Vandalism	4

FINANCIAL STATEMENT

Appropriation - \$500,690.00

Plus Union 10,000

Total Available \$510,690.00

Expenditures:

Wages	\$353,542.11
Overtime	29,046.41
Holiday Pay	19,074.39
Specials	5,310.14
Gasoline	11,570.94
Telephone	9,645.42
Vehicle Maintenance	9,837.50
Training	10,210.70
Radio Repair	4,678.39
Clothing Allowance	6,805.92
New Cruiser	25,737.00
Equipment	10,270.58
Equipment Maintenance	4,729.24
Supplies	1,127.41
Printing	1,156.37
Miscellaneous	1,433.85
Heat	1,169.27
Electricity	2,996.52
Station Maintenance	5,941.15
Safety Division	929.38
Investigations	<u>657.72</u>

Total Expenditures

\$515,870.41

Appropriation \$510,690.00

Total Expenditures 515,870.41

Overdraft \$5,180.41

INCOME:

Contracted Services	\$22,510.00
Insurance	996.00
Gun Permits	696.00
Parking Fines	3,190.00
Witness Fees	2,675.89
Liquor Violations	235.00
Auction	340.75
Sale of Guns	2,127.50
Reimbursement - Cruiser Fire	534.95

Sale of Car	50.00	
Telephone Rebate	500.00	
Sunday Licenses	<u>180.00</u>	
Total Income		<u>34,036.09</u>
COST TO TOWN		\$481,834.32

Respectfully submitted,

NORMAN J. CRAWFORD,
Chief of Police

FIRE DEPARTMENT REPORT

As the level of care and services continues to expand, it has brought about two major areas of concern for the Fire Department. These areas are manpower and the Fire Station Facility.

We have run out of space for any replacement of our apparatus or any future growth. At present, our Tanker 1 is twenty five years old and should be replaced this year. New fire apparatus being manufactured today is much larger in overall size. It has larger water capacity and incorporates many new safety features which ultimately improves fire fighting capabilities. To purchase a suitable tanker for our needs, of at least 1500 gallons, would necessitate an addition to the Fire Station this year.

The Fire Department is continuing its high standard of training with the area Hospitals, Fire Departments, and also through Fire Standards and Training of the State of New Hampshire to better serve the Citizens of Windham.

My thanks to the people of Windham for their past support and my thanks to all Firefighters and E.M.T.s, full-time and call, for doing their usual good job.

FIRE AND AMBULANCE CALLS

Airplane	2	Inside Electrical, wiring	7
Ambulance Calls	444	Lockouts	7
Appliance Fires	9	Mutual Aid, In/Out	24/19
Animal Rescues	12	Propane Gas Leaks/Fire	6
Assist Ambulance	27	Pole/Tree/Wire Fires	12
Brush & Grass Fires	34	Re-kindled Fires	3
Chimney Fires	22	Rescues	4
Controlled Burns	2	Rubbish Fires	7
False Alarms	16	Service Calls	13
Fire Alarm Malfunctions	23	Smoke Investigations	7
Fire Prevention	30	Structure Fires	14
Furnace Malfunctions	14	Vehicle Fires	36
Hazardous Material Handling	13	Water Problems	13
Illegal Burns	29	Wood Stove Malfunctions	<u>1</u>
Inspections:			
In-Service	20		
Oil Burner, wood stoves & tanks	118		
Public Buildings & Schools	26	TOTAL CALLS	1,014

PERMITS

New Oil Burner Permits	88	Kerosene Heater Permits	4
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BUILDING FIRE LOSS ESTIMATE

\$370,000.00

FINANCIAL STATEMENT

Appropriation -\$443,524.00

Expenditures:

Salaries	\$302,508.08	
Holidays	11,045.39	
Overtime	50,517.85	
Call Firefighters	18,914.31	
Ambulance	2,414.75	
Clothing Allowance	3,357.15	
Gas and Diesel Oil	4,325.39	
New Equipment	14,937.36	
Office Equipment	488.00	
Radio and Telephone Equipment	1,700.00	
Repairs	14,398.05	
Station Maintenance	8,453.45	
Telephone	3,955.81	
Training	4,611.50	
Miscellaneous	929.73	
Total Expenditures		\$442,556.82
LESS: Insurance Refunds		<u>2,711.00</u>
		\$439,845.82

Appropriation	\$443,524.00
Total Expenditures	<u>439,845.82</u>

Unexpended Balance \$ 3,678.18

INCOME:

Ambulance Fees	\$ 15,424.78	
Oil Burner Permit Fees	440.00	
Kerosene Permit Fees	12.00	
Copy Fees	76.00	
Total Income		<u>15,952.78</u>

COST TO TOWN

\$423,893.04

Respectfully submitted,
STANLEY J. MACKEY
Chief
Windham Fire Department

BUILDING INSPECTOR'S REPORT

TYPE OF PERMIT	NO. ISSUED	ESTIMATED COST
Single Family Dwellings	66	\$9,506,410.00
Alteration/Additions	115	2,722,025.00
Garages	14	219,400.00
Foundations	1	1,500.00
Above Ground Pools	12	50,666.00
Inground Pools	20	213,009.00
Sheds	27	44,270.00
Decks/Porches	50	227,285.00
Signs	2	5,700.00
Raze	11	7,900.00
Office Space	1	42,000.00
Office Bldg.	1	250,000.00
Barn	3	33,000.00
Greenhouse	1	161,000.00
Commercial Bldg.	1	300,000.00
Screen House	1	800.00
Banquet Facility	1	3,000,000.00
Multi Family (4 Units)	1	350,000.00
TOTALS	328	\$17,134,965.00

Conversion	3
Electrical	316
Plumbing	137
Sewage	103
Chimney	98
Well	70
Driveway	44
Cease and Desist	19

771 Inspections by the Building Inspector

FINANCIAL STATEMENT

Appropriation - \$90,928.00

Expenditures:

Salaries	\$81,201.48
Telephone	1,862.55
Transportation	225.29
Supplies	1,478.30
Postage	207.30
Auto Repairs	798.30
Training	374.00
Miscellaneous	464.49
Heat	643.88

Electricity	795.35	
Maintenance	<u>665.68</u>	
Total Expenditures		\$88,716.62
Appropriation	\$90,928.00	
Total Expenditures	<u>88,716.62</u>	
Unexpended Balance	\$ 2,211.38	
INCOME: Permit Fees		<u>81,283.13</u>
COST TO TOWN		\$ 7,433.49

Respectfully submitted,
 FRANCIS J. KEEFE
 Code Enforcement Administrator

HEALTH DEPARTMENT REPORT

Throughout the year, many tests were made of the water supplies and ponds in Windham. Pond waters were tested which showed all ponds either met or exceeded standard as "Class B" waters.

Extensive studies were made of the three contaminated wells in the Range Road and Horseshoe Road areas. Tests were taken from three "test wells" for possible groundwater contamination which revealed negative results.

Many septic systems were investigated and found to be in failure. All were either repaired or replaced.

FINANCIAL STATEMENT

Appropriation -\$1,250.00

Expenditures:

Dues	\$ 35.00
Testing	618.77
Supplies	367.74
Bottled Water	<u>166.40</u>

Total Expenditures		\$1,187.91
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Appropriation	\$1,250.00
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Total Expenditures	<u>1,187.91</u>
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Unexpended Balance	\$ 62.09
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Respectfully submitted

BRUCE A. FLANDERS

Health Officer

PLANNING BOARD REPORT

The Planning Board began 1988 with a new contingency of officers. Roger Hohenberger was elected Chairman, Al Doak, Vice-chairman, and John Alosso, Recording Secretary. Jack McCartney's term expired and he was replaced on the Board by John Alosso, with Peter Donahue filling the alternate position. Fred Noyles replaced Peter Chulack as the Selectman liaison member. We would also like to acknowledge the time and effort put in by John Alosso as our representative to the Rockingham Regional Planning Commission.

The year 1988 was filled with many challenges which the Board had to address. The following approvals were rendered:

- 16 Subdivisions with 118 approved lots, compared to 22 with 219 approved lots in 1987
- 12 Site Plans approved, compared to 9 in 1987
- 5 Lot Lines approved, compared to 7 in 1987
- 10 Special Permits issued for activity in the Wetland and Watershed Protection District

The proposed Country Club and the Castleton Banquet Facility were among the major site plans resolved by the Board in 1988.

With the realization of the need to address the large growth within Windham, the Capital Improvements Sub-committee continued its charter to provide our town with the financial counterpart to the Master Plan.

We would like to thank Ron Coish, whose commitment to Windham provided us with the support needed to complete this task. Along with Dennis Butterfield, Gus Lawlor, Jack Merchant and Mike Peterson, he compiled the necessary information to provide the town with a more visible financial forecast of the next six years. We are also indebted to Steve Bird, of the Rockingham Regional Planning Commission for his assistance in producing this document.

Another significant task of updating our Subdivision Regulations was undertaken by the Board this year. With the assistance of Frank Keefe and Bob Thorndike, extensive changes were introduced. Among these are modifications to the Standard Road Profile and regulations providing for a greater commitment of the developers in the upgrading of town roads impacted by their subdivisions. Other major modifications addressed the difficulties associated with the development of more severe terrain.

Our goals for 1989 include continuing the Capital Improvements Program, updating the Master Plan and consideration of a Growth Ordinance, along with the requirements of keeping our Zoning Ordinance, Subdivision Regulations, and Site Plan Regulations consistent with the needs of our town.

FINANCIAL STATEMENT

Appropriation - \$15,946.00		
1986 Carryover -	<u>775.00</u>	
Total Available	\$16,721.00	
Expenditures:		
Secretary	\$ 5,215.20	
Legal Notices	484.45	
Supplies and Expenses	1,083.13	
Postage	1,000.00	
Postage Machine	245.25	
Regional Planning	5,269.80	
Master Plan	<u>198.00</u>	
Total Expenditures		\$13,495.83
Appropriation	\$15,946.00	
1986 Carryover	<u>775.00</u>	
Total Amount Available	\$16,721.00	
Total Expenditures	<u>13,495.83</u>	
Unexpended Balance	\$ 3,225.17	
INCOME: Subdivision Fees		<u>25,418.50</u>
NET GAIN TO TOWN		\$11,922.67

Respectfully submitted,
ROGER HOHENBERGER
Chairman Windham Planning Board

BOARD OF ADJUSTMENT REPORT

The Windham Zoning Board of Adjustment in 1988 heard 80 cases. 59 were for Variances, 11 Special Exceptions, 1 Administrative Appeal, and 9 Re-hearings. In 1988, the Board welcomed Dennis Anderson as a new alternate when the number of alternates increased from two to three. The Board also attended two Law Lecture Series, one in Manchester and one in Exeter.

I would like to thank the Board and Virginia Gray, our new recording secretary, for their help and support in 1988.

FINANCIAL STATEMENT

Appropriation -\$6,700.00

Expenditures:

Secretary	\$2,148.75
Legal Notices	586.60
Supplies and Expenses	980.14
Postage	1,000.00
Postage Machine	<u>204.00</u>

Total Expenditures		\$4,919.49
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Appropriation	\$6,700.00
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Total Expenditures	<u>4,919.49</u>
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Unexpended Balance	\$1,780.51
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INCOME: Hearing Fees		<u>2,829.00</u>
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COST TO TOWN		\$2,090.49
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Respectfully submitted,

EDWARD MILAN

Chairman

ASSESSOR'S REPORT

"An extra high tax increase this year!" A common statement in Windham, but not only here, as most southern New Hampshire communities experienced a 20% or greater increase in their tax rates. I feel it was due, in part, to an expanded rate of spending and, equally as important, a much reduced rate of growth.

For example, the amount of new construction in Windham converted to 100% was \$55,406,412 for 1986, \$50,160,977 for 1987, and only \$40,186,048 for 1988. I wish to stress that, although the dollar value of new construction has dropped, the number of appraisals has not reduced significantly as the percentage of remodelling and additions to existing properties is still high.

With the sales market tightening as it has, I am pleased to say we have dropped only a little from the 1987 equalization figure and are now at 42%. Also, our balance of assessment practice (co-efficient of dispersion) has also improved over the previous year.

It is hoped that spending will level off and that the dollar value of new growth will reverse the recent trend and expand to help stabilize our tax rate in 1989.

Once again, I wish to thank all those who have assisted me in the efficient operation of this portion of your town government.

Respectfully submitted,

DONALD W. DOLLARD, CRA, CNHA
Town Assessor

SOLID WASTE DISPOSAL SITE REPORT

Analysis of Disposal Site Operations

January 1 to December 31, 1988

Total Loads - 13,984 x 2.5 cu. yds. =	34,960	Cu.Yds.
34,960 cu. yds. at 300 lbs. per cu. yds. =	10,488,000	lbs.
Waste Removal from site (5.5 didn't burn)	81.25	tons
10,488,000 lbs. + 2000 =	5,244	tons
Metal	240	tons (est)
Glass	20	tons (est)
Miscellaneous	750	tons (est)
Recycleables		
Paper	50	tons (est)
Aluminum Cans	2.04	tons (est)
Saved 3.5 days of burning		
TOTAL	6,387.3	tons (est)

7,100 gals. of oil used + 343 days + 20.69 gals. per day

INCINERATOR LOADING

13,984 Loads + 343 days = 40.76 Loads per day
 40.76 Loads x 2.5 cu. yds. = 101.9 cu. yds. per day
 101.9 cu. yds x 300 lbs = 30,570 lbs. per day
 30,570 lbs + 2000 lbs. = 15.285 tons per day

MISCELLANEOUS TONNAGE

1,143.3 tons (est) ÷ 207 days open to public = 5.52 tons per day
 TOTAL AVERAGE DAILY TONNAGE - 30.86 tons per open per tons open day

WASTE BREAKDOWN

Total Tonnage	6,387.3 tons	
Waste	5,325.25 tons =	83.39 %
Metal	248 tons =	3.75 %
Glass	20 tons =	.35 %
Miscellaneous	750 tons =	11.75 %
Recycleables	52 tons =	.08 %
TOTAL =		99.998 %

Average cost per ton \$20.98

RECYCLING OPERATION

		COST	INCOME
Aluminum cans	4,074 lbs.		\$1,504.17
Tires	2,400 tires shipped out	\$3,553.76	1,596.00
Newspaper	50 tons (est)		
TOTAL		<u>\$3,553.76</u>	<u>\$3,100.17</u>
Other income			250.00
			<u>\$3,350.17</u>

FINANCIAL STATEMENT

Appropriation	\$212,641.00		
Expenditures:			
Salaries		\$ 72,144.75	
Overtime/Holiday		13,588.97	
Incinerator Oil		9,827.13	
Propane Gas		47.69	
Fuel		220.25	
Repairs		14,401.14	
Electricity		4,425.58	
Telephone		423.96	
Miscellaneous		983.49	
Contracted Services		12,221.25	
New Equipment		448.41	
Site Improvements		4,200.00	
Dues		2,000.00	
Tires		<u>3,553.76</u>	
Total Expenditures			\$138,486.38
Appropriation	\$212,641.00		
Total Expenditures		<u>138,486.38</u>	
Unexpended Balance	\$ 74,154.62		
INCOME:			
Fees		\$3,100.17	
Oil on Hand 1-1-89			
4,300 gals @ \$.734 per gallon		<u>3,156.00</u>	
Total Income			<u>6,256.17</u>
COST TO TOWN			\$132,230.21

Respectfully submitted,

WAYNE K. HOLM
Disposal Site Superintendent

RECYCLING REPORT

In the past year, we have made an effort to start a recycling operation at the site. As indicated in the Disposal Site operation, 52 tons of material was recycled. The benefit of this is that 3.5 days of burning was avoided, and a sum of money was collected for the sale of the material. The breakdown of benefits derived are as follows:

3.5 days of burning avoided, saving	\$1,300.00
Sale of material	<u>1,504.17</u>
Total	\$2,804.17

While this is a small amount, it is our intention to expand the program in the coming year. This effort, however, will only succeed with the full cooperation of all the citizens in Windham. It is our hope to get a 25% reduction in the waste material that must be burned.

I wish to thank the citizens and personnel at the site for their cooperation in the effort, and request that we all make a greater effort to accomplish our goals.

Respectfully submitted,

FRANCIS J. KEEFE
Code Enforcement Administrator

HIGHWAY DEPARTMENT REPORT

In the year 1988, the Highway Department reconstructed the final portion of Londonderry Road. Balmorra and Cardinal Roads had sections of reconstruction done. Drainage problems at various locations around town were corrected, and approximately five miles of road were resealed and shimmed.

FINANCIAL STATEMENT

Appropriation - \$407,950.00

Expenditures:

SUMMER

General Maintenance	\$ 62,524.12
Sub-contractors	111,740.93
Cold Patch, Sand and Gravel	23,390.82
Culverts and Catch Basins	21,601.66
Signs	1,552.44
Resealing	79,890.01

WINTER

General Maintenance	51,746.55
Sub-contractors	25,089.55
Plow Repairs	9,847.29
Salt and Sand	25,017.63
Gasoline	2,318.98
Town Shed Expenses	152.45

Total Expenditures

\$414,872.43

Appropriation \$407,950.00

Total Expenditures 414,872.43

Overdraft \$ 6,922.43

Respectfully submitted,

ROBERT DEVLIN

Road Agent

ANIMAL CONTROL OFFICER'S REPORT

Animal Control in 1988 enjoyed a positive year. Animal related calls and complaints continue to be received very successfully by the Police Dispatchers. These calls are then processed and investigated as soon as possible.

ANIMAL CONTROL MUST BE A COOPERATIVE EFFORT AMONG PET OWNERS. Cooperation and communication between the involved parties is essential.

Deputy Charles Butterfield joins me in asking for your cooperation concerning the enforcement of the Rabies and Animal Control Law.

Hours Worked	1,258
Miles Travelled	9,265
Assessed Penalties	\$4,075
Dogs Picked Up	176
Dog Bites	10
Dogs Hit by Cars	22
Dogs Put to Sleep	17
Warnings Issued	128
Logged Telephone Calls	921

PLEASE NOTE: Any call or complaint should be made to the Windham Police Station at 434-5577.

FINANCIAL STATEMENT

Appropriation -	\$14,880.00	
1987 Carryover -	<u>1,000.00</u>	
Total Available		\$15,880.00
Expenditures:		
Salaries	\$10,423.99	
Mileage	1,866.60	
Kennel Fees	198.98	
Supplies	68.48	
New Equipment	500.00	
Miscellaneous	<u>196.00</u>	
Total Expenditures		\$13,254.05
Appropriation	\$14,880.00	
1987 Carryover	<u>1,000.00</u>	
Total Amount Available	\$15,880.00	
Total Expenditures	<u>13,254.05</u>	

Unexpended Balance	\$2,625.95	
INCOME: Dog Fees		<u>4,075.00</u>
COST TO TOWN		\$ 9,179.05

Respectfully submitted,

ALFRED SEIFERT
Animal Control Officer

LIBRARY REPORT

In June, 1988 the Nesmith Library began to "re-register" library patrons. This meant that patrons held library cards prior to this year were asked to verify their address, and phone numbers.

At the end of 1988, the Library staff had re-registered 1628 of a total 2790 patrons. New Registrations totaled 798 in 1988 as compared with 501 in 1987.

One way libraries measure their service is by keeping track of the number of books and materials borrowed or "circulated" by the public. In 1988 45,633 items circulated (as compared to 47,400 in 1987.)

Circulation figures alone do not tell the whole story of Library services to the community however. The Nesmith Library purchased 1078 new adult books, as well as 774 books for children and young adults in 1988. This totaled 1852 new titles added to our collection in 1988. The Nesmith Library borrowed 251 items from other libraries this year at the request of our patrons.

18,124 people visited the library over the course of the year 1988, as compared with 17,439 during 1987.

In addition, the Library offers a number of programs for adults and children. In 1988 programs activities included:

ADULT PROGRAMS:

Good Company with Books, Family Affairs. April and May, 1988. This was a reading/discussion program. The group read 4 American novels of merit and met on 4 evenings to discuss these books, which focused on the theme of the Family in American Life.

Not for Children Only: Children's Books too Good for Adults to Miss. October and November 1988. This reading/discussion program read 5 books. These books were critically acclaimed titles for children and young adults. The group met on 5 evenings to discuss these books.

On November 15, Craig Romano treated an audience at the Library to a narrated slide travelogue of a recent trip to Chile, including Patagonia, as well as other portions of South America. This was a fascinating look at an exotic locale.

CHILDREN'S PROGRAMS:

Program offerings this year included the following (held in addition to our continuing story hour programs for 3, 4, & 5 year old children):

This summer, the reading program for children featured a circus theme. As one part of this reading program, 4 special craft programs were held, including a juggling workshop, tie dying workshop, hand puppets and crayon magic.

In the fall, the Library was fortunate to engage the services of a Windham resident, Frannie Greenberg. A free lance educational consultant, Frannie has worked at the Acton Discovery Museum, Acton, Massachusetts as a science instructor/interpreter for young people. Frannie did 4 after school workshops in October and November at the Library. The children experimented and learned about Sound, Light, Cooking crafts, and Spiders.

PROGRAMS SPONSORED BY THE FRIENDS OF THE LIBRARY:

Each June the Friends hold "The Strawberry Festival." This day-long festival features strawberry shortcake, a book sale, and great family activities. This year's festival was a great success.

This year, the Friends and the Windham PTO hosted two visiting authors. Georgess Mchargue visited Center school in the Spring, and Tod Strasser visited the Middle School in the fall.

These authors speak to the students about their writing, and answer questions from the students. The authors were able to meet with small groups of students interested in writing and offer constructive hints and encouragement. These visits have proven popular and encourage students with their reading and written skills.

Every year FLOW holds the Arts Festival for children at the Golden Brook School. The festival is intended to encourage youngsters to write, draw, paint, photograph, or otherwise create a special item to exhibit at this festival. Besides encouraging the children's creativity, the Arts Festival is fun!

In August the Friends sponsored a week long class for young people interested in working as baby sitters. This class is held under the auspices of Rockingham County Extension 4-H. FLOW gathers together resource people to talk to the participants, including personnel in the fields of public safety, medicine, teaching, and parents. These classes are well attended and excellent information is provided participants.

In October, local author, Richard Lederer spoke to a crowd of over 80 Windham residents, treating them to samples of his literary humor and word play from his books *Anguished English* and *Get Thee to a Punnery*. Lederer has a regular show on WEVO public radio, Concord, NH and is a Professor of English at Saint Paul's School, Concord.

In December the FLOW finished 1988 with another annual event -- Christmas Crafts. Children come to the Library and make Christmas gifts. This December attendance at these crafts exceeded 300.

The FLOW provided a matching donation to the New Hampshire Humanities Council, making possible the receipt of the reading discussion program grant for Good Company With Books - Family Affairs.

Again this year, the Friends of the Library and the Windham PTO brought children's authors to Windham. Each author visited the school and were met by the public at a reception at the Library. This exciting program represents large expense on the part of the Friends of the Library and the Windham PTO, and much work by those two groups and the Windham teachers, and school library staff.

The Friends purchased a display case so that the Library could more efficiently display the audio cassette tapes in the collection. This beautiful piece of furniture keeps audio cassettes secure, while allowing the public to view the cassettes and make their choices. Since this has been installed the use of this particular collection has increased.

THE WINDHAM LIBRARY QUILTERS:

The Windham Library Quilters deserve many thanks for their efforts, Carol Doak founded this group and served as its chair person through 1988. The group quilted a beautiful medallion style quilt in a lily pattern, raffled at the Strawberry Festival. It was the intent of the Library Quilters that the proceeds (\$1200.00) be used to purchase books for the Nesmith Library, with the stipulation that \$600.00 of the books purchased be recommended by Town residents and \$600.00 of the books purchased be recom-

mended by Teachers and staff of the Windham School System. The Library has received many fine recommendations for purchase, and many excellent additions to the library collection have resulted. The Library Quilters began work again this fall with Moira Clegg chairing the group. This year's quilt will be a "School House" pattern, titled "School House Blues."

BOARD MEMBERS AND LIBRARIAN HONORED:

The Library Trustees and Staff were pleased to learn that Mr. Frank Traynor of the Nesmith Library Board of Trustees had been named "Trustee of the Year" by the New Hampshire Library Trustee Association. Librarian Carl Heidenblad was named Library Director of the Year by this group. It is important to note that Representative Patricia Skinner of Windham was named "Legislator of the Year" by the New Hampshire Library Trustees Association in 1986. No other Library board has been honored three times by the New Hampshire Library Trustees Association following such a brief time interval.

THANK YOU!

For all who made donations of books, time and/or financial donations, our sincere thanks.

Additionally, I would take this opportunity to thank Karen Merchant, President of the Friends of the Library of Windham, the FLOW Board of Directors and membership. The Friends of the Library have been a source of great support through 1988.

Successful library activities in Windham continue to be possible because of the combined efforts of the Friends of the Library, the hard work and care of the Board of library trustees, the efforts of our staff, and the support of the community. We look forward to serving you and your families in 1989.

STATISTICS 1988

PEOPLE USING THE LIBRARY	18,124
NEW CARDS ISSUED	798
ITEMS CIRCULATED	45,633
ITEMS BORROWED FROM OTHER LIBRARIES	251
ITEMS LOANED TO OTHER LIBRARIES	61
BOOKS ADDED TO THE COLLECTION	1,852
BOOKS DISCARDED (WORN, OBSOLETE, LOST DAMAGED OR DESTROYED)	1,347
CURRENT NUMBER OF BOOK TITLES OWNED	20,176
MAGAZINE TITLES OWNED	75
NEWSPAPERS RECEIVED	5
CASSETTE TAPES	225
RECORDS OWNED (APPROXIMATELY)	350
MICROFICHE SUBSCRIPTIONS	13

FINANCIAL STATEMENT

Appropriation - \$142,236.00

Expenditures:

Personnel Services	\$87,102.59
Library Materials:	
Books and Magazines	23,000.00
Records and Tapes	285.81
Microfiche	1,389.99
Bindery	0
Operating Disbursements:	
Supplies	3,184.67
Maintenance	1,027.40
Petty Cash and Postage	1,358.43
Computer Supplies	392.44
Improvements	1,500.00
Utilities:	
Fuel Oil	972.27
Electricity	2,706.23
Telephone	1,529.73
Services:	
Equipment Repair	1,882.85
Program and Films	2,011.78
Miscellaneous Disbursements:	
Travel, Conference, Dues, etc.	<u>2,920.83</u>

Total Expenditures		\$131,265.02
Appropriation	\$142,236.00	
Total Expenditures	<u>131,265.02</u>	
Unexpended Balance	\$10,970.98	

Respectfully submitted,
CARL HEIDENBLAD
Librarian

LIBRARY TRUSTEES REPORT

Trustees are elected by the voters to manage the budget and facilities of the library. They meet on the second Monday of the month at 8pm. Meetings are open to the public. The Trustees work to insure that Windham has as modern a library as possible, and one that is able to meet the needs of the community.

The Library Trustees and the library staff have attended state conferences and seminars throughout the past year in order to stay current with the developments affecting libraries. Staff members have taken courses in Public Library Techniques offered by the N.H. State Library and School of Lifelong Learning.

The Trustees hope to use the space at the library as effectively as possible. This year, the Trustees asked for capital improvements money to renovate the attic of the library, which contains nearly 1,500 square feet of useable space. This turned out to be more expensive and difficult than originally anticipated because of structural problems, and this idea was postponed.

In the coming year, the Library will be asking the Town for money to study the Nesmith Library building architecturally and structurally. This information will be necessary to plan for any future additions or expansion to the library.

The Friends of the Library have been tremendous. This year, a beautiful oak display and storage rack for audio cassettes was purchased, as well as software for the Apple IIe computer (available to the public).

We would like to thank the people of Windham for their support this past year. The support from the Town in all of our endeavors has been tremendous.

This year, our librarian, Carl Heidenblad, and I were named Library Director of the Year and Trustee of the Year by the New Hampshire Library Trustees Association. This was a great honor. This is the third time the Nesmith Library has been honored by the Trustees Association since 1986, when Representative Patricia Skinner was named Legislator of the Year. We are very proud of these honors.

In closing, I would like to thank our many friends who have contributed so much by donating time, books, money or materials to the library, or who have helped us in any way this past year.

Respectfully submitted,

FRANK TRAYNOR,
Chairman
Nesmith Library Board of Trustees

CONSERVATION COMMISSION REPORT

Wetlands permit activity and plan review

The Conservation Commission reviewed and made recommendations on 12 dredge and fill applications this year. We also reviewed many subdivision plans submitted to us for our input.

Deer Leap land acquisition - Land Conservation Investment Program

Since the preliminary approval for this acquisition was given in November, the final appraisal has been completed and submitted and the survey will be done shortly. When these have been accepted by the LCIP Board and clear, marketable title to the property has been shown, a purchase and sale agreement will be drawn up by the town and the landowner. When all the legalities are in order and agreed upon by all parties, the LCIP Board will grant final approval and start the legal process in motion for the transfer of the \$250,000. in LCIP funds reserved for Windham's purchase of Deer Leap.

The Commission wishes to thank those people who have supported us and our land acquisition goals for the town. You should feel justifiably proud that the town was able to acquire, for the current price of a little more than two house lots, 50 acres of unique and beautiful parkland. We are well aware that the tax rate is high and not about to go down in the near future. Windham is now starting to pay for the record rate of development during the last few years. This same development is consuming remaining open land at a rapid rate. We can foresee that much of the remaining open land in town will be subdivided within the next ten years if the present growth pressure persists. This is why the Commission believes that our land acquisition program should be continued. We realize that this program must be coordinated and consistent with other important town needs as outlined in our master plan. Use of funds from the land use change tax is one way that the town can continue its land acquisition activities. The use of these monies for preservation of open space would be consistent with the purpose of the current use program, which is designed to help preserve the rural character of N.H.

Most people think of land protection in terms of providing recreation, active and passive. But there are other important considerations such as protecting our primary watersheds and wetlands to ensure our water quality and supply. Some of this can be done through zoning or easements, but other cases may require purchase of land. We will have to pay for our future recreation land and our rural open spaces. The town has to plan for them and take advantage of any funding opportunities which come along.

Foster's Pond Natural Area (FPNA) - update

We finished posting the publicly accessible borders of the Area against hunting in January. Many residents are now finding this area a pleasant place to walk and enjoy nature. However, some people still do not choose to abide by the bylaws which were adopted at the 1988 Town Meeting which state in part under "Prohibited Uses": "The use of motorized vehicles and outboard motors on boats is prohibited within the Foster's Pond Natural Area...". A copy of the bylaws appears in the 1987 Town Report. We intend to request that the roadway into the pond be permanently blocked with large boulders to exclude the vehicles now illegally using it and disturbing the passive recreational aspect of the area.

More detailed mapping and planning for the nature trail system is being done by the Commission members. We hope to clear the trail system this spring and summer.

Budget Request

We are asking for \$1,500. for 1989. The increase of \$500. is to cover the cost of a secretary and to provide for possible consulting services which may become necessary in the process of reviewing dredge and fill applications and subdivision plans.

New members added this year are Pamela Skinner and Wayne Morris. Our new alternates are Gerald Capron and Bernard Rouillard.

Respectfully submitted,

NANCY D. JOHNSON, Chairman

RUSSELL J. WILDER, Vice Chairman

PAUL SUTTON

CHARLENE CUNNIFFE

DAVID LUCIANO

PAMELA SKINNER

WAYNE MORRIS

GERALD CAPRON, Alternate

BERNARD ROUILLARD, Alternate

Conservation Commission

RECREATION COMMITTEE REPORT

The objective of Windham's Recreation Committee is to provide leadership to the community in the development of recreational opportunities for all our residents. This past year has been particularly gratifying as we have experienced greater participation in our varied programs.

During 1988, a better sense of community evolved as more towns-people became involved in activities, such as our Fourth of July celebration, skiing, arts and crafts, basketball, swimming and tennis lessons. From the Easter Egg Hunt to the Christmas Tree Lighting, we have provided the opportunity for young and old to come together in friendship. Many people support these activities, donating time or making contributions.

In conjunction with the Selectmen and the Conservation Commission, we have named the Nashua Road recreational area the Edward Herbert Park to honor him for all he has done for recreation and the town. We have completed the federal grant portion of the park. The soccer field and instructional facilities will be operational this year. We will continue to develop the basketball and tennis court section of the park.

The summer programs at the Cobbetts Pond Beach facility are by far the most visible and used recreational opportunity we offer. Over 500 families purchased beach passes and participated in an excellent swimming and lifesaving program. On any given weekend during July and August, 150 to 200 people took advantage of the beach.

Our town's growth has been mirrored in the demands upon the Recreation Committee. Greater effort is required to maintain our current level of community service. To continue the momentum we have achieved, the demand for recreation has exceeded the level of support which can be provided by volunteers only. What is needed is a part-time Program Director, who can provide continuity and support for our programs. Our foresight here, in a support of the addition of this resource, will assure the continued contribution of recreation to all Windham citizens.

We wish to thank, in behalf of the Windham Recreation Committee, all those who have assisted us during this very successful year. Without your support and effort, the current positive environment in recreation would not exist.

FINANCIAL STATEMENT

Appropriation - \$37,700.00

Expenditures:

Salaries	\$12,845.64
Chemical Toilets	1,285.00
Postage and Supplies	36.50
Committee Expenses	94.00
Telephone	242.31
Electricity	184.72
Maintenance and Equipment	4,629.58
Sportsfields	557.50
Recreational Activities	7,599.16
Senior Recreational Activities	2,131.63
Petty Cash	<u>18.00</u>

Total Expenditures \$29,624.04

Appropriation	\$37,700.00
Total Expenditures	<u>29,624.04</u>

Unexpended Balance \$ 8,075.96

INCOME:

Beach Income	\$14,864.00
Recreational Activities	<u>4,215.00</u>

Total Income 19,079.00

COST TO TOWN \$10,545.04

Respectfully submitted,

SUSAN E. STARK
MAUREEN A. KINGSLEY
Co-Chairmen, Recreation Committee

WINDHAM HISTORICAL COMMITTEE REPORT

In an effort to restore the Searles School Chapel for the 250th anniversary of Windham, the committee is exploring the possibility of forming a Historical Society whererby anyone interested in the history and preservation of the town can belong and assist the Historical Committee with projects such as the Searles Chapel restoration and a second project updating of the Windham Town History, as well as other programs.

An event is being planned for late August at the Searles Chapel, when it will be open to the public with various events planned, including playing of the Carillon.

The Committee is hoping to place a display case at Town Hall for a changing exhibit of items of historic interest. We are most desirous of any donations of historic artifacts.

Respectfully submitted,

MARION DINSMORE
PATRICIA SKINNER
Co-chairmen
Historical Committee

WINDHAM COMMUNITY COUNCIL FOR THE ELDERLY REPORT

A prime step in helping to address a concern of Windham's Senior residents will be addressed at this year's Town Meeting when townspeople will have the opportunity to vote on a zoning change for an area for inclusion of affordable elderly housing.

The Council supports this Planning Board Amendment to the Windham Building Code. It views this along with the Elderly Housing Task Force Report as a step to have elderly housing become a reality in our town.

Under the direction of the Rockingham County Nutrition Program, a nutritious, and balanced meal is served on Tuesdays and Thursdays at the Windham Senior Center. The program also delivers Meals on Wheels five days a week to shut-ins.

Each month, a social program is held at the Center along with Blood Pressure Checks by the Derry Visiting Nurse. Weekly Bingo, card games, craft projects and bowling take place. Arrangements have been made with the Salem Racquet Ball Club for a weekly morning session of swimming and exercise.

The Seniors donate over 125 volunteer hours each year in the Center. A daily telephone network calls members who live alone or have been ill.

The Council, in its charge to help with the concerns of Windham's Senior residents, would like to express the need for future expansion or a larger facility to meet the severe space limitations of the Center. This places a limit to who can attend various functions, as well as to the type of programs conducted there.

Council members are Louise Lynch, president of the Windham Senior Citizens Inc; Albert Feeley, who represents St. Matthew's Church; Mary Kane; Chell Swanson representing the Windham Presbyterian Church; Mary Wallace, a member of the State Council on the Aging; and Selectmen appointees, Patricia Skinner and Selectman Elizabeth Dunn.

The Council is requesting the sum of \$5,000 for Senior Recreation.

Respectfully submitted,

PATRICIA M. SKINNER
Chairman

TOWN WARRANT

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Windham in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Center School in said Windham on Tuesday, the Fourteenth day of March, at Ten of the clock in the forenoon, polls to close not earlier than Eight of the clock in the afternoon, to act upon the following subjects:

ARTICLE #1. To choose all necessary Town Officers for the year ensuing.

ARTICLE #2. To vote by ballot on the following amendments to the Land Use Regulations and Zoning Ordinance and Zoning District Map of the Town of Windham:

PETITION #1. Presented by Dennis J. Dunderdale and others. "To see if the Town will vote to permit the construction of business or professional offices or bank buildings in Business-Commercial District B by amending the zoning ordinance as follows:

Add a new subsection to be known as subsection VI (E) (1) (e) to the zoning ordinance so that the section of the zoning ordinance establishing the uses permitted in Business-Commerical District B if the amendment is approved by the voters will read as follows:

"The Business-Commerical District B is intended primarily for business which provides services to the public: 1. Uses permitted subject to Site Plan Approval as provided in Windham Site Plan Regulations:

- a. Hotels, motels;
- b. Restaurants;
- c. Membership clubs, halls;
- d. Business or professional offices or banks."

NOT RECOMMENDED BY PLANNING BOARD

PETITION #2: Presented by Chester Jarosky and others. "To see if the Town will vote to amend the Windham Zoning Map by changing the zoning of Lot #13-C-121 located on Roulston Road from Limited Industrial to Residence B (Multi-Family)."

NOT RECOMMENDED BY PLANNING BOARD

PETITION #3: Presented by David K. Aberizk and others. "To see if the Town will vote to amend the Windham Zoning Map by changing the zoning of lot #13-A-310 located on Range Road from Residential A Zone to Limited Industrial Zone.

NOT RECOMMENDED BY PLANNING BOARD

PETITION #4: Presented by Edward Herbert and others "To see if the Town will vote to change the northeasterly portion of lot 11-A-200 from Limited Industrial District to Rural District, to be separated from the southwesterly portion by a line beginning at the northeasterly corner of lot 11-A-160, thence southeasterly approximately 1200 feet in a straight line to the northwesterly corner of lot 11-A-300.

APPROVED BY THE PLANNING BOARD

PETITION #5: Presented by Margo Ryan and others. "To see if the Town will vote to amend the Windham Zoning Map by changing the zoning of lot #11-A-400 owned by Margo Ryan, 11-A-405 owned

by Douglas & Kathleen A. Watson, and 11-A-410 owned by Charles H. and Sylvia Parker, all located on Route 111 (Haverhill Road) from Rural to Limited Industrial."

NOT RECOMMENDED BY PLANNING BOARD

ARTICLE #3. To vote by ballot on the following amendments to the Land Use Regulations and Zoning Ordinance and Zoning District Map of the Town of Windham; said amendments proposed and recommended by the Windham Planning Board.

AMENDMENT #1: ADD TO SECTION II, Definitions, by adding the following:

"TOWN. The Town of Windham, New Hampshire."

AMENDMENT #2: Amend Section II, Definitions, by deleting "Home Occupation" and inserting the following in place of:

"Customary Home Occupation: An occupation for gain or support conducted primarily on the premises by members of a family residing on said property, including and similar to dressmaking, preserving, home cooking, engineer, surveyor, craft manufacturing, selling and collecting antiques."

AMENDMENT #3: DELETE SECTION IV IN ITS ENTIRETY AND INSERT IN PLACE THEREOF:

A non-conforming use may continue provided that:

- A. No increase in the extent of the non-conforming use of a structure or land, shall be made, except when a variance has been granted by the Board of Adjustment as provided in Section IX.
- B. If said non-conforming use has been changed to a more restricted use, it shall not again be changed to a less restricted use, and any future use shall be in conformance with this ordinance.
- C. If the non-conforming use is discontinued for a period of more than one (1) year or is abandoned, it shall not be reestablished.
- D. A non-conforming building destroyed or damaged by fire, explosion or other catastrophe may be rebuilt or restored at the same location and again used as previously, provided that said owner shall apply for a building permit and start operations for restoring or rebuilding on said premises within twelve (12) months after such catastrophe and reconstruction is completed and occupancy begun within two (2) years of start of restoration unless a permit for a longer period of time has been granted by the Board of Adjustment, and further provided that the building as restored shall be constructed in accord with the Building Code of the Town of Windham and shall be only as great in volume or area as the original non-conforming use, unless permission to enlarge the volume is granted by the Board of Adjustment as provided in Section IX.
- E. Replacement of a pre-existing non-conforming structure shall be permitted under the following conditions:
 - 1. The septic system must have State and Town approval.
 - 2. There will be no increase in the area and/or volume of the structure.
 - 3. There will be no increase in the non-conformity of the structure.
 - 4. The new structure shall conform to the requirements of the Building Code.

5. A replacement of a non-conforming structure shall whenever possible be made to conform to the required setback requirements.

AMENDMENT #4: ADD TO SECTION VI A.1.

- e. To enhance and protect surface and ground water quality.

AMENDMENT #5: ADD TO SECTION VI A.2.

- d. Brook or Stream: A brook or stream is an open channel either naturally or artificially created which periodically or continuously contains running water and has a contributory drainage area of ten (10) acres or more and which contains a wetland (as defined in Section VI A.2.a. of this ordinance) within the contributory area.
- e. Pond: Any year round standing body of water one (1) acre or more in area.

AMENDMENT #6: DELETE VI A.4.a. IN ITS ENTIRETY AND REPLACE WITH SECTION VI A.4 TO READ

4. REGULATIONS:

- a. Wetlands and Watershed Protection Districts shall include all lands within one hundred and fifty feet (150') of the normal high water of Beaver Brook, Golden Brook and Flat Rock Brook. The W.W.P.D. for any other brook, stream or pond shall include all land within one hundred feet (100') of the centerline of said Brook or stream and one hundred feet (100') from the normal high water of said pond.

AMENDMENT #7: DELETE SECTION VI A.4.b. IN ITS ENTIRETY AND REPLACE WITH SECTION VI A.4.b. TO READ

The W.W.P.D. shall include that land area within one hundred feet (100') of any wetland one (1) acre in size or larger. There shall be 30,000 square feet of contiguous land not including the W.W.P.D. and required front setback areas.

AMENDMENT #8: DELETE VI A.4 c. IN ITS ENTIRETY AND REPLACE WITH SECTION VI A.4.c TO READ

- c. Wetlands of less than one (1) acre in size shall not be considered to have a W.W.P.D. except those which are contiguous to a stream, brook, or pond.

AMENDMENT #9: DELETE SECTION VI A.4.g. IN ITS ENTIRETY AND REPLACE WITH SECTION VI A.4.g. TO READ

- g. Streams and brooks shall be considered to be part of any wetland through which said stream or brook flows. Any wetland contiguous to the stream or brook shall be protected by a W.W.P.D.

AMENDMENT #10: CHANGE SECTION VI.B.1.b. TO READ

One (1) single-family detached dwelling per lot.

AMENDMENT #11: DELETE SECTION VI B.1.f. IN ITS ENTIRETY AND REPLACE WITH SECTION VI B.1.f. TO READ

CUSTOMARY HOME OCCUPATION: A customary home occupation shall be permitted by Special Exception only, (property owner must apply to the Zoning Board of Adjustment for a Special Exception). A Customary Home Occupation shall be carried on by the occupant only within the dwelling for dwelling purposes and shall not change the residential character thereof. No exterior renovations or construction, nor the public display of goods or wares or the exterior storage of material will be permitted and the Customary Home Occupation shall not occupy more than twenty-five percent (25%) of the normal living area of the dwelling. Only members of the occupant's immediate family residing on the property may be employed, except upon request, the Zoning Board of Adjustment is authorized to permit the employment of one (1) additional employee. In considering a Special Exception for a Customary Home Occupation, the Zoning Board of Adjustment shall consider, in addition to the requirements set forth above, whether the proposed Customary Home Occupation will adversely affect the property involved, or neighboring properties, by reason of any unusual sight, light, noise, smell, traffic or other effects of the Customary Home Occupation. The Zoning Board of Adjustment shall consider the recommendation of the Code Enforcement Administrator as to the adequacy of the water supply, sewage disposal system, driveway entrances and off street parking for the anticipated use, although no parking area in excess of those necessary for normal residential purposes will be allowed. The Zoning Board of Adjustment shall impose such conditions and restrictions as it deems desirable or necessary to protect the residential character of the neighborhood.

Child Care Facilities as Home Occupations:

The following categories and criteria shall be applied to all requests for Child Care as a Home Occupation:

A. Family Day Care

Care of three (3) to six (6) children from one (1) or more unrelated families including children under six (6) years old who live in the home and others related to the applicant. In addition to the six (6) children, one (1) to three (3) children attending a full day school program may also be cared for up to five (5) hours per day on school days and all day during school holidays. Thirty-five (35) square feet of space must be allocated per child and the total must comply with the twenty-five percent (25%) rule to qualify as a Home Occupation.

B. Family Group Day Care

Care of seven (7) to twelve (12) children from one (1) or more unrelated families including children under six (6) years old who live in the home and others related to the applicant. Thirty-five (35) square feet of space must be allocated per child and the total must comply with the twenty-five percent (25%) rule to qualify as a Home Occupation.

C. Day Care Nursery

Care of five (5) or more children under three (3) years of age. To qualify as a Home Occupation, a maximum of twelve (12) children will be allowed.

D. Group Child Care Centers

Either a full day or half day child care facility (whether or not the facility is known as a day nursery, nursery school, kindergarten, etc.), by which services are regularly provided for any part of a day, but less than twenty-four (24) hours to thirteen (13) or more children.

GROUP CHILD CARE CENTERS DO NOT QUALIFY AS HOME OCCUPATIONS

Note: Guidelines taken from N.H. Child Care Facility (Day Care) Licensing and Operating Standards under RSA 170-E:3.

CUSTOMARY HOME OCCUPATION

Use of a room in a dwelling as an office is an allowed use without a Special Exception, provided that the use will not generate any traffic, i.e. deliveries or pickup of any supplies or materials or clients coming to the property. In all cases where a Special Exception for a Home Occupation is granted, the person receiving the Special Exception shall complete and sign a form with the Code Enforcement Administrator that sets forth the nature of the Home Occupation and provides details of the business and its scope of operations. The applicant shall comply with the conditions set forth in the granting of Special Exceptions and the failure to comply will result in the revocation of the Special Exception.

PROHIBITED USES INCLUDE:

Medical, Dental, Chiropractor, Veterinary and Real Estate Agent Office.

AMENDMENT #12: CHANGE SECTION VI C.1.a TO READ

One single-family detached dwelling per lot.

AMENDMENT #13: ADD NEW SECTION VI J. ELDERLY HOUSING

1. **Authority and Purpose:** It is declared to be in the public interest and for the general welfare of the Town to permit the development of affordable housing facilities specifically suited to address the special housing needs of the elderly as defined by the N.H. Housing Authority, RSA C:76. It is the purpose of this section to establish provisions under which elderly housing developments may be permitted by the Planning Board in the Rural, Residential B&C and Commercial zones of the Town.
2. **Criteria for Approval:** The Planning Board may grant approval to permit the construction of affordable elderly housing only upon a finding that the following specified conditions exist:
 - a. The proposed housing for the elderly must be affordable to the residents of the Town for whom it is intended.
 - b. Any site on which an elderly housing complex is proposed shall be reviewed with respect to the availability of shopping services, medical services and public transportation and that the proposed construction and design of the elderly housing complex shall contain the usual amenities and living aids found in housing designed for use by the elderly.
 - c. That the public interest will be served generally if the proposal were to establish elderly housing on the site and the establishment of an elderly housing complex on the site would not cause a diminution in the property values of surrounding parcels.
 - d. That any conflicts with the character of any adjacent single-family neighborhood will be minimal.
 - e. The development shall be landscaped so as to enhance its compatibility with the Town with emphasis given to the use of existing natural features where possible.
 - f. The design and site layout of the development shall emphasize the rural character of the Town, maximize the privacy of the dwelling units, preserve the natural character of land, provide for the separation of parking and living areas, and consider such factors as orientation, energy usage, views, etc.
3. **Definition:** As used in this article, the following terms shall have the meanings indicated:
ELDERLY HOUSING COMPLEX: One (1) or more buildings containing dwelling units intended exclusively for occupancy by elderly persons or couples (elderly as defined in accordance with applicable federal regulations), wherein each unit shall contain no less than four hundred (400) square feet of living space and each complex shall be located on a single parcel of land.

4. Requirements for Elderly Housing Complex and for the Site Plan Generally:

a. Requirements for Elderly Housing Complex:

Each elderly housing complex shall meet the following requirements.

1. It shall be located on a single, undivided parcel of land:
2. No elderly housing complex may contain in excess of forty (40) dwelling units. 2.a. No building shall contain more than ten (10) dwelling units.
3. Each dwelling unit within the complex shall contain at least four hundred (400) square feet of living space.
4. There shall be a minimum of one (1) parking space for every dwelling unit.
5. The site plan shall show a designated area for additional parking to be provided on the basis of one (1) space for every four (4) dwelling units.
6. In addition to these off-street parking requirements, other appropriate provisions of Section VII.D.1.f. of this Ordinance, and others as may be required as a result of the site plan review process shall apply;
7. Water supply and sewage disposal systems shall be approved by the Town of Windham and N.H.W.S.P.C.D.
8. Dwelling units shall be one (1) bedroom unit except that up to ten (10) percent of the units may be two-bedroom units;
9. Dwelling units containing two (2) bedroom units shall have six hundred (600) square feet per unit minimum.
10. No two (2) story building shall be permitted unless each floor is provided with an at-grade access or has elevator service.
11. The Planning Board shall consider topography or other characteristics of the site in determining its suitability for the development.
12. Where there will be more than one (1) building on a lot, they shall have a minimum horizontal separation of thirty-five (35) feet.
13. Topography or other characteristics of the site or the development which might affect the use of emergency equipment between buildings may dictate a greater separation;
14. The minimum lot area shall be four (4) acres of contiguous usable land (usable land is land outside of W.W.P.D., wetland, and land with excessive slopes (25%);
15. The front, side line and rear setbacks shall be 100 feet.
16. The total building coverage shall not exceed thirty (30) percent of the total lot;
17. The number of elderly dwelling units shall not exceed four (4) percent of the total number of dwelling units in the community as determined by the Assessor's Office.
18. There shall be fifty (50) feet of frontage on a Town approved road.
19. The Planning Board shall review all applications for housing developments for the elderly and approve or disapprove such applications and require such covenants or legal restrictions they deem necessary to insure the intent of the ordinance.
20. A performance bond and other legal data shall be submitted as required by the Planning Board to insure the completion of streets, buffers, and amenities in accordance with the accepted plans and the Site Plan Regulations of the Town of Windham as adopted or hereafter amended.
21. The minimum age of the occupant shall be in accordance with Federal guidelines
22. Building types shall be limited to single, duplex, or townhouse units. No "garden apartments" or units containing a common hallway;

5. Interpretations: To the extent that the specific requirements of this chapter are inconsistent or at variance with any other requirements contained in the Zoning Ordinance, the requirements imposed herein shall govern and control an elderly housing complex. To the extent that specific requirements imposed herein are inconsistent with or at variance with the requirement of the

State of New Hampshire or the requirements of the Federal Government with respect to the operation or construction of an elderly housing complex.

**AMENDMENT #14: AMEND SECTION VII.B. TO READ
(SEE TABLE OF REQUIREMENTS IN APPENDIX A-1)**

NOTES FOR TABLE:

1. Wetlands of a lot shall not be computed as part of the lot area. Minimum land area requirements for all districts shall be computed based on soil types as required in Table of Requirements Minimum Lot Area by soil type.
Whenever a lot contains soils having two or more types of soil which pose different degrees of problems for on-site waste disposal systems, the minimum land area shall be computed by reference to the percentage of the total usable lot taken up by each soil type. Whenever a lot contains multiple soils with two or three different degrees of limitation for on-site waste disposal systems, the leachfield shall, whenever possible, be located on the soils which pose the least degree of limitation for the system. When computing minimum land areas under this Section, wetlands, flood plains, exposed ledge, easements except slope easements, and slopes greater than 25% shall not be counted.
When it has been determined that a lot has two or more slope types, the same method shall be used to determine the lot area as is used when the lot has two or more soil types. On lots with slope types C or greater, driveway profiles of the first 100 feet shall be provided. (See Windham Subdivision Regulations as amended.)
2. Said measurement shall be taken at a point fifty (50) feet from the nearest front lot line.
 - a. Private roads may be allowed to satisfy frontage requirements in Residence B District. Minimum standards for such private roads shall be Town Specifications, except that the width may vary according to traffic needs.
3. Providing that any residential front yard need only be the average of the depths of the front yards of the abutting lots; the front yards of the abutting vacant lots shall be considered to have the minimum permitted.
4. Except that in the case of a lot having frontage on two (2) streets, the front yard requirements apply to the side of the structure on street frontage as well as to the front.
 - a. In Residence B District, there shall be forty (40) feet minimum distance between multi-family dwellings.
5. Lot requirements in Residence C District pertain to each mobile home in a mobile home park.
6. For each multi-family dwelling, 5,000 square feet of land area shall be added to the lot area for each bedroom in excess of two (2). For example: Each multi-family dwelling containing six two-bedroom dwelling units would be required to have a minimum of 100,000 square feet (i.e., 50,000 square feet plus 5,000 square feet for each bedroom in excess of two (2), or 50,000 square feet for a total minimum land area of 100,000 square feet. This example is based on soils which pose slight problems for on-site waste disposal systems.
 - a. For a multi-family dwelling containing less than five (5) dwelling units, the area of land required per bedroom in excess of two (2) may be reduced as follows: for multi-family dwellings containing four (4) dwelling units, 4,000 square feet per bedroom; for multi-family dwellings containing three (3) dwelling units, 3,000 square feet per bedroom; for multi-family dwellings containing two (2) dwelling units, 2,000 square feet per bedroom. A multi-family dwelling containing in excess of three (3) bedrooms per dwelling unit shall require 5,000 square feet per bedroom in excess of two (2).
7. Per Site Plan approval as provided in Windham Site Plan Regulations.
8. Fifty (50) feet where abuts Residential District.

9. The minimum side yard for each multi-family dwelling shall be thirty (30) feet plus ten (10) feet for each additional dwelling unit in excess of one (1). (See Table of Requirements Minimum Side Yard.)
10. The minimum rear yard for each multi-family dwelling shall be thirty (30) feet plus ten (10) feet for each additional dwelling unit in excess of one.
11. Residence A Single-Family Dwelling -- Minimum Floor Area = 1,000 square feet.
Residence B Single-Family Dwelling -- Minimum Floor Area = 750 square feet.
Residence C Single-Family -- Minimum Floor Area = 600 square feet.

AMENDMENT #15: AMEND SECTION VII D.1 TO READ

(Development of sites and location of buildings and structures, off-street parking and locating area requirements) per the following changes:

1. Delete: Existing item VII.D.1.f. in its entirety
Add: item VII.D.1.f.
Retail and service establishments - one (1) space per two hundred (200) square feet of gross floor area.
2. Delete: existing item VII.D.1.g. in its entirety
Add: item VII.D.1.g.
Retail sales of automobiles, nursery stock and such other goods as usually involve extensive display areas in relation to customer traffic. One (1) space for each five hundred (500) square feet of gross floor area.
3. Delete: existing item VII.D.1.h. in its entirety
Add: item VII.D.1.h. to read:
Business, professional and administrative offices. One (1) space for each three hundred (300) square feet of gross floor area.
4. Add: Item VII.D.1.i. to read:
Lab, Manufacturing. One (1) space for each three hundred (300) square feet of usable floor area.
5. Add: Item VII.D.1.j. to read:
Wholesale, storage, warehousing or similar service uses. One (1) space for each six hundred (600) square feet of usable floor area.
6. Add: Item VII.D.1.k. to read:
Miscellaneous uses determined by the Building Inspector prior to the issuance of a building permit on advice of the Planning Board.
7. Add: Item VII.D.1 to read:
The number of parking spaces required by this section may be reduced upon written determination of the Building Inspector, based on the Planning Board's written recommendation to him following its site plan review, that special circumstances render a lesser number of spaces adequate for all parking needs. In order to qualify for a reduction, the petitioner must present a site plan showing that all parking spaces needed to meet the requirements of this section could be built on site.
Those spaces to be waived shall be marked on the plan as "Reserve Parking Area(s)" on the Planning Board's written decision to grant a reduction. The "Reserve Parking Area(s)" are to be maintained as landscaped areas unless and until construction of additional parking spaces is required by the Planning Board. No building, other than parking spaces shall ever be allowed in this area.

AMEND SECTION VII D.2 TO READ

(Development of sites and location of buildings and structures, design of off-street parking and loading spaces)

1. Delete: Item VII.D.2.b.1. in its entirety
Add: Item VII.D.2.b.1. to read:
A minimum five (5) feet landscaped buffer area with planting of evergreens measuring at least four (4) feet high at time of planting and which may be expected to form a six (6) foot high screen within three years, the entire length of the buffer area to be eighty percent (80%) or more opaque when viewed horizontally.
2. Delete: Item VII.D.2.b.2 in its entirety
Add: Item VII.D.2.b.2 to read:
or a solid fence, six (6) feet in height with twenty percent (20%) or more of the fence face planted with evergreens, such screening to be compatible with the character of the neighborhood.
3. Add: Item VII.D.2.g. to read:
With the exception of those parking areas provided for single-family dwellings, off-street parking and loading areas shall be located a minimum of ten (10) feet from side and rear property lines, and twenty (20) feet from the property line along a public way.
4. Add: Item VII.D.2.h. to read:
Dimensions: Except for parking for single family dwellings maneuvering aisles shall be laid out in compliance with the minimum dimensions set forth in the following table:

MINIMUM PARKING SPACE AND AISLE DIMENSION FOR PARKING AREAS (in feet)

Angle of Parking	Width of Parking Space	Depth of Parking Space	Width of Maneuvering Aisle
61 to 90 degrees	9'	18'	24'
46 to 60 degrees	9'	18'	18'
45 degrees	9'	18'	15'
Parallel*	8'	22'	14'(1-way) 20' (2-way)

*To be counted as a required parking space, a parallel parking space shall have a maneuvering space at least 20' deep adjacent in an aisle parallel to and abutting such parking space.

5. Add: Item VII.D.2.i. to read:
All required parking spaces (except on single family dwelling lots) shall be marked to provide delineation between parking stalls and aisles.
6. Add: Item VII.D.2.k. to read:
In off-street parking areas for 50 or more vehicles each parking area shall have interior landscaping areas, primarily planted with trees, equivalent in size to five (5) percent of that parking area's total pavement area. There shall be no more than 30 spaces in any uninterrupted row. One live shade tree or ornamental tree is required for each two thousand (2,000) square feet of parking area.
7. Add: Item VII.D.2.1.
Curbing: Where landscaped areas abut parking areas and/or driveways, the landscaped areas shall be protected from vehicular encroachment by curbs or berms.

AMEND SECTION VII TO READ

(Development of sites and location of buildings and structures) per the following changes:

DELETE VII E. IN ITS ENTIRETY AND REPLACE WITH SECTION VII E. TO READ

Open space and landscaping requirements.

ADD NEW PARAGRAPH VII E.1 TO READ

(Except for those lots within rural, recreational or residential districts or where open space requirements are more restrictive elsewhere in this ordinance) the following requirements shall be met.

- a. Open Space; A minimum of 30% of any total lot area shall be maintained as open space. Any non-permeable areas such as paved surfaces and building ground floor areas shall be included from this space area calculation.
- b. Any disturbed natural area shall be properly landscaped with grass, trees, shrubs, ground cover, mulch or a combination of any of these elements. In no case will mulch alone be acceptable.
- c. No landscaped area shall be less than five (5) feet wide, except at a building perimeter, in which case three (3) feet is acceptable.
- d. A properly landscaped area must be provided within twenty-five (25) feet of any building perimeter (except at loading areas, and along service access drives in the rear of any building not facing a public way.)
- e. A landscape plan must be submitted along with the site development for approval to the Planning Board. This plan shall identify all landscaped areas and define the intent of the proposed landscaping by identifying the general types and locations of plantings.
- f. Landscaping shall comply with the following general specifications:
 1. Deciduous trees shall not be less than two and one half (2 1/2) inches caliper
 2. Evergreen trees shall not be less than four (4) feet tall.
 3. Shrubs shall not be less than eighteen (18) inches high.
 4. All proposed plantings shall be appropriate for the soils and weather conditions of the specific site.

ADD DEFINITION

"Usable Floor Area": The sum of the area(s) of one or several floors of a building as measured by the exterior walls, excluding (1) stairhalls, toilet rooms, enclosed hallways, enclosed lobbies, and other areas specifically defined as common use areas and physically identified by partitions or walls. (2) Accessory garage areas, accessory to the operation of the building itself. (3) areas devoted to the operation of the building, housing heat, ventilation and air conditioning equipment.

ADD SECTION VII.D.3 VEHICULAR PARKING HANDICAP TO READ

a. Location:

1. Specially designated parking spaces for the physically handicapped shall be located closest to the designated accessible primary entrance(s).
2. If possible, they shall be located so that handicapped persons do not have to cross a roadway or traffic lane.
3. In multi-level garages where no elevator is provided, such spaces shall be located near the accessible entrance.

b. Number of Such Spaces Shall Be Provided as Follows:

TOTAL SPACES	REQUIRED SPACES
1-40	5% but not less than 2 spaces.
41-100	4% but not less than 3 spaces.
101-200	3% but not less than 4 spaces.
201-500	2% but not less than 6 spaces
501-1,000	1.5% but not less than 10 spaces.
1,001-2,000	1% but not less than 10 spaces.
2,001-5,000	.75% but not less than 20 spaces.
5,001-	.50% but not less than 30 spaces.

c. Width:

1. Such parking spaces which are perpendicular or diagonal to the parking roadway shall be 12'-0" (3.65m) wide. Spaces shall allow persons in wheelchairs to enter or leave an automobile on a uniform surface suitable for wheeling or walking.
2. Two 8' (2.44m) wide spaces, separated by a 4' (1.22m) center aisle, which is painted or striped yellow, can be used as an alternative.

d. Identification:

1. Such spaces shall be identified by a sign at each space or pair of spaces stating that these spaces are reserved for the physically handicapped.
2. This sign shall be located a height not less than 5'-0" (1.5m) and not more than 8'-0" (2.44m).
3. The sign shall contain the "International Symbol of Access" as shown in Han 412.

e. Parking Surface Area:

1. Parking surface areas required to be accessible for the handicapped shall not slope more than one-in-twenty.
2. Catch basins and drainage patterns shall not interfere with travel for handicapped persons.

f. Sidewalks:

1. Where sidewalks are provided at such spaces, a curb cut (sidewalk ramp) shall be installed at each specially designated space or pair of spaces, so that handicapped persons are not required to enter the stream of traffic to attain access to sidewalks.
2. If the alternative described in C.2 is used, the curb cuts shall be installed where the center aisle meets the sidewalks.

g. Walks and Ramps:

1. Walks and ramps required as a means of egress leading from specially designated parking spaces for the handicapped in parking lots, garages or other parking facilities shall be in conformity with all sections of the code.

AMENDMENT #16: DELETE SECTION XII IN ITS ENTIRETY AND ADD NEW SECTION XII - STRUCTURE CONVERSION

- A.** Any change from seasonal to full-time year-round occupancy shall be a permitted use provided that the structure shall conform to the minimum standards of the Town of Windham building codes and health regulations. It shall be unlawful to occupy any seasonal structure or building without conforming to Section V.a. of the Ordinance. Failure to comply with the above shall invoke penalty as outlined in Section XIII of this Ordinance.

B. Definitions:

1. "Sewage Disposal system" means any private sewage disposal or treatment system, other than a municipally owned and operated system.

2. "Developed waterfront property" means any parcel of land as defined in RSA 4:40-a and upon which stands a structure suitable for either seasonal or year-round human occupancy.

C. Sewage Disposal System:

Prior to occupying any existing structure on a full-time basis, which would increase the load on a sewage disposal system, the owner of such structure shall submit an application for approval of the sewage disposal system to the Building Department. Application for approval shall include one of the following:

1. Evidence that the existing sewage disposal system meet the requirements of the W.S.P.C.D. for the intended usage or the Town's minimum standard for use or occupancy, whichever is more stringent.

D. For the Purpose of Conversions of Seasonal Use to Year Round Use:

The following site assessment study shall be required:

1. Shall include the name, address, and telephone number of the owner and the owner's agent and the location and a brief description of the property, including the tax map reference and lot number.
2. Shall include the lot size, slope, loading (based on the number of existing or proposed bedrooms in the structure), water source, soil type, and estimated seasonal high water table information to be determined by on site investigation (Test Pits). The licensed designer shall write his assessment of the site for the current use and proposed use of the system, based upon the criteria and information in this subparagraph.
3. Shall include information about the present sewage disposal system, if available. If the installed system was approved by the Town a copy of the approval form, approval number and plan shall be attached to the site assessment study. An assessment study indicating that the site fails to meet any of the criteria established under this section shall prohibit the conversion of the property.
4. The site assessment form submitted to the State of N.H. W.S.P.C.D. shall be attached to the Town site assessment report and shall also indicate the State approval or disapproval.

AMENDMENT #17: ADD NEW SECTION XIII - VIOLATIONS

Failure to comply with any of the provisions of this Ordinance shall be deemed a violation and the violator shall be liable to a fine of not more than \$100.00 dollars per violation and each day of violation shall constitute a separate violation.

AMENDMENT #18: ADD NEW SECTION XIV - SEPARABILITY

If any section, subsection, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate district and independent provision and such holding shall not affect the validity of the remaining portions thereof.

AMENDMENT #19: ADD NEW SECTION XV - ENFORCEMENT

The enforcement of this Ordinance shall be in accordance with procedure as set forth in the Windham Zoning Ordinance.

AMENDMENT #20: ADD NEW SECTION XVI - EFFECTIVE DATE

This Ordinance shall take effect upon adoption.

APPENDIX A-1

TABLE OF REQUIREMENTS

DISTRICT	MIN. LOT FRONTAGE IN FEET(2)*	MIN. FRONT YARD IN FEET(3)*	MIN. SIDE YARD IN FEET(4)*	MIN. REAR YARD IN	MAX. % BLDG. COVERAGE OF LOT	MIN. FLOOR PER DWELLING IN SQ. FEET
WETLAND & WATERSHED PROTECTION	SEE SECTION VI-A					
RURAL	175	50	30	30	20%	1,000
RES. A,B,C. SINGLE FAM. DWELLING(5)*	175	50	30	30	20%	RES. A=1,000 RES. B=750 RES. C=600
RES.B MULTI-FAM. DWELLING (6)*+(7)	175 PLUS 30 FOR EACH ADD'L DWLG.	50(7)*	30 PLUS 10' FOR EACH ADD'L DWLG.	30 PLUS 10' FOR EACH ADD'L DWLG.	20%	750 FOR EACH DWELLING UNIT
NEIGHBORHOOD BUSINESS(7)*	175	50	30	30	30%	
BUSINESS COM. A,B,C(7)*	175	75	20(8)*	30(8)*	30%	
LIMITED IND. (7)*	175	50	20(8)*	30(8)*	30%	

MINIMUM LOT AREA SEE NOTE #1

MINIMUM LOT AREA BY SOIL TYPE

NOTE: The following may not be a complete list of soil types in Windham. Contact the Soil Conservation Service or the Rockingham County Conservation District for assistance. Lot area in square feet. Minimum lot area 50,000 in all districts

SOIL TYPE	LOT SIZE	SOIL TYPE	LOT SIZE	SOIL TYPE	LOT SIZE
111BH	50,000	212EH	95,000	231CH	125,000
111CH	55,000	212CH	100,000	23DIH	160,000
111DH	75,000	212DH	120,000	231EH	NA
111EH	NA	212EH	NA	241BH	60,000
112BH	95,000	213BH	60,000	241CH	95,000
112CH	100,000	213CH	95,000	241DH	125,000
112DH	120,000	213DH	125,000	241EH	NA
112EH	NA	213EH	NA	243BH	60,000
114*H	NA	214*H	NA	243CH	95,000
111BH	100,000	211BH	100,000	243DH	125,000
111CH	125,000	211CH	125,000	243EH	NA

11XDH	160,000	21XDH	160,000	244*H	NA
11XBH	NA	21XBH	NA	24XBH	110,000
121BH	50,000	221BH	50,000	24XCH	160,000
121CH	55,000	221CH	55,000	24XDH	180,000
121DH	75,000	221DH	75,000	24XBH	NA
121BH	NA	221BH	NA	251BH	110,000
122BH	95,000	222BH	95,000	251CH	160,000
112CH	100,000	222CH	100,000	251DH	160,000
122DH	120,000	222DH	120,000	251BH	NA
122EH	NA	222EH	NA	253BH	110,000
124*H	NA	223BH	60,000	253CH	160,000
12XBH	100,000	223CH	95,000	253DH	160,000
12XCH	125,000	223DH	125,000	253EH	NA
12XDH	160,000	223EH	NA	254*H	NA
12XBH	NA	224*H	NA	25XBH	160,000
161BH	60,000	22XBH	100,000	25XCH	190,000
161CH	70,000	22XCH	125,000	25XDH	240,000
161DH	90,000	22XDH	160,000	25XBH	NA
161BH	NA	22XBH	NA	261BH	60,000
164*H	NA	231BH	50,000	261CH	70,000
166*H	NA	231CH	55,000	261DH	90,000
16XBH	110,000	231DH	75,000	261BH	NA
16XCH	140,000	231BH	NA	263BH	75,000
16XDH	160,000	233BH	60,000	263CH	105,000
16XBH	NA	233CH	95,000	263DH	140,000
211BH	50,000	233DH	125,000	263EH	NA
211CH	55,000	233EH	NA	264*H	NA
211DH	75,000	234*H	NA	266*H	NA
211BH	NA	23XBH	100,000	26XBH	110,000
26XCH	140,000	33XBH	145,000	412BH	160,000
26XDH	160,000	33XCH	160,000	412CH	190,000
26XBH	NA	33XDH	205,000	413BH	110,000
275*H	NA	33XBH	NA	413CH	160,000
311BH	75,000	341BH	95,000	414*H	NA
311CH	110,000	341CH	125,000	41XBH	160,000
311DH	150,000	341DH	155,000	41XCH	180,000
311BH	NA	341BH	NA	421BH	95,000
312BH	120,000	343BH	95,000	421CH	145,000
312CH	155,000	343CH	125,000	422BH	160,000
312DH	160,000	343DH	155,000	422CH	165,000
312BH	NA	343BH	NA	423BH	110,000
313BH	75,000	344*H	NA	423CH	160,000
313CH	110,000	34XBH	145,000	424*H	NA
313DH	150,000	34XCH	160,000	42XBH	160,000
313BH	NA	34XDH	205,000	42XCH	180,000
314*H	NA	34XBH	NA	431BH	145,000
31XBH	125,000	351BH	110,000	431CH	160,000
31XCH	150,000	351CH	160,000	433BH	145,000
31XDH	160,000	351DH	160,000	433CH	160,000
31XBH	NA	351BH	NA	434*H	NA
321BH	60,000	353BH	110,000	43XBH	175,000
321CH	95,000	353CH	160,000	43XCH	235,000
321DH	125,000	353DH	160,000	441BH	145,000
321BH	NA	353BH	NA	441CH	160,000
322BH	105,000	354*H	NA	443BH	145,000
322CH	125,000	35XBH	160,000	443CH	160,000
322DH	160,000	35XCH	190,000	444*H	NA
322BH	NA	35XDH	240,000	44XBH	175,000

323BH	75,000	35XBH	NA	44XCH	235,000
323CH	110,000	361BH	90,000	451BH	160,000
323DH	150,000	361CH	125,000	451CH	205,000
323EH	NA	361DH	160,000	453BH	160,000
324*H	NA	361EH	NA	453CH	205,000
32XBH	125,000	363BH	90,000	454*H	NA
32XCH	150,000	363CH	125,000	45XBH	195,000
32XDH	160,000	363DH	160,000	45XCH	285,000
32XEH	NA	363EH	NA	461BH	130,000
331BH	95,000	364*H	NA	461CH	160,000
331CH	125,000	366*H	NA	463BH	130,000
331DH	155,000	36XBH	140,000	463CH	160,000
331EH	NA	36XCH	160,000	464*H	NA
333BH	95,000	36XDH	170,000	466*H	NA
333CH	125,000	36XEH	NA	46XBH	165,000
333DH	155,000	375*H	NA	46XCH	195,000
333EH	NA	411BH	110,000	334*H	NA
411CH	160,000				

YOU ARE HEREBY NOTIFIED TO MEET AT CENTER SCHOOL ON FRIDAY, THE SEVENTEENTH (17th) DAY OF MARCH AT 7:30 OF THE CLOCK IN THE AFTERNOON FOR TRANSACTION OF ALL OTHER BUSINESS.

ARTICLE #4. Bond Issue (awaiting wording from Town Counsel). To see if the Town will vote to raise and appropriate Seven Hundred Thirty Thousand and no/100ths (\$730,000.00) Dollars for the purposes of constructing an addition to the Town Hall, making renovations thereto, and purchasing equipment and materials of a lasting nature for said addition, said sum to be in addition to any federal, state, or private funds made available therefor, and to raise the same by the issuance of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note, and to take any other action as may be necessary to carry out and complete financing of the project.

ARTICLE #5. To hear the report of auditors, agents and other committees heretofore chosen and pass any votes relating thereto.

ARTICLE #6. To see if the Town will vote to authorize the Selectmen and Treasurer, under the provision of RSA 33:7 as amended, to borrow money in anticipation of taxes, such sums as are necessary for the operation of the Town, and to set the rates, effect the issuance of notes, and to otherwise negotiate the sale of notes to be paid within the present fiscal year.

ARTICLE #7. To see if the Town will vote to authorize the Selectmen to transfer tax liens and convey property acquired by the Town by Tax Collector's deed by public auction or advertised sealed bid.

ARTICLE #8. To see if the Town will vote to raise and appropriate a sum of money for Town Officers' Salaries.

ARTICLE #9. To see if the Town will vote to raise and appropriate the sum of \$35,000 to purchase a computer system for the Town Hall.

ARTICLE #10. To see if the Town will vote to raise and appropriate a sum of money for Town Officers' Expenses.

ARTICLE #11. To see if the Town will vote to raise and appropriate a sum of money for Town Clerk's Expenses.

ARTICLE #12. To see if the Town will vote to raise and appropriate a sum of money for Tax Collector's Expenses.

ARTICLE #13. To see if the Town will vote to raise and appropriate a sum of money for Election and Registration.

ARTICLE #14. To see if the Town will vote to adopt the following regulations:

**REGULATIONS CONCERNING CLASS "C" FIREWORKS
TOWN OF WINDHAM**

DEFINITION:

Class "C" fireworks shall mean and include any combustible or explosive composition or any substance or combination of substances, or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration, detonation, or any tablets or other devices containing any explosive substance as defined in RSA 160-A and Federal Regulations 49CFR Sec. 173.100 (r).

CLASS "C" FIREWORKS PROHIBITED:

It shall be illegal for any person, firm, partnership or corporation to offer for sale, expose for sale, sell at retail, deliver, transfer, give, exchange, purchase, possess, use or explode, any item or group of items defined as Class "C" fireworks within the Town of Windham.

Further, it shall be illegal for any person, firm, partnership or corporation knowingly to allow its property, buildings, or facilities within the Town of Windham to be utilized by any person, firm, partnership or corporation to offer for sale, expose for sale, sell at retail, deliver, transfer, give, exchange, purchase, possess, use or explode, any item or group of items defined as Class "C" fireworks within the Town of Windham.

EXCEPTIONS:

Nothing in this ordinance shall be construed to prohibit the sale or use of auto flares, paper caps containing not in excess of an average of .25 grain (16mg) of explosive content per cap, toy pistols, toy canes, toy guns, or other devices for use of such caps, or:

The sale of fireworks to or use of fireworks by railroads or other transportation agencies for signal purposes of illumination; the sale of fireworks to or use of fireworks by law enforcement agencies; the sale or use of blank cartridges for a show or theatre, or for signal or ceremonial purposes, or in athletics or sports; the sale of fireworks to or use of fireworks by military organizations.

PENALTIES:

Any person who violates the provisions of this ordinance shall be fined not more than \$1,000 for possession with intent to sell, and not more than \$25 for a first-time possession offense.

EFFECTIVE DATE:

This ordinance shall take effect upon adoption.

ARTICLE #15. To see if the Town will vote to raise and appropriate a sum of money for Cemeteries.

ARTICLE #16. To see if the Town will vote to raise and appropriate the sum of \$73,000.00 for proposed renovations to the Town Hall to include, but not be limited to, the following: elevator accessibility, handicap accessible bathrooms, and exterior painting; and to authorize the Selectmen to take any other action relative thereto.

ARTICLE #17. To see if the Town will vote to raise and appropriate a sum of money for General Government Buildings.

ARTICLE #18. To see if the Town will vote to raise and appropriate a sum of money for the Assessing Department.

ARTICLE #19. To see if the Town will vote to raise and appropriate a sum of money for Planning and Zoning.

ARTICLE #20. To see if the Town will vote to raise and appropriate a sum of money for the Board of Adjustment.

ARTICLE #21. To see if the Town will vote to raise and appropriate a sum of money for the Searles Building.

ARTICLE #22. To see if the Town will vote to raise and appropriate a sum of money for Legal Expenses.

ARTICLE #23. To see if the Town will vote to raise and appropriate a sum of money for Contracted Police Services.

ARTICLE #24. To see if the Town will vote to raise and appropriate a sum of money representing the cost of the increased economic benefits for members of Local Union No. 1801 A.F.S.C.M.E. to which they are entitled for the fiscal year 1989-1990 under the terms of the latest collective bargaining agreement entered into by the Selectmen and A.F.S.C.M.E., if such agreement is in place on the date of the meeting.

ARTICLE #25. To see if the Town will vote to raise and appropriate a sum of money for the Police Department.

ARTICLE #26. To see if the Town will vote to raise and appropriate a sum of money for Dispatching.

ARTICLE #27. To see if the Town will vote to raise and appropriate a sum of money for the Fire Department.

ARTICLE #28. To see if the Town will vote to raise and appropriate a sum of money for Civil Defense.

ARTICLE #29. To see if the Town will vote to raise and appropriate a sum of money for the Building Department.

ARTICLE #30. To see if the Town will vote to raise and appropriate the sum of \$300,000.00 for Improvements to Town Roads.

ARTICLE #31. To see if the Town will vote to raise and appropriate a sum of money for General Maintenance of Town Highways, Streets and Bridges.

ARTICLE #32.. To see if the Town will vote to raise and appropriate a sum of money for Street Lighting.

ARTICLE #33. To see if the Town will vote to raise and appropriate a sum of money for the Engineering Department.

ARTICLE #34. To see if the Town will vote to raise and appropriate the sum of \$1,000 to purchase parcel 3-B-998 (Town Salt Shed) from the State of New Hampshire and to authorize the Selectmen to take any other action relative thereto.

ARTICLE #35. BY PETITION OF JOHN T. LEE and others: "The undersigned residents of Morrison Road, Windham, NH, under the authority of NH State RSA 231:157 petition the voters of Windham to designate Morrison Road a 'Scenic Road'".

ARTICLE #36. BY PETITION OF JOHN T. LEE and others: "The undersigned petition that the Town raise and appropriate a sum of money for the purchase of the abandoned Boston & Maine Railroad bed from the State of New Hampshire when available for the purpose of establishing a Town Road from Windham Depot to Route 28".

ARTICLE #37. To see if the Town will vote to raise and appropriate a sum of money for the Solid Waste Disposal System.

ARTICLE #38. To see if the Town will vote to raise and appropriate a sum of money for Health and Human Services.

ARTICLE #39. To see if the Town will vote to raise and appropriate a sum of money for Animal Control.

ARTICLE #40. To see if the Town will vote to raise and appropriate a sum of money for General Assistance.

ARTICLE #41. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be expended by the Trustees of Nesmith Library for an engineering/architectural feasibility study of expanding the Armstrong Memorial Building to include but not limited to the following: design and layout of entire project, preliminary building costs, and a model of the entire project.

ARTICLE #42. To see if the Town will vote to raise and appropriate a sum of money for the Library.

ARTICLE #43. To see if the Town will vote to raise and appropriate the sum of \$9,000.00 for Fencing at the softball field on the Herbert Lease land designated as map 1-C-2550.

ARTICLE 44. To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for site improvements to the Nashua Road Sports Fields.

ARTICLE 45. To see if the Town will vote to raise and appropriate a sum of money for a Recreation Program.

ARTICLE 46. To see if the Town will vote to raise and appropriate a sum of money for Patriotic Purposes.

ARTICLE 47. To see if the Town will vote to raise and appropriate a sum of money for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 1989 to the Land Acquisition Fund in accordance with RSA 36-A:5.

ARTICLE 48. To see if the Town will vote to raise and appropriate a sum of money for the Senior Center.

ARTICLE 49. To see if the Town will vote to raise and appropriate a sum of money for local Cable Television Broadcasting Expenses.

ARTICLE 50. To see if the Town will vote to raise and appropriate a sum of money for Interest owed by the Town.

ARTICLE 51. To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the Fire Apparatus Capital Reserve Fund.

ARTICLE 52. To see if the Town will vote to raise and appropriate the sum of \$190,000.00 for the Solid Waste Disposal Needs Capital Reserve Fund.

ARTICLE 53. To see if the Town will vote to raise and appropriate a sum of money for Employees' Retirement.

ARTICLE 54. To see if the Town will vote to raise and appropriate a sum of money for Insurance.

ARTICLE 55. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept, and expend money from the state, federal, or another governmental unit or a private source which becomes available during the year in accordance with the procedures set forth in RSA 31:95-b.

ARTICLE 56. To see if the Town will vote to authorize the Town Moderator, to extend the charge of studying elderly housing to the Elderly Housing Task Force Committee until the 1990 Town Meeting.

ARTICLE 57. To see if the Town will vote to authorize the Selectmen to grant or convey a driveway easement over town owned land designated as Map 3-A-955 and to empower the Selectmen to establish the width, location, and uses thereof.

ARTICLE 58. To transact any other business that may legally come before said meeting.

Given under our hands and seal, this Twenty-Fourth day of February, in the year of our Lord nineteen hundred and eighty-nine.

ELIZABETH A. DUNN
ALFRED E. SEIFERT
FREDERIC H. NOYLES
GALEN A. STEARNS
DANIEL J. QUINLAN
Selectmen of Windham, NH

A True Copy of Warrent Attest:

ELIZABETH A. DUNN
ALFRED E. SEIFERT
FREDERIC H. NOYLES
GALEN A. STEARNS
DANIEL J. QUINLAN
Selectmen of Windham, NH

BUDGET OF THE TOWN OF WINDHAM, N.H.
APPROPRIATIONS AND ESTIMATES OF REVENUES
FOR THE ENSUING YEAR
JANUARY 1, 1989 TO DECEMBER 31, 1989

PURPOSES OF APPROPRIATION	Actual Appropriation 1988	Actual Expenditure 1988	Appropriation Ensuing Fiscal Year 1989
GENERAL GOVERNMENT			
Town Officers' Salaries	\$ 8,100.00	\$ 6,300.00	\$ 7,900.00
Town Officers' Expenses	91,828.00	83,385.00	109,810.00
Town Clerk's Expenses	44,202.00	38,036.76	41,250.00
Tax Collector's Expenses	28,520.00	22,240.33	44,467.00
Election and Registration	12,387.00	11,101.10	5,655.00
Cemeteries	25,000.00	29,900.02	38,200.00
General Government Bldgs	40,891.00	37,317.24	49,477.00
Appraisal of Property	33,668.00	32,883.86	35,082.00
Planning and Zoning	15,946.00	13,495.83	16,736.00
Board of Adjustment	6,700.00	4,919.49	6,700.00
Searles Building	16,900.00	11,369.05	5,900.00
Legal Expenses	32,000.00	27,905.66	32,000.00
PUBLIC SAFETY			
Contracted Police Service	25,000.00	30,560.59	50,000.00
Police Department	510,690.00	515,870.41	585,431.00
Dispatching	119,815.00	120,160.10	120,800.00
Fire Department	443,524.00	442,556.82	511,759.00
Civil Defense	500.00	0.00	500.00
Building Inspection	90,928.00	88,716.62	95,692.00
HIGHWAYS, STREETS, BRIDGES			
Town Maintenance	407,950.00	414,872.43	414,000.00
Street Lighting	10,000.00	9,311.81	12,000.00
Engineering Department	23,000.00	23,020.00	24,380.00
SANITATION			
Solid Waste Disposal	212,641.00	138,486.38	283,550.00
HEALTH			
Health and Human Services	26,988.00	26,925.91	32,162.00
Animal Control	14,880.00	13,254.05	15,550.00
WELFARE			
General Assistance	23,000.00	8,611.09	22,000.00

PURPOSES OF APPROPRIATION	Actual Appropriation 1988	Actual Expenditure 1988	Appropriation Ensuing 1989
CULTURE AND RECREATION			
Library	142,236.00	131,265.02	158,830.00
Recreation	37,700.00	29,624.04	41,900.00
Patriotic Purposes	250.00	290.80	300.00
Conservation Commission	1,000.00	2,232.00	1,500.00
Senior Center	5,000.00	3,585.01	5,000.00
Cable TV Expenses	18,575.00	13,810.34	21,660.00
DEBT SERVICE			
Long Term Notes			
Principal	9,999.00	9,999.00	0.00
Interest	237.48	237.48	0.00
Tax Anticipation Notes			
Interest	125,000.00	104,849.32	30,000.00
CAPITAL OUTLAY			
Cemetery Improvements	11,700.00	11,700.00	0.00
Town Hall Improvements	95,000.00	1,080.00	73,000.00
Road Improvements	300,000.00	295,000.00	300,000.00
Disposal Site Study	50,000.00	14,574.57	0.00
Library Improvements	35,000.00	9,869.00	25,000.00
Recreation Projects	12,624.00	12,624.00	0.00
Conservation Land Fund	250,000.00	0.00	0.00
Elderly Housing Study	5,000.00	0.00	0.00
State Land Purchase	0.00	0.00	1,000.00
Hydrogeologic Study	0.00	1,431.44	0.00
Nashua Road - Site Imp.	0.00	5,000.00	15,000.00
Softball Field Fencing	0.00	0.00	9,000.00
Computer System - Town Hall	0.00	0.00	35,000.00
OPERATING TRANSFERS OUT			
Capital Reserve Funds			
Fire Dept. Apparatus	25,000.00	25,000.00	50,000.00
Solid Waste Disp. Needs	25,000.00	25,000.00	190,000.00
MISCELLANEOUS			
Retirement and Pension	97,000.00	90,826.63	113,600.00
Insurance	276,470.00	257,951.46	364,355.00
TOTAL APPROPRIATIONS	\$3,787,849.48	\$3,197,150.66	\$3,996,146.00

SOURCES OF REVENUE	Estimated Revenue 1988	Actual Revenue 1988	Estimated Revenue 1989
TAXES			
Yield Taxes	\$ 2,000.00	\$ 6,793.91	\$ 4,000.00
Interest and Penalties on Taxes	40,000.00	39,354.57	35,000.00
Land Use Change Tax	100,000.00	187,416.00	100,000.00
INTERGOVERNMENTAL REVENUES - STATE			
Shared Revenue - Block Grant	187,906.00	184,507.20	184,000.00
Highway Block Grant	100,446.00	100,445.74	110,726.00
Railroad Tax	0.00	56.39	0.00
Disaster Funds	4,000.00	1,781.00	0.00
INTERGOVERNMENTAL REVENUES - FEDERAL			
Conservation/Recreation Grant (Nashua Road)	40,000.00	38,000.00	2,000.00
LICENSES AND PERMITS:			
Motor Vehicle Permit Fees	800,000.00	893,486.00	850,000.00
Dog Licenses	6,000.00	7,254.50	6,500.00
Business Licenses, Permits and Filing Fees	1,500.00	1,413.00	1,400.00
CHARGES AND SERVICES			
Income from Departments	175,000.00	190,117.67	185,000.00
Rent of Town Property	4,700.00	4,995.00	4,800.00
MISCELLANEOUS REVENUES			
Interest on Deposits	90,000.00	145,912.14	90,000.00
Sale of Town Property and Information	75,000.00	69,665.50	4,000.00
Boat Taxes	4,500.00	6,607.85	6,000.00
Income from Trust Funds	3,299.00	3,210.47	3,786.00
OTHER FINANCING SOURCES			
Cable TV Fees	17,000.00	30,588.28	30,500.00
Fund Balance		185,000.00	
TOTAL REVENUES AND CREDITS	\$1,651,351.00	\$2,096,605.22	\$1,617,712.00

BUDGET ANALYSIS

TOWN OF WINDHAM, N.H.

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
TOWN OFFICERS' SALARIES			
Personnel Services			
Selectmen	6,100.00	5,950.00	5,900.00
Treasurer	1,500.00	0.00	1,500.00
Deputy Treasurer	150.00	0.00	150.00
Trustee, Trust Funds	350.00	350.00	350.00
SUBTOTAL	\$ 8,100.00	\$ 6,300.00	\$ 7,900.00
TOWN OFFICERS' EXPENSES			
Personnel Services			
Salaries	55,558.00	53,408.18	74,580.00
Part-Time	0.00	216.00	500.00
Operating Expenses			
Supplies & Comp. Expense	5,500.00	2,235.59	4,000.00
Stamp Machine	220.00	169.50	220.00
Postage	1,600.00	2,426.14	2,000.00
Computer Service	2,000.00	860.70	1,000.00
Town Officer Expenses	1,000.00	278.10	1,000.00
Audit	7,200.00	5,750.00	8,000.00
Town Report	8,550.00	8,531.25	9,360.00
Registry of Deeds	200.00	127.49	200.00
Legal Ads	300.00	273.18	500.00
Mileage	0.00	226.00	650.00
Utilities			
Telephone	2,000.00	1,707.86	2,000.00
Equipment			
Maintenance Agreements	1,200.00	1,194.50	1,300.00
Miscellaneous			
Petty Cash	200.00	282.44	300.00
Town Census	1,000.00	1,907.78	0.00
Wage and Salary Survey	2,500.00	0.00	900.00
Miscellaneous	300.00	1,287.69	300.00
Dues	2,500.00	2,502.60	3,000.00
SUBTOTAL	\$ 91,828.00	\$ 83,385.00	\$109,810.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
TOWN CLERK'S EXPENSES			
Personnel Services			
Town Clerk Fees	17,000.00	14,736.00	17,000.00
Dep. Town Clerk's Sal.	12,700.00	6,118.32	0.00
Assistants' Salaries	9,752.00	10,741.42	19,500.00
Operating Expenses			
Supplies	1,000.00	1,714.15	1,150.00
Postage	400.00	250.14	400.00
Utilities			
Telephone	1,000.00	912.72	1,000.00
Equipment			
New Equipment	500.00	1,776.97	500.00
Equipment Maintenance	500.00	476.50	300.00
Miscellaneous			
Dog License Fees	650.00	670.50	700.00
Vital Statistics	100.00	91.00	100.00
Meetings/Dues	600.00	549.04	600.00
SUBTOTAL	\$ 44,202.00	\$ 38,036.76	\$ 41,250.00

TAX COLLECTOR'S EXPENSES

Personnel Services			
Tax Collector - Salary	6,760.00	5,414.51	10,473.00
- Fees	9,000.00	4,255.00	8,000.00
Deputy Tax Collector	3,120.00	4,635.01	10,669.00
Assistant Collector	2,990.00	2,292.82	7,275.00
Operating Expenses			
Supplies	300.00	672.28	600.00
Equipment Maintenance	150.00	381.00	150.00
Computer Services	1,000.00	814.92	1,050.00
Register of Deeds	2,000.00	557.00	1,500.00
Postage	1,500.00	1,663.42	3,000.00
Utilities			
Telephone	950.00	971.97	1,000.00
Equipment			
New Equipment	150.00	64.00	150.00
Miscellaneous			
Meetings and Dues	500.00	518.40	500.00
Cash Fund	100.00	0.00	100.00
SUBTOTAL	\$ 28,520.00	\$ 22,240.33	\$ 44,467.00

ELECTION AND REGISTRATION

Personnel Services			
Supervisors	1,530.00	1,506.24	561.00
Ballot Clerks	688.00	1,074.00	224.00
Town Clerk	573.00	513.28	320.00
Deputy Town Clerk	196.00	31.36	0.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
Moderator	900.00	600.00	150.00
Contracted Services	100.00	238.00	100.00
Operating Expenses			
Special Town Meeting	0.00	0.00	300.00
Checklists	800.00	712.00	200.00
Postage	550.00	41.80	100.00
Ballots	1,100.00	2,538.01	600.00
Supplies and Expenses	5,950.00	3,846.41	100.00
Equipment			
Booths	0.00	0.00	3,000.00
SUBTOTAL	\$ 12,387.00	\$ 11,101.10	\$ 5,655.00

CEMETERIES

Personnel Services			
Superintendent	15,000.00	13,144.91	19,000.00
Labor	420.00	6,292.00	8,100.00
Operating Expenses			
Supp., Gas and Maint.	1,000.00	726.71	1,000.00
Truck Expenses	900.00	662.30	900.00
Loam and Seed	300.00	175.00	850.00
Interment Preparation	4,500.00	4,702.44	5,400.00
Maps	600.00	0.00	600.00
Lot Markers	1,000.00	75.00	1,000.00
Utilities			
Electricity	80.00	69.15	100.00
Equipment			
Equipment & Improve.	1,000.00	3,988.16	1,000.00
Miscellaneous			
Miscellaneous	200.00	64.35	250.00
SUBTOTAL	\$ 25,000.00	\$ 29,900.02	\$ 38,200.00

GENERAL GOVERNMENT-BUILD.

(TOWN HALL)

Personnel Services			
Custodian	18,317.00	18,894.38	20,262.00
Overtime	0.00	60.00	75.00
Mileage	0.00	272.40	300.00
Operating Expenses			
Supplies	1,100.00	1,412.21	1,900.00
Maintenance and Mowing	10,000.00	7,740.00	10,000.00
Trash Pickup	1,574.00	1,574.00	2,240.00
Utilities			
Electricity	8,000.00	6,091.40	8,000.00
Equipment			
New Equipment	1,700.00	1,312.45	1,000.00
Copy Machine	0.00	0.00	5,500.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
Miscellaneous			
Miscellaneous	200.00	0.00	200.00
SUBTOTAL	\$ 40,891.00	\$ 37,317.24	\$ 49,477.00

ASSESSING

Personnel Services			
Salary	31,568.00	31,509.46	32,982.00
Operating Expenses			
Supplies	200.00	136.80	200.00
Miscellaneous			
Mileage	1,400.00	1,087.60	1,400.00
Conference/Dues	500.00	150.00	500.00
SUBTOTAL	\$ 33,668.00	\$ 32,883.86	\$ 35,082.00

PLANNING BOARD

Personnel Services			
Secretary	5,000.00	5,215.20	5,540.00
Operating Expenses			
Supplies and Expenses	1,000.00	1,083.13	1,100.00
Postage	1,500.00	1,000.00	1,500.00
Postage Machine	300.00	245.25	300.00
Legal Notices	650.00	484.45	1,100.00
Registry of Deeds	50.00	0.00	50.00
Utilities			
Telephone	200.00	0.00	200.00
Equipment			
New Equipment	1,700.00	0.00	400.00
Miscellaneous			
Regional Planning	5,246.00	5,269.80	6,346.00
Master Plan	300.00	198.00	200.00
SUBTOTAL	\$ 15,946.00	\$ 13,495.83	\$ 16,736.00

BOARD OF ADJUSTMENT

Personnel Services			
Secretary	3,500.00	2,148.75	4,000.00
Operating Expenses			
Supplies and Expenses	500.00	980.14	900.00
Legal Notices	1,000.00	586.60	500.00
Postage	1,500.00	1,000.00	1,000.00
Postage Machine	200.00	204.00	300.00
SUBTOTAL	\$ 6,700.00	\$ 4,919.49	\$ 6,700.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
SEARLES BUILDING			
Operating Expenses			
Supplies and Maintenance	1,000.00	1,810.22	2,500.00
Utilities			
Electricity	900.00	752.03	900.00
Oil	2,000.00	2,306.80	2,500.00
Miscellaneous			
Parking Lot	13,000.00	6,500.00	0.00
SUBTOTALS	\$ 16,900.00	\$ 11,369.05	\$ 5,900.00
LEGAL EXPENSES			
Personnel Services			
Soule, Leslie, Zelin		25,209.56	
Beaumont/Mason/Campbell		2,296.10	
Court Ordered Settle		400.00	
SUBTOTALS	\$ 32,000.00	\$ 27,905.66	\$ 32,000.00
POLICE DEPARTMENT			
Personnel Services			
Regular Salaries	355,150.00	353,542.11	406,731.00
Overtime	12,000.00	29,046.41	25,000.00
Holiday Pay	21,440.00	19,074.39	22,000.00
Specials	5,000.00	5,310.14	5,000.00
Operating Expenses			
Supplies	1,000.00	1,127.41	1,000.00
Vehicle Maintenance	10,000.00	9,837.50	11,000.00
Station Maintenance	5,000.00	5,941.15	7,500.00
Printing	1,000.00	1,156.37	1,000.00
Utilities			
Telephone	11,000.00	9,645.42	5,100.00
Gasoline	15,000.00	11,570.94	15,000.00
Heat	2,000.00	1,169.27	2,000.00
Electricity	3,000.00	2,996.52	3,500.00
Equipment			
New Crusier	25,000.00	25,737.00	25,500.00
Equipment	7,500.00	10,270.58	4,000.00
Equipment Maintenance	4,500.00	4,729.24	4,500.00
Services			
Radio Repair	3,000.00	4,678.39	4,000.00
Miscellaneous			
Clothing Allowance	6,500.00	6,805.92	8,000.00
Training	10,000.00	10,210.70	11,000.00
Miscellaneous	1,000.00	1,433.85	1,000.00
Safety Division	1,000.00	929.38	1,500.00
Investigations	600.00	657.72	700.00
Drug Enforcement	0.00	0.00	20,400.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
Union	10,000.00	0.00	0.00
SUBTOTAL	510,690.00	515,870.41	585,431.00

DISPATCHING

Personnel Services			
Salaries	76,615.00	78,888.45	76,200.00
Overtime	10,000.00	13,078.74	13,000.00
Holiday Pay	6,200.00	4,963.84	6,200.00
Extra Shift	8,000.00	6,427.43	8,000.00
Operating Expenses			
Clothing Allowance	1,400.00	1,275.00	1,400.00
Equipment			
New Equipment	15,600.00	15,526.64	16,000.00
Miscellaneous			
Union	2,000.00	0.00	0.00
SUBTOTAL	\$119,815.00	\$120,160.10	\$120,800.00

FIRE DEPARTMENT

Personnel Services			
Salaries	309,121.00	302,508.08	344,780.00
Holidays	13,123.00	11,045.39	12,000.00
Overtime	35,000.00	50,517.85	50,000.00
Call Men	25,000.00	18,914.31	20,000.00
Retirement Byback	0.00	0.00	11,560.00
Operating Expenses			
Ambulance	2,703.00	2,414.75	1,678.00
Gas and Diesel Oil	6,000.00	4,325.39	6,000.00
Station Maintenance	3,000.00	3,577.73	5,600.00
Utilities			
Telephone	5,000.00	3,955.81	5,000.00
Fuel Oil/Repairs	2,600.00	2,571.35	2,600.00
Electricity	2,400.00	2,304.37	2,400.00
Equipment			
Fire Equipment	18,040.00	14,937.36	19,154.00
Office Equipment	450.00	488.00	655.00
Repairs	12,000.00	14,398.05	15,000.00
Radio/Telephone Equip.	315.00	1,700.00	0.00
Ambulance Equipment	0.00	0.00	2,450.00
Miscellaneous			
Clothing Allowance	3,772.00	3,357.15	4,322.00
Training	4,000.00	4,611.50	7,560.00
Miscellaneous	1,000.00	929.73	1,000.00
SUBTOTAL	\$443,524.00	\$442,556.82	\$511,759.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
BUILDING DEPARTMENT			
Personnel Services			
Salaries	81,028.00	81,201.48	86,342.00
Operating Expenses			
Supplies	1,200.00	1,478.30	1,500.00
Postage	100.00	207.30	100.00
Utilities			
Heat	800.00	643.88	800.00
Electricity	800.00	795.35	800.00
Telephone	1,650.00	1,862.55	1,800.00
Equipment			
Automobile Repairs	800.00	798.30	800.00
New Equipment	1,500.00	0.00	1,000.00
Miscellaneous			
Training	500.00	374.00	400.00
Mileage	800.00	225.29	400.00
Building Maintenance	1,250.00	665.68	1,250.00
Miscellaneous	500.00	464.49	500.00
SUBTOTAL	\$ 90,928.00	\$ 88,716.62	\$ 95,692.00

HIGHWAYS, STREETS AND BRIDGES

SUMMER

General Maintenance		62,524.12	
Sub-Contractors		38,957.69	
Cold Patch, Sand, Gravel		23,390.82	
Culverts, Catch Basins	21,601.66		
Signs		1,552.44	
Resealing (labor and Mat.)		79,890.01	
Londonderry Road		72,783.24	

WINTER

General Maintenance		51,746.55	
Sub-Contractors	25,089.55		
Plow Repairs	9,847.29		
Salt and Sand		25,017.63	
Gasoline	2,318.98		
Town Shed Expenses		152.45	
SUBTOTALS	\$407,950.00	\$414,872.43	\$414,000.00

STREET LIGHTS

Granite State Electric	2,500.00	2,075.17	2,500.00
Public Service Co.	7,500.00	7,236.64	7,500.00
Installations	0.00	0.00	2,000.00
SUBTOTALS	\$ 10,000.00	\$ 9,311.81	\$ 12,000.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
SOLID WASTE DISPOSAL			
Personnel Services			
Salaries	85,341.00	72,144.75	85,050.00
Overtime and Holidays	10,000.00	13,588.97	10,000.00
Operating Expenses			
Incinerator Oil	9,000.00	9,827.13	9,000.00
Propane Gas	200.00	47.69	150.00
Equipment Gas	300.00	220.25	300.00
Contracted Services	35,000.00	12,221.25	20,000.00
Site Monitoring	25,000.00	0.00	0.00
Tire Removal	3,000.00	3,553.76	3,000.00
Scrap Metal	8,000.00	0.00	0.00
Ash Removal	0.00	0.00	52,800.00
Waste Removal	0.00	0.00	60,000.00
Utilities			
Electricity	5,000.00	4,425.58	5,000.00
Telephone	500.00	423.96	500.00
Equipment			
Repairs	15,000.00	14,401.14	20,000.00
New Equipment	3,400.00	448.41	1,500.00
Site Improvements	10,000.00	4,200.00	10,000.00
Miscellaneous			
Solid Waste Committee	0.00	0.00	1,500.00
Dues	2,400.00	2,000.00	2,400.00
Miscellaneous	500.00	983.49	500.00
Clothing	0.00	0.00	1,200.00
Hazardous Waste Day	0.00	0.00	650.00
SUBTOTALS	\$212,641.00	\$138,486.38	\$283,550.00
HEALTH & HUMAN SERVICES			
Operating Expenses			
Supplies	500.00	367.74	500.00
Tests	500.00	785.17	2,000.00
Miscellaneous			
Meetings/Dues	50.00	35.00	50.00
Mileage	200.00	0.00	200.00
Derry Visiting Nurse	16,495.00	16,495.00	18,639.00
Rockingham Hospice	1,000.00	1,000.00	1,650.00
Center-Life Management	8,243.00	8,243.00	9,123.00
SUBTOTAL	\$ 26,988.00	\$ 26,925.91	\$ 32,162.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
ANIMAL CONTROL			
Personnel Services			
Salaries	11,030.00	10,423.99	11,700.00
Operating Expenses			
Supplies	300.00	68.48	300.00
Kennel Fees	400.00	198.98	400.00
Equipment			
New Equipment	0.00	500.00	0.00
Miscellaneous			
Miscellaneous	150.00	196.00	150.00
Mileage	3,000.00	1,866.60	3,000.00
SUBTOTAL	\$ 14,880.00	\$ 13,254.05	\$ 15,550.00
GENERAL ASSISTANCE			
Operating Expenses			
General Assistance	16,940.00	6,591.09	16,559.00
Hardship Abatements	4,000.00	0.00	4,000.00
Rockingham County CAP	1,760.00	1,760.00	1,341.00
Overseer of Welfare	200.00	200.00	0.00
Miscellaneous	100.00	60.00	100.00
SUBTOTAL	\$ 23,000.00	\$ 8,611.09	\$ 22,000.00
LIBRARY			
Personnel Services			
Salaries	97,086.00	87,102.59	102,500.00
Operating Expenses			
Supplies	2,800.00	3,184.67	2,800.00
Maintenance	2,400.00	1,027.40	2,400.00
Petty Cash and Postage	1,500.00	1,358.43	1,500.00
Computer Supplies	500.00	392.44	1,000.00
Improvements	1,100.00	1,500.00	1,100.00
Bibliofile	0.00	0.00	6,780.00
Painting	0.00	0.00	2,000.00
Utilities			
Fuel Oil	1,200.00	972.27	1,500.00
Electricity	2,700.00	2,706.23	3,000.00
Telephone	1,800.00	1,529.73	1,800.00
Library Materials			
Books and Mag.	23,000.00	23,000.00	23,000.00
Records and Tapes	1,000.00	285.81	1,000.00
Microfiche	850.00	1,389.99	1,550.00
Bindery	500.00	0.00	300.00
Services			
Equipment Repair	2,000.00	1,882.85	2,000.00
Programs and Films	2,000.00	2,011.78	2,000.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
Miscellaneous			
Travel, Conference/Dues	1,800.00	2,920.83	2,600.00
SUBTOTAL	\$142,236.00	\$131,265.02	\$158,830.00

RECREATION

Personnel Services			
Salaries	18,000.00	12,845.64	22,000.00
Operating Expenses			
Chemical Toilets	1,300.00	1,285.00	1,600.00
Postage and Supplies	500.00	36.50	400.00
Committee Expenses	200.00	94.00	200.00
Utilities			
Telephone	400.00	242.31	400.00
Electricity	200.00	184.72	300.00
Equipment			
Maintenance and Equipment	4,700.00	4,629.58	4,700.00
Miscellaneous			
Sportsfields	600.00	557.50	600.00
Recreational Activities	8,300.00	7,599.16	3,300.00
Basketball	0.00	0.00	5,000.00
Senior Rec. Activities	3,000.00	2,131.63	3,000.00
Special Needs	200.00	0.00	200.00
Petty Cash	300.00	18.00	200.00
SUBTOTAL	\$ 37,700.00	\$ 29,624.04	\$ 41,900.00

CONSERVATION COMMISSION

Personnel Services			
Salaries		273.00	
Operating Expenses			
Miscellaneous Expenses		268.54	
Natural Resource Inv.		1,067.37	
Dues and Subscriptions		173.00	
Consultant Fees		80.00	
Transfer to Land Acq. Fund		370.09	
SUBTOTAL	\$ 1,000.00	\$ 2,232.00	\$ 1,500.00

SENIOR CENTER

Operating Expenses			
Repairs	1,000.00	0.00	1,000.00
Electricity	3,500.00	3,085.01	3,500.00
Retired Seniors Volunteer Program	500.00	500.00	500.00
SUBTOTAL	\$ 5,000.00	\$ 3,585.01	\$ 5,000.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
CABLE TELEVISION			
Personnel Services			
Salaries	0.00	0.00	7,500.00
Operating Expenses			
Studio Serv. and Main.	1,075.00	0.00	0.00
Supplies	1,550.00	1,072.67	1,000.00
Utilities			
Utilities	1,650.00	1,253.43	2,160.00
Equipment			
New Equipment	12,350.00	10,823.84	8,000.00
Tapes	0.00	360.90	1,500.00
Miscellaneous			
Miscellaneous	400.00	0.00	0.00
Dues/Training	1,550.00	299.50	1,500.00
SUBTOTAL	\$ 18,575.00	\$ 13,810.34	\$ 21,660.00
RETIREMENT			
Police Department	20,000.00	21,727.69	29,000.00
Fire Department	34,000.00	31,757.53	42,000.00
Group 1	16,000.00	12,464.27	14,000.00
Group 1 Supplemental	27,000.00	22,279.29	26,000.00
Group 1 Service Charge	0.00	2,597.85	2,600.00
SUBTOTAL	97,000.00	90,826.63	113,600.00
INSURANCE			
Workmen's Compensation	42,500.00	43,171.22	45,000.00
Multi-Peril/EMT	26,550.00	23,117.00	35,664.00
Fleet	26,000.00	23,948.17	24,855.00
Bonds	1,400.00	1,611.00	1,800.00
Accident-Call Men	600.00	532.00	450.00
Civil Rights	7,270.00	0.00	16,000.00
Public Officials Liab.	5,000.00	4,959.12	4,900.00
Group Insurance			
Health	115,550.00	110,789.94	169,579.00
Life and Disability	25,100.00	25,142.77	31,403.00
Dental	16,500.00	14,780.06	22,204.00
Miscellaneous	0.00	420.82	0.00
Unemployment Compensation	5,000.00	3,107.03	5,000.00
Medicare	5,000.00	6,372.33	7,500.00
SUBTOTAL	\$276,470.00	\$257,951.46	\$364,355.00

BUDGET ITEM	Appropriations Fiscal Year 1988	Expenditures Fiscal Year 1988	Appropriations Fiscal Year 1989
DEBT SERVICE			
Long Term Notes			
Principal and Interest	10,236.48	10,236.48	0.00
Tax Anticipation Notes			
Interest	125,000.00	104,849.32	30,000.00
SUBTOTAL	\$ 135,236.48	\$ 115,085.80	\$ 30,000.00
CAPITAL OUTLAY			
Cemetery Improvements	11,700.00	11,700.00	0.00
Town Hall Improvements	95,000.00	1,080.00	73,000.00
Road Improvements	300,000.00	295,000.00	300,000.00
Disposal Site Study	50,000.00	14,574.57	0.00
Library Improvements	35,000.00	9,869.00	25,000.00
Recreation Projects	12,624.00	12,624.00	0.00
Conservation Land Fund	250,000.00	0.00	0.00
Elderly Housing Study	5,000.00	0.00	0.00
Computer System-T. Hall	0.00	0.00	35,000.00
Hydrogeologic Study	0.00	1,431.44	0.00
Nashua Road Project	0.00	5,000.00	15,000.00
Softball Field Fencing	0.00	0.00	9,000.00
State Land Purchase	0.00	0.00	1,000.00
SUBTOTAL	\$ 759,324.00	\$ 351,279.01	\$ 458,000.00
OPERATING TRANSFERS OUT			
Capital Reserve Funds			
Fire Dept. Apparatus	25,000.00	25,000.00	50,000.00
Solid Waste Disp.	25,000.00	25,000.00	190,000.00
SUBTOTAL	\$ 50,000.00	\$ 50,000.00	\$ 240,000.00
OTHERS			
Contracted Police Ser.	25,000.00	30,560.59	50,000.00
Civil Defense	500.00	0.00	500.00
Engineering Department	23,000.00	23,020.00	24,380.00
Patriotic Purposes	250.00	290.80	300.00
SUBTOTAL	\$ 48,750.00	\$ 53,871.39	\$ 75,180.00
GRAND TOTALS	\$3,787,849.48	\$3,197,150.66	\$3,996,146.00

ELDERLY HOUSING TASK FORCE REPORT

The Windham Elderly Housing Task Force continued its efforts in 1988 towards establishing an affordable housing alternative in Windham. The majority of time this year was spent in locating a suitable site that would meet the criteria set by the Task Force for elderly housing. This has proved to be a difficult task. Land costs in Windham are quite high and available, buildable tracts hard to locate. The Task Force, nevertheless, continued the search throughout the year. There are several parcels currently being evaluated and we are hopeful that 1989 will see a site successfully secured.

Ms. Claire Monier, of the New Hampshire Housing Authority, met with members of the Task Force to discuss financing options that may be open to us. We found that the State of New Hampshire, through the Authority, can be a valuable resource and we will be working closely with them in the future.

The Task Force is most happy to report the establishment of a new zoning ordinance for Elderly Housing, to be submitted to the 1989 Windham Town Meeting for approval. With the help of the Windham Planning Board and others, the Task Force was able to submit a workable document ready for voter consideration. With the ordinance in effect, we will be able to proceed with accepted design criteria that will conform with town planning regulations.

The Task Force will continue to work diligently towards the purpose of developing elderly housing in Windham. We are closer than ever in making this goal a reality and hope to meet with success in 1989. We thank all those involved with this effort, and ask for your continued support in the months and years ahead!

Respectfully submitted,

ELIZABETH HATZOS, Chairman
ELIZABETH DUNN
CHARLES McMAHON
GEORGE GRENIER
JOSEPHINE HERBERT
JEAN MOLTENBREY
LOUIS FINEMAN
Elderly Housing Task Force

BUILDING NEEDS COMMITTEE REPORT

The Building Needs Committee has continued to work towards its charter of providing handicap accessibility to the Town Hall and to recommend a solution to the long-range town administrative space needs.

Ninety-five thousand dollars (\$95,000) was appropriated at last year's Town Meeting to hire an engineering/architecture firm to do the following:

- a. Complete a feasibility study on the addition of an elevator, handicap bathrooms, and new safe room; and to construct same, if possible, after Board of Selectmen approval.
- b. Design/layout/blueprint of the entire project of a two-story, 5,500 sq. ft. addition to the Town Hall to include total costs.
- c. Prepare total project presentation for Board of Selectmen and Town Meeting approval.

During the months of April through August, the committee studied all other possible solutions to the future town administration space needs. Some of the considerations were as follows:

- a. A study of all town-owned land for possible Town Hall site.
- b. Addition of a structure connecting the Senior Center with the Building Department building.
- c. Construction of a new Town Hall on the site where the Senior Center and Building Department are located.
- d. Convert the current Fire Department building into town administration space, if Fire Department were to move to a new location.
- e. Talked to some landowners about possible swap, purchase or donation of their land for a new Town Hall site.
- f. Advertised in all local newspapers for people to come forward with possible land swaps, purchase, or donations for Town Hall site.
- g. Study of American Legion land, including drilling of test pits.

All of the above analysis, for various reasons, lead us back to the two-story addition to the current Town Hall.

In September, the committee requested and got approval to hire an engineering/architecture firm. At the end of October, the Board of Selectmen approved the hiring of Homer P. Young Jr. Associates, Inc., Architects. Since November, the committee has been working with Mr. Young and company.

The results of the more detailed and professional study completed by the architectural firm are as follows:

- a. A new Town Hall on the American Legion property will cost a minimum of \$1,163,200.00.
- b. A two-story addition to the current Town Hall will cost \$689,200.00.
- c. The renovations to the current Town Hall building will cost \$136,000.00.
- d. To only provide handicap accessibility in the current Town Hall will cost \$153,700.00.*

*This would be a temporary solution that would not provide any additional space. It would, in fact, cause the loss of about 200 sq. ft. of current space. This would incur costs which would not be usable in the final building plan, such as siding, insulation and roofing.

The committee recommends the approval of the two-story addition to the current Town Hall, plus the renovations to the current floor space, for a total cost of \$819,200.00. (This total is a little less than the sum of b and c above because of adjustments in fees and contingencies when combined.) The \$819,200.00 would be bonded for five (5) years and will cost a level of \$175,800.00 per year. This is equivalent to approximately 60 cents on our tax rate.

Respectfully submitted,

EDWARD GOUCHER, Chairman
WAYNE BAILEY, Vice-chairman
SANDRA CHAMPAGNE, Secretary
THOMAS CASE
JAMES MORGAN
GALEN STEARNS, Selectman
DAVID SULLIVAN, Town Administrator
Building Needs Committee

SOLID WASTE DISPOSAL COMMITTEE REPORT

The Solid Waste Disposal Committee was appointed by the Selectmen in late 1987. With an aging incinerator, it was felt an advisory committee would be helpful in charting a course for Windham's solid waste disposal needs. With this charge, the Committee began the arduous task.

In investigating the various disposal alternatives, it became immediately obvious that recycling could play an important role in reducing the solid waste stream. Hence, recycling was initiated in May of 1988. In all, the Committee developed five alternative approaches and presented a report to the Selectmen in June. Our recommendation was to implement a recycling program, build a licensed lined ash landfill at the existing disposal site, and purchase a new incinerator.

Next, two contracts were let for engineering studies to 1) assess if the existing site could be used for a lined ash landfill, and 2) determine the condition of the existing incinerator.

The first study revealed that the existing site could not be economically developed into a landfill. This forces us to go back and recommend another alternative. The report from the incinerator study is still in progress. However, any action to safely extend the life of this incinerator will put off a possible large expenditure.

Our work for next year will include making a new recommendation to the Selectmen based on the studies, and to begin an education of everyone as to the advantages of recycling and how it can be started in our time.

Respectfully submitted,

MARGARET CASE, Chairman
CHARLES MCMAHON, Vice-Chairman
JOHN KLINGLER, Secretary
DAVID ABERIZK
ROCCO CIESCO
PAT SPOONER
WAYNE MORRIS
GALEN STEARNS, Selectman
TOM FURLONG, Alternate
Solid Waste Disposal Committee

DERRY VISITING NURSE ASSOCIATION REPORT

As your home and community health care agency, Derry Visiting Nurse Association is committed to delivering services which respond to the needs of Windham residents. In the recent past and in the foreseeable future, there have been and will be many sweeping changes in health care technology and funding. These changes have put stress on individuals with health care needs and on the organizations which provide health care. It is the Association's desire to work with you in all possible ways on an individual and community-wide basis to solve these problems.

Thus the agency fulfills two roles in your community. The first of these is in the provision of "hands-on" service units. These include:

Acute Care Services: Nursing, physical therapy, occupational therapy, speech therapy, medical social service and home health aide services provided in individual home visits for the acutely ill person. Nursing services are available on twenty-four hour call for admitted patients, and the agency works with hospitals and physicians in both New Hampshire and Massachusetts.

631 of these visits were made to Windham residents in the year ending June 30, 1988.

Daily Support Services: Nursing, personal care service, Homemaking and HELP (companion/respite) services provided in individual home visits to individuals with chronic illness or problems of aging. HELP service also provides specialized child care for families with young children.

238 of these visits were made to Windham residents in the year ending June 30, 1988.

Health Promotion Services: Community screenings for adult and senior citizens, newborn visits, Well Child and Immunization Clinic services, and additional specialized services are provided in clinic, class and home visit settings. An infant car seat rental program is also available.

135 of these contacts were made with Windham residents in the year ending June 30, 1988.

The town appropriation is a very important source of support for many of these services. When available Medicare, private insurance and other sources pay for individual services. Town funds may be used where these sources do not pay the full cost. Because of the town allocation, Windham residents can receive maintenance services at a fee adjusted to their income, and health promotion services, in many cases at no cost.

The second role of Derry VNA is in consultation, education and advocacy for individuals and groups within the community. Professional staff are available by telephone in the office to answer various questions for community residents. Examples of such questions are immunization recommendations for children and adults, consultation on the most appropriate care arrangement for a certain individual, or advice and assistance in how to access special health resources and funds. Agency staff are also available to work with community residents in planning education and screening events within the community. In addition, Derry VNA works on the state and/or regional level to advocate for funding and services which are important to our communities.

The amount of these activities is not counted statistically as "hands-on" services are. However, they are a very important part of our service to the community, and are made possible almost entirely by town allocations. Again the primary goal of Derry VNA in Windham is to provide the kind of services needed and desired by town residents. Please call our office, 432-7776, with your questions and suggestions.

Respectfully submitted,

MARY LOUISE MCLEAN
Chief Executive Officer

CABLE ADVISORY COMMITTEE REPORT

The year 1988 was a year of continued accomplishments for WCTV 51. Our goals for the year were not only met, but exceeded when the Board of Selectmen authorized the position of part-time Studio Coordinator. The revenues to the town from Harron Cablevision were \$30,588.28, part of which go for local access programming.

Our first full year consisted of the following programs: cablecast live - Selectmen's Meetings, Candidates Forum for the March Elections and Presidential Candidates at Town Hall; also cablecast were Pinkerton Sports, Young at Heart, Christmas Programs at School, Army Band Concert, Strawberry Festival, Memorial Day Parade, and a series entitled "Doctor's In".

The Cable Advisory Committee meets the second Thursday at 8 pm and, when necessary, the fourth Thursday of the month for technical discussion, at the WCTV 51 Studio. Comments, suggestions or complaints regarding the operation of WCTV 51, or your cable service, are always welcome.

If you are interested in becoming involved in television production, we encourage you to visit the studio or contact the Studio Coordinator at WCTV 51; telephone number is 434-0300.

Respectfully submitted,

MARGARET CASE, Chairman

BOB COOLE, Vice-chairman

DAN DUNN, Secretary

BILL WALLACE

VINCENT FROIO

CHELL SWANSON

JOHN BARRY

BARBARA COISH

NANCY WARENDA

ALFRED SEIFERT, Selectman

Cable Advisory Committee

BIRTH CERTIFICATES RECORDED IN WINDHAM, N.H.

DATE OF BIRTH	PLACE OF BIRTH	SEX	NAME OF CHILD	NAME OF FATHER MAIDEN NAME OF MOTHER
1985				
Sept. 29	Derry, N.H.	M	Christopher Mark	Mark E. Casey Serena M. Dulac
1987				
Mar. 6	Melrose, Ma.	M	James Vincent	Vincent A. Mucci Carol A. Guarino
Nov. 10	Winchester, Ma	M	Matthew James	Mark J. Quale Gertrude A. Garrity
Dec. 8	Derry, N.H.	F	Lauren Doyle	Stephen E. Gard Janet D. Doyle
15	Derry, N.H.	M	Adam Matthew Cuthbert	Denis J. Dunderdale Maureen Francis Corbett
1988				
Jan. 5	Nashua, N.H.	M	Kellen David	Curtis W. Freeman Dorothy M. Devaney
10	Nashua, N.H.	M	Gregory Thomas	Thomas R. Dube Marilyn J. Burgess
14	Exeter, N.H.	M	Kurt William	Ronald A. Schuler Donna L. Brown
14	Malden, Ma.	F	Rachel Kristen	Thomas O. McCafferty Theresa A. Najar
19	Derry, N.H.	F	Patrice Anne	John R. Crosley Patricia L. Beucler
22	Nashua, N.H.	M	Brian Andrew	Elmer L. Blankenship Susan G. Cotter
23	Derry, N.H.	F	Danielle Antoinette	Claude Peltz Louise E. Broom
Feb. 4	Nashua, N.H.	F	Kendra Joy	John H. Door Barbara J. Borrup
7	Derry, N.H.	M	Stephen David	Stephen M. Doucette Kathleen J. O'Donnell
7	Manchester, N.H.	M	Gregory Harrison	Harry J. Korslund Mary S. Snow
8	Haverhill, Ma.	M	David James II	David J. Frahm Catherine E. Tilton
14	Nashua, N.H.	F	Eileen Marie Poulin	Joseph F. Endyke Melanie M. Poulin
29	Nashua, N.H.	F	Jennifer Catherine	Eric C. Whitaker Mary E. Petersen
Mar. 8	Nashua, N.H.	M	Samuel Dale	Mark W. Bushell Cynthia A. Long
11	Nashua, N.H.	F	Meaghan Rose	Richard Hardy Susan M. Recco
11	Nashua, N.H.	M	Corey Mychael	Stephen A. Miller Jeanne C. Mercier

DATE OF BIRTH		PLACE OF BIRTH	SEX	NAME OF CHILD	NAME OF FATHER MAIDEN NAME OF MOTHER
Mar.	14	Portsmouth, N.H.	M	Joseph Connor	Joseph R. Delaney Kathleen A. Monaghan
	14	Manchester, N.H.	F	Daniel Kristen	Gregory D. Bell Debra D. Galfano
	16	Nashua, N.H.	M	Matthew Jeffrey	Jeffrey C. Moulton Rosemary Ready
	17	Manchester, N.H.	F	Caitlin Rae	John S. Mitchell Karen R. McGinnis
	20	Derry, N.H.	M	Albert III	Albert Fritch Jr. Lisa E. Marois
	23	Derry, N.H.	M	Matthew Thomas	Scott E. Morin Patricia E. O'Keefe
	30	Derry, N.H.	M	Stephen James	Stanley J. Withkowski Jr. Kathaleen M. Alexander
	30	Nashua, N.H.	M	John Paul	Timothy J. Berger Leanna M. Frey
Apr.	5	Nashua, N.H.	M	Craig Brian	Brian C. Harvey Donna F. Dombrowski
	7	Nashua, N.H.	M	Ryan Christopher	Robert S. Mackey Karen A. Coish
	8	Derry, N.H.	M	Joseph Michael	Kelly D. Luscomb Jeffrey A. Littlefield
	20	Newton, Ma.	M	Taylor Alston	Carolyn B. Buddenhagen Frank R. Perri
	21	Nashua, N.H.	M	Jared Robert	Tracy A. Kennedy Charles L. Percival Jr.
	22	Derry, N.H.	M	Corey Leigh	Sheila P. Kelly Frederick J. Doherty Jr.
	27	Nashua, N.H.	F	Nicole Starr	Carolyn S. MacDonald Richard A. Fox
	30	Nashua, N.H.	M	Steven Stone	Xenia W. Stone Rui M. Guilherme
May	1	Derry, N.H.	M	Steven James	Maria H. Avila Steven R. Gordon
	20	Derry, N.H.	F	Lydia Claire	Elizabeth J. Hazen Bernard M. Rouillard
	20	Manchester, N.H.	F	Mirielle Lise	Eleanor J. Mills Roger E. Goldman
	28	Nashua, N.H.	F	Melissa Ashley	Carol A. Vaillancourt Sean E. Hogan
June	1	Derry, N.H.	F	Katheryne Elizabeth	Myra F. Manning Roland J. Cayer
	3	Derry, N.H.	F	Meagan Elizabeth	Anne M. McLeod Mark Walley
	6	Nashua, N.H.	M	Todd Michael	Debra K. Nutt Thomas F. Fay Jr.
	8	Derry, N.H.	F	Samantha Bolton	Mary M. Bolton

DATE OF BIRTH		PLACE OF BIRTH	SEX	NAME OF CHILD	NAME OF FATHER MAIDEN NAME OF MOTHER
June	16	Windham, N.H.	M	Michael Charles	Norman Babineau Carol A. Dussault
	17	Derry, N.H.	F	Brittney Lynn	Charles E. McMahon Kimberly L. Vranken
July	2	Stoneham, Ma	F	Adrienne Louise	Clifford I. Hilton Jr. Eileen Miller
	4	Manchester, N.H.	M	Justin Richard	Dennis W. Hughes Rhonda K. Carter
	6	Nashua, N.H.	F	Amy Lynne	Daniel Oliverio Pamela L. Leeman
	9	Malden, Ma.	M	Marissa Angela	Thomas J. Tarallo Barbara J. Shaw
	18	Haverhill, Ma.	F	Lindsay Rachel	Robert W. Harmon Ann S. Skydell
	29	Derry, N.H.	F	Alyssa Marie	Ralph T. Titus Debra A. Clark
	29	Nashua, N.H.	M	Jeffrey Scott	William L. Couture Betsy L. Klein
	Aug.	11	Derry, N.H.	M	Andrew Joseph
19		Nashua, N.H.	M	Steven Elias	Elias S. Haim Victoria S. Paterson
26		Nashua, N.H.	F	Abigail Dickson	Jonathan E. Derick Laura P. Hardie
28		Derry, N.H.	F	Andrea Lynn	John A. Marescia Theresa A. Costa
Sept.	2	Nashua, N.H.	M	Jeffrey John	Fred J. Denuzzio Jr. Stephanie A. Jojarsky
	8	Manchester, N.H.	M	Samuel Joseph	Douglas J. Robichaud Constance J. Blanchard
	10	Nashua, N.H.	F	Bethany Gaynelle	Paul K. M. Weiss Ellen L. McCahon
	14	Nashua, N.H.	M	Michael Alfred	James M. Dufresne Sr. Joyce A. McNutt
	26	Derry, N.H.	M	Dylan Ray	Marcus J. Grace Laurie J. Schmelzer
	26	Winchester, Ma.	F	Jillian Constance	Jeff J. Turner Maureen Capillo
	27	Derry, N.H.	M	Christopher Hartley	William H. Boyle III Andrea R. Gottfried
Oct.	10	Nashua, N.H.	F	Emily Ann	Mark J. Samsel Janet M. Barron
	17	Manchester, N.H.	M	Stephen Pierce	Brian P. Richards Paula M. Mistratta
	25	Nashua, N.H.	M	Alexander Tarpley	Samuel T. Adams, III Carol J. Nelson
	30	Derry, N.H.	F	Mackenzie Elizabeth	Daniel W. Latham Debra D. Helm

DATE OF BIRTH	PLACE OF BIRTH	SEX	NAME OF CHILD	NAME OF FATHER MAIDEN NAME OF MOTHER
Nov. 7	Nashua, N.H.	M	Timothy Michael	Robin L. Waring Michele A. Chilton
10	Nashua, N.H.	F	Kayla Patricia	James R. Gendreau Alyson A. McFadden
11	Newton, Ma.	M	John Joseph	John J. Walsh Susan S. Sweeney
24	Nashua, N.H.	M	Shaun William	William J. Labelle Mary M. O'Leary
Dec. 8	Nashua, N.H.	F		Francis X. Hynes, Jr. Jacqueline A. Fortier

I hereby certify that the above returns are correct according to the best of my knowledge and belief.

Respectfully submitted,

JOAN C. TUCK
Town Clerk

MARRIAGES RECORDED IN WINDHAM, N.H.

DATE		NAME OF GROOM MAIDEN NAME OF BRIDE	AGE	RESIDENCE
1987				
Dec.	25	Robert E. Perrault	47	Windham, N.H.
		Betty L. Moineau	42	Windham, N.H.
1988				
Jan.	16	Paul J. McGuire	33	Windham, N.H.
		Janet M. Crosby	41	Derry, N.H.
	16	James J. Fleming	38	Windham, N.H.
		Lisa M. Petruk	27	Windham, N.H.
	22	Dennis W. Hughes	24	Hudson, N.H.
		Rhonda K. Carter	24	Windham, N.H.
	23	Marshall G. Gould	30	Windham, N.H.
		Lori A. Upton	27	Windham, N.H.
Feb.	5	Dennis G. Cote	36	Windham, N.H.
		Debra A. Dugay	35	Windham, N.H.
Mar.	26	Carl B. MacAllister	23	Melrose, Ma.
		Christine A. Clare	21	Windham, N.H.
	27	Robert E. Runge	53	Windham, N.H.
		Olivia M. Carroll	43	Windham, N.H.
Apr.	2	Roy E. Bird	52	North Andover, Ma.
		Toby A. Dixon	47	Windham, N.H.
	9	Ben E. Bakker	24	Boxford, Ma.
		Kristan Johnson	24	Windham, N.H.
	10	John F. Sapia, Sr.	52	Windham, N.H.
		Virginia M. Hodge	42	Windham, N.H.
	16	Joseph Rizzitano	28	Windham, N.H.
		Theresa Wheeler	27	Windham, N.H.
	24	James V. Costa	26	Windham, N.H.
		Laurie A. Matton	23	Windham, N.H.
May	14	Richard E. Cayer	27	Quincy, Ma.
		Karen J. Sutton	31	Quincy, Ma.
	14	Sean J. Devaney	26	Windham, N.H.
		Bonita L. Norton	26	Windham, N.H.
	21	Daniel J. Dovidio	31	Windham, N.H.
		Karen A. Gaumont	25	Salem, N.H.
	27	Isaac I. Ferstenberg	29	Windham, N.H.
		Judith A. Wilson	28	Windham, N.H.
	28	William J. LaBelle	24	Windham, N.H.
		Mary M. O'Leary	26	Windham, N.H.
June	3	Eric V. Cookson	21	Derry, N.H.
		Sharon L. Gauthier	18	Windham, N.H.
	4	Andrew F. Anthony	25	Raymond, N.H.
		Lynne M. Binette	21	Windham, N.H.
	4	Glenn R. Record	31	Windham, N.H.
		Melissa S. Barry	24	Windham, N.H.
	12	Ronald P. Skidmore	27	Windham, N.H.
		Anne M. Comeau	22	Nashua, N.H.
	17	Beau J. English	20	Londonderry, N.H.
		Michelle R. Auditore	20	Windham, N.H.

DATE		NAME OF GROOM MAIDEN NAME OF BRIDE	AGE	RESIDENCE
	17	German G. Rodriquez	30	Windham, N.H.
		Clara I. Denyer	28	Windham, N.H.
	18	Ronald M. Moniz	23	Swansea, Ma.
		Jodi-Beth Dolber	24	Swansea, Ma.
	25	Glenn Peterson	25	Portsmouth, R.I.
		Lisa L. Vinci	22	Windham, N.H.
	25	James L. McMahon	28	Haverhill, Ma.
		Pamela A. Dixon	23	Windham, N.H.
July	1	Richard M. Otolo	37	Beverly, Ma.
		Deana M. Bacon	29	Beverly, Ma.
	2	Michael W. Pittera	28	Windham, N.H.
		Megan E. Owen	25	Windham, N.H.
	23	Carl A. Conley	40	Windham, N.H.
		Judith E. Christian	48	Windham, N.H.
Aug.	3	John Al Ilg	66	Windham, N.H.
		Patricia A. Netto	41	Windham, N.H.
	6	Walter T. Sullivan	52	Nashua, N.H.
		Linda P. McDaniel	41	Windham, N.H.
	14	Paul D. Blackwood	21	Weare, N.H.
		Jlene A. Root	18	Windham, N.H.
Aug.	20	Timothy J. Beers	22	Londonderry, N.H.
		Sue E. Philbrook	20	Windham, N.H.
	20	Michael W. Hurst	40	Windham, N.H.
		Renee C. Sancoff	32	Haverhill, Ma.
	20	Douglas J. Heim	27	Windham, N.H.
		Kimberly E. Winter	22	Windham, N.H.
	21	Henry C. Berek	46	Windham, N.H.
		Monique M. Dionne	36	Windham, N.H.
	27	William T. Norton	27	Windham, N.H.
		Sandra J. Sullivan	28	Windham, N.H.
	27	Timothy J. Conroy, Jr.	21	Windham, N.H.
		Denise A. Beckett	21	Windham, N.H.
	29	Mark W. Luithle	26	Burlington, Ma.
		Ellen E. Manning	22	Windham, N.H.
Sept.	2	James F. Racca	29	Windham, N.H.
		Patricia A. Gibney, Jr.	25	Salem, N.H.
	3	Edward M. Sullivan	39	Londonderry, N.H.
		Laura A. Young	26	Windham, N.H.
	10	Kevin M. Foley	23	Windham, N.H.
		Wendy M. White	24	Windham, N.H.
	10	Billy Joe Lindeman Jr.	32	Windham, N.H.
		Valerie F. Sebek	24	Windham, N.H.
	18	Brian A. Luwis	23	McLean, Va.
		Anne R. Rouleau	24	Windham, N.H.
Sept.	25	Matthew G. Hogan	27	Ipswich, Ma.
		Marcela A. Smith	26	Ipswich, Ma.
	30	Keith F. Dunkley	21	Windham, N.H.
		Gina M. Balsamo	19	Windham, N.H.
Oct.	7	Anthony R. Diaz, III	31	Windham, N.H.
		Susan J. Viskin	26	Nashua, N.H.
	8	David M. Trovato	29	Windham, N.H.
		Karen B. Robinson	23	North Andover, Ma.

DATE		NAME OF GROOM MAIDEN NAME OF BRIDE	AGE	RESIDENCE
Oct.	13	Francis W. Sweeney	57	Windham, N.H.
		Beverly A. Brothers	52	Windham, N.H.
	15	Regnvald F. Holm	25	Windham, N.H.
		Monica A. Roberts	25	Windham, N.H.
	16	David J. Defelice	24	Atkinson, N.H.
		Rhonda J. Lyon	23	Windham, N.H.
	30	Kevin M. O'Keefe	25	Windham, N.H.
		Carol L. Auditore	23	Windham, N.H.
	30	Wayne F. Ulaky	40	Windham, N.H.
		Lynne L. Belaire	25	Salem, N.H.
	31	James C. Lospennato	40	Windham, N.H.
		Therese C. Cornwall	34	Windham, N.H.
Nov.	11	John R. Duxbury	50	Lawrence, Ma.
		Noreen C. Hatch	45	Lawrence, Ma.
	18	Garry S. Wheeler	30	Windham, N.H.
		Mary E. Malone	26	Nashua, N.H.
	19	Scott J. Whitney	21	Windham, N.H.
		Kathy A. Winslow	20	Litchfield, Ma.
	25	Alan L. Johnson	27	Windham, N.H.
		Lisa L. Adams	25	Windham, N.H.
	25	John Anderson III	43	Haverhill, Ma.
		Rita M. Tarquinio	34	Lawrence, Ma.
Dec.	2	Michael G. Blais	22	Salem, N.H.
		Sharon R. Park	20	Windham, N.H.
	3	Gerald R. Fraser	24	Nashua, N.H.
		Darlene A. Keller	34	Windham, N.H.
	14	Michael L. Danny	33	Windham, N.H.
		Linda L. Baker	32	Windham, N.H.
	24	Howard Earl Rainey	56	Nashua, N.H.
		Jeanne Ann Hughes	46	Windham, N.H.
	31	Richard Alphonse Bator	45	Windham, N.H.
		Patricia Ann McAweeney	46	Windham, N.H.

I hereby certify that the above returns are correct according to the best of my knowledge and belief.

Respectfully submitted,

JOAN C. TUCK
Town Clerk

DEATHS RECORDED IN WINDHAM, N.H.

DATE OF DEATH		NAME OF DECEASED	AGE	PLACE OF DEATH
Dec. 1987	22	Norman C. Davy	78	Methuen, Ma.
	28	Sister Mary Annette Linen	89	Windham, N.H.
Jan. 1988	1	Elizabeth F. Sullivan	85	Windham, N.H.
	7	Laurette T. Morgan	55	Spearsfish, S.D.
	8	Myrtle D. Griffin	96	Fryeburg, Me.
	18	Doris Jennette Jacobs	59	Derry, N.H.
Feb.	8	Alphonse V. Peters	70	Windham, N.H.
	15	Joyce A. Swanson	56	Manchester, N.H.
	29	Ralph V. Erickson	82	Salem, N.H.
Mar.	6	Frances T. Griffin	77	Windham, N.H.
	20	George A. Morgan	81	Manchester, N.H.
	29	Laetitia Dolan	91	Windham, N.H.
Apr.	4	Miriam C. Tareila		Winter Haven, Fl.
	18	Janina Wodarski	44	Windham, N.H.
	25	Marion Winifred Gordon	89	Brentwood, N.H.
May	16	Teresa B. Brown	93	Windham, N.H.
	17	Julia O'Neil	86	Windham, N.H.
	17	Francis A. Zins	80	Windham, N.H.
	24	Marcel J. Marion	68	Methuen, Ma.
	25	Oriana Gaudette	90	Derry, N.H.
	27	Ronald Fox, Jr.	17	Windham, N.H.
June	15	William A. Arseneau	94	Manchester, N.H.
	16	Despina Yphantis	76	Brentwood, N.H.
	23	Ralph L. Butt	75	Windham, N.H.
	29	Gaylord B. Hiser	61	Windham, N.H.
July	12	Mona Shea	91	Windham, N.H.
	19	Helen Moulton	81	Derry, N.H.
	23	Leonard Loren Littlefield		Melbourne, Fl.
Aug.	8	Noel Desparte	87	Windham, N.H.
	25	Phillip C. Picanso	54	Derry, N.H.
Sept.	22	Mary Blanche Norton		Nova Scotia, Canada
	28	William F. Stack	53	Methuen, Ma.
	29	Mary A. Bruno	97	Brentwood, N.H.
Oct	26	Sister Colman (Elizabeth M.) McCarthy	82	Windham, N.H.
	30	Barbara Frances Sibley	47	Derry, N.H.
Nov.	5	Baby Boy Duggan	Stillborn	Dorchester, Ma.
	12	Ethel Anderson	89	Windham, N.H.
	16	Joseph A. Cote	76	Hampton, N.H.
	17	Mario Montanile	65	Nashua, N.H.
	23	Martin J. McMahon	65	Windham, N.H.
	29	Christopher Murray Chase	27	Windham, N.H.
Dec.	19	Merton Asa Webber	90	Windham, N.H.
	23	Sister Daniel (Anna) Wallace	83	Windham, N.H.

I hereby certify that the above returns are correct according to the best of my knowledge and belief.

Respectfully submitted,

JOAN C. TUCK
Town Clerk

**SCHOOL REPORT
OF THE
SCHOOL DISTRICT
OF THE
TOWN OF WINDHAM
FOR THE PERIOD
FROM JULY 1, 1987 TO JUNE 30, 1988
TOGETHER WITH THE
SCHOOL BOARD'S
PROPOSED BUDGET
FOR
JULY 1, 1989 TO JUNE 30, 1990**

SCHOOL OFFICERS

Moderator

EDWARD HERBERT

Clerk

ALICE TRIPP

Treasurer

ROSE BODA

SCHOOL BOARD

JANIS L. BALKE	1989
ROBERT E. ASHBURN	1990
NEIL W. GALLAGHER.....	1991

Superintendent of Schools

RAYMOND J. RAUDONIS

Business Administrator

GERALD P. BOUCHER

Director of Special Services

SANDRA A. PARE

School Nurses

NANCY SHRULL
MARYLOU LINNEMANN
NANCY SHEA

Truant Officer

NORMAN CRAWFORD

SCHOOL DISTRICT MEETING

MARCH 15, 1988

The Annual School District meeting was called to order at 7:30 p.m. by Moderator Edward Herbert. Present were School Board members William Russell, Janis Balke, and Robert Ashburn. Board member elect Neil Gallagher arrived later. Also present were Superintendent Henry E. LaBranche and School District Attorney Robert Leslie. Reverend James Stuart offered the invocation and the salute to the flag was led by Moderator Herbert. Mr. Herbert outlined the procedures to be followed at the meeting.

Article #1 - Motion made by Margaret Case, seconded by Mr. Hohenberger, to hear the reports of agents, auditors and committees or officers chosen and pass any votes relating thereto. Voted in the affirmative.

Article #2 - Motion made by Patricia Skinner, seconded by several, to see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the state, federal or other governmental unit or a private source which becomes available during the 1988-90 school fiscal year provided that such expenditure be made for the purpose for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money. Voted in the affirmative.

Article #3 - Motion made by Edward Goucher, seconded by several, to see if the District will vote to accept and to expend in the name of and in behalf of the School District gifts for the use of the School. Voted in the affirmative.

Article #4 - Article read by the Moderator and explained by Board member Janis Balke. Motion made by Margaret Case, seconded by Robert Skinner, to see if the District will vote to raise and appropriate the sum of Twenty-Two Thousand and Five Hundred Dollars and 00/100 (\$22,500) for the purposes of renovating the original section of the Center School. Voted in the affirmative.

Article #5 - Article read by Mr. Herbert and explained by Board member Robert Ashburn. Patricia Skinner moved, seconded by Frederick Noyles, to see if the District will vote to raise and appropriate the sum of Fourteen Thousand Dollars and 00/100 (\$14,000) for the purposes of implementing phase 1 to complete retrofitting of the temperature control and mechanical maintenance system of the Golden Brook School. Discussion followed.

Motion made by Andre Dufour to move the question. Seconded by George Grenier. Motion voted in the affirmative.

Main motion voted in the affirmative.

Article #6 - Article read by Moderator Herbert and spoken to by Board member William Russell. James McGuire moved that the District vote to accept the fact-finders report and to raise and appropriate the sum of Two Hundred Eighty-Five Thousand and Two Hundred Forty-Two Dollars and 00/100 (\$285,242) to fund the cost items in said report. Seconded by several. Discussion followed.

Mr. Hohenberger moved the amount be amended downward to \$171,300. Seconded by several. Point of order request. Motion made by Elizabeth Dunn to move the question. Seconded by Mr. Grenier. Vote on amendment loses.

Margaret Case moved the question on the main motion, seconded by Mr. Hatzos. Voted in the affirmative.

Margaret Case moved reconsideration of Article #6. Seconded by Elizabeth Dunn. Motion loses. Short recess taken.

Prior to resumption of warrant, Moderator Herbert recognized Board member Janis Balke for a special presentation to retiring Board member William Russell.

Article #7 - Moderator Herbert read the article and Andre Dufour moved the Board dispense with reading every line item and instead take questions on sections. Seconded by Thomas Case. Discussion followed.

John Alosso moved an amendment that the budget be taken in order. Seconded by Robert Skinner. Amendment voted in the affirmative.

Main motion voted in the affirmative.

Point of order requested by Frederick Noyles. The Moderator read the article and Board responded as necessary. Board member Robert Ashburn noted that on Page 8, line 12.2543.0440.2.00 (Building Maintenance) should be reduced by \$15,000, and that bottom line would also be reduced by \$15,000, because the oil tank at Center School will be monitored for leaks rather than replaced at this time. Following discussion, Andre Dufour moved the District vote to raise and appropriate the sum of \$6,724,640 for the support of schools, salaries of school district officials and agents, and for statutory obligations of the District. Seconded by Mr. Hatzos. Discussion followed.

Patricia Perron moved to amend the Transportation Services section to show an increase of \$5,000. Seconded by several. Following discussion, Mr. Skinner moved to amend the article so that the District vote to raise and appropriate the sum of \$6,753,072 for the support of schools, salaries of school district officials and agents, and for statutory obligations of the District. Seconded by Elizabeth Dunn. Discussion followed.

Mr. Noyles moved the question. Seconded by several. Motion to move the question voted in the affirmative.

Following discussion, Robert Skinner moved the rules be suspended. Seconded by several. Vote to be taken by show of hands on wishes of the people with regard to including the increase in Transportation Services as moved by Mrs. Perron. Moderator Herbert requested a show of hands for all those in favor of Article # 7 in the amount of \$6,753,072, and those in favor of the amount of \$6,758,072. Affirmative vote on the latter amount, \$6,758,072.

Margaret Case moved that Article # 7 be reconsidered. Seconded by Elizabeth Dunn. Motion loses.

Article #8 - Article read by Moderator Herbert and was spoken to by Board members Russell, Balke and Ashburn, and member-elect Gallagher. Margaret Case moved the District approve in accordance with RSA 671:4 an increase in the membership of the Windham School Board from three to five members. Seconded by Roger Hohenberger. Discussion followed.

District Superintendent LaBranche offered an amendment to the motion regarding procedure that the increase would take effect with the March 1989 election and that two members would be elected for three year terms and one member would be elected for a two year term. Seconded by several. Discussion followed noting the original warrant article had stipulated the procedure, but the handout sheet had not. Amendment withdrawn.

Original motion withdrawn.

Mr. Colantuono moved, seconded by Patricia Skinner, that the District vote to approve in accordance with RSA 671:4 an increase in membership of the Windham School Board from three to five members, said increase in membership to be effective at the March 1989 election so that at the March 1989 election, two members shall be elected to the school board for three years and one member shall be elected to the school board for two years. Motion does not pass.

Article #9 - Motion made by Andre Dufour to adjourn the meeting. Seconded by George Grenier. Voted in the affirmative.

Meeting Adjourned at 10:03 p.m.

Respectfully submitted,

ALICE W. TRIPP
School District Clerk

SCHOOL WARRANT

THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Windham, New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Center School in said District on the 14th day of March 1989 at 10:00 a.m. in the forenoon to act upon the following subjects:

The polls will open at 10:00 a.m. and will not close earlier than 8:00 p.m.

1. To choose a Moderator for the coming year.
2. To choose a Clerk for the ensuing year.
3. To choose one Member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

Given under our hands at said Windham, New Hampshire on the 7th day of February, 1989.

Respectfully submitted,

JANIS L. BALKE
ROBERT E. ASHBURN
NEIL W. GALLAGHER
JANIS L. BALKE
ROBERT E. ASHBURN
NEIL W. GALLAGHER

A True Copy of Warrant Attest:

SCHOOL WARRANT

THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Windham, New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Center School in said District on the 21st day of March, 1989 at 7:30 o'clock in the afternoon to act upon the following subjects:

1. To hear the reports of agents, auditors and committees or officers chosen and pass any votes relating thereto.
2. To see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the state, federal or other governmental unit or a private source which becomes available during the 1989-1990 school fiscal year provided that such expenditure be made for the purpose for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money.
3. To see if the District will vote to authorize the School Board to accept and to expend in the name of and in behalf of the School District gifts for the use of the school.
4. To see if the School District will vote to raise and appropriate, a deficit appropriation for the 1988-1989 school year, the sum of Seventy-Six Thousand Four Hundred Thirty Dollars and 00/100 (\$76,430). Such deficit appropriation to be expended solely for the purpose of Special Education tuition and/or transportation costs for the 1988-1989 school year.
5. To see if the School District will vote to raise and appropriate the sum of Eight Thousand Dollars and 00/100 (\$8,000) for the purpose of improving the athletic field at the Center School.
6. To see if the School District will vote to raise and appropriate the sum of Fourteen Thousand Dollars and 00/100 (\$14,000) for the purpose of implementing phase II which will complete retrofitting of the temperature control and mechanical maintenance system of the Golden Brook School.
7. To see if the School District will vote to raise and appropriate the sum of Sixteen Thousand Dollars and 00/100 (\$16,000) for the purpose of replacing the carpeting in a portion of the Golden Brook School.
8. To see if the School District will vote to raise and appropriate the sum of Twenty-Three Thousand Dollars and 00/100 (\$23,000) for the purpose of removing, containing and managing asbestos as specified in the Asbestos Management Plan prepared by Balsams Environmental Consultants, Inc.
9. To see what sum of money the School District will raise and appropriate for the support of schools, for the salaries of School District officials and agents and for statutory obligations of the District.
10. To transact any other business that may legally come before this Meeting including the appointment of Committee.

Given under our hands at said Windham, New Hampshire, on the 27th day of February, 1989.

JANIS L. BALKE
ROBERT E. ASHBURN
NEIL W. GALLAGHER

A true copy of the warrant attest:

JANIS L. BALKE
ROBERT E. ASHBURN
NEIL W. GALLAGHER

WINDHAM SCHOOL DISTRICT BUDGET 1989-1990

1100 Regular Instruction		Budget 1987-1988	Expended 1987-1988	Budget 1988-1989	Recommended 1989-1990
12.1100.0112.1.00	Salaries-Teachers	\$ 635,550.00	\$ 651,753.65	\$ 747,415.00	846,739.00
12.1100.0112.2.00	Salaries-Teachers	299,900.00	243,450.00	366,060.00	453,268.00
12.1100.0112.3.00	Salaries-Teachers	291,700.00	356,300.00	405,890.00	513,468.00
12.1100.0114.1.00	Salaries-Aides	32,319.00	34,475.00	35,910.00	47,124.00
12.1100.0114.2.00	Salaries-Aides	24,948.00	23,393.70	27,720.00	38,115.00
12.1100.0114.3.00	Salaries-Aides	18,711.00	18,711.00	27,720.00	30,492.00
12.1100.0120.1.00	Salaries-Substitutes	6,000.00	25,429.41	6,500.00	8,000.00
12.1100.0120.2.00	Salaries-Substitutes	3,000.00	3,989.19	8,500.00	5,000.00
12.1100.0120.3.00	Salaries-Substitutes	3,000.00	2,430.00	3,500.00	5,000.00
12.1100.0121.9.00	Tutoring	500.00	0.00	500.00	500.00
SUBTOTAL		\$ 1,315,628.00	\$ 1,359,931.95	\$ 1,624,715.00	\$ 1,947,706.00
12.1100.0330.1.00	Handwriting Material	1,360.00	1,649.00	1,600.00	1,920.00
12.1100.0331.1.00	Sesell Testing	1,755.00	1,941.00	1,960.00	3,860.00
12.1100.0440.1.00	Repairs to Inst. Eq.	1,500.00	345.50	1,300.00	1,550.00
12.1100.0440.2.00	Repairs to Inst. Eq.	1,220.00	1,481.70	975.00	1,300.00
12.1100.0440.3.00	Repairs to Inst. Eq.	1,100.00	129.00	1,185.00	1,155.00
12.1100.0561.9.00	Tuition to NH LEA's	1,799,324.00	1,651,181.94	8,172,816.00	2,341,455.00
12.1100.0580.1.00	Travel Expenses	600.00	784.17	600.00	500.00
12.1100.0580.2.00	Travel Expenses	400.00	400.00	450.00	750.00
12.1100.0580.3.00	Travel Expenses	1,200.00	1,069.62	1,200.00	1,750.00
12.1100.0581.1.00	Prof. Meetings	500.00	646.03	500.00	650.00
12.1100.0581.2.00	Prof. Meetings	300.00	130.33	300.00	300.00
12.1100.0581.3.00	Prof. Meetings	300.00	182.34	400.00	600.00
SUBTOTAL		\$ 1,809,559.00	\$ 1,659,940.63	\$ 2,183,286.00	\$ 2,355,790.00
12.1100.0610.1.00	Supplies	32,083.00	30,893.66	35,030.00	39,370.00
12.1100.0610.1.02	Supplies-Art	1,325.00	1,325.00	1,325.00	1,350.00
12.1100.0610.1.08	Suppleis-Phys. Ed.	1,200.00	691.00	1,200.00	1,350.00
12.1100.0610.1.12	Supplies-Music	795.00	1,200.00	795.00	1,350.00
12.1100.0610.2.00	Supplies	11,343.00	1,200.00	14,533.00	18,672.00
12.1100.0610.2.02	Supplies-Art	1,000.00	795.00	1,012.00	1,300.00
12.1100.0610.2.08	Supplies-Phys. Ed.	705.00	1,178.00	732.00	933.00
12.1100.0610.2.12	Supplies-Music	1,178.00	1,362.45	810.00	1,665.00
12.1100.0610.3.00	Supplies	12,281.00	11,061.99	13,223.00	17,927.00
12.1100.0610.3.02	Supplies-Art	1,200.00	956.90	1,200.00	1,200.00
12.1100.0610.3.08	Supplies-Phys. Ed.	1,505.00	12084.84	1,420.00	1,800.00
12.1100.0610.3.12	Supplies-Music	1,013.00	947.18	1,400.00	1,725.00
22.1100.0610.9.00	Chapter II	10,000.00	10,449.41	10,000.00	10,500.00
SUBTOTAL		\$ 75,628.00	\$ 74,153.44	\$ 82,680.00	\$ 99,147.00

Chapter I funds allocated to the Windham School District provide support services to students in grades one through eight. Three Chapter I tutors work with small groups of students in each of the schools, emphasizing the development of active, responsible learners. The program's major objective is to increase proficiency in reading comprehensive and/or math conceptualization through a variety of activities which promote the development of thinking skills and creative problem solving in meaningful situations. A total of 70 students have participated during the 1988-89 school year.

An exciting project has recently been undertaken by the Windham School District. Windham schools were selected to participate in a study of the effectiveness of their special education programs over the course of the 1988-89 school year. This process, sponsored by the New Hampshire Department of Education, Special Education Bureau, provides baseline information with which to review the effectiveness of current special education programs and practices, and to assist in planning for the future. Findings have been presented in an extensive report to all staff and School Board Members and are currently under review by a committee of administrators, special and regular educators, and parents, who will work together to form long range plans for the district and each of the individual schools. Windham is to be commended for being selected to participate in such an extensive study and for the commitment it has made to the improvement process.

Respectfully submitted,

SANDRA A. PARE
Director of Special Services

		Budget 1987-1988	Expended 1987-1988	Budget 1988-1989	Recommended 1989-1990
2120 GUIDANCE SERVICES					
12.2120.0112.1.00	Salaries-Guidance	18,350.00	18,300.41	21,090.00	23,832.00
12.2120.0112.3.00	Salaries-Guidance	24,350.00	24,350.00	28,590.00	32,307.00
12.2120.0610.1.00	Supplies	2,085.00	4,121.62	2,172.00	2,972.00
12.2120.0610.2.00	Supplies	1,692.00	1,700.34	2,088.00	2,592.00
12.2120.0610.3.00	Supplies	904.00	889.80	2,335.00	2,768.00
TOTAL 2120 SERIES		\$ 47,381.00	\$ 49,362.17	\$ 56,275.00	\$ 64,471.00
2130 HEALTH SERVICES					
12.2130.0112.1.00	Salary-Nurse	16,300.00	13,295.00	16,300.00	17,600.00
12.2130.0112.2.00	Salary-Nurse	14,800.00	14,800.00	16,058.00	17,664.00
12.2130.0112.3.00	Salary-Nurse	15,800.00	15,800.00	17,140.00	18,854.00
12.2130.0610.1.00	Supplies	690.00	690.00	689.00	810.00
12.2130.0610.2.00	Supplies	650.00	646.39	650.00	775.00
12.2130.0610.3.00	Supplies	340.00	340.00	375.00	425.00
TOTAL 2130 SERIES		\$ 48,580.00	\$ 45,571.39	\$ 51,212.00	\$ 56,128.00
2150 SPEECH SERVICES					
12.2150.0112.1.00	Salary-Speech	23,000.00	23,000.00	27,390.00	30,951.00
12.2150.0112.9.00	Salary-Speech	18,850.00	16,500.00	18,850.00	21,233.00
12.2150.0610.9.00	Supplies	800.00	528.34	550.00	3,900.00
TOTAL 2150 SERIES		\$ 42,650.00	\$ 40,028.34	\$ 46,790.00	\$ 56,084.00
2190 OTHER SUPPORT SERVICES					
12.2190.0892.1.00	Assemblies	200.00	0.00	200.00	4,300.00
12.2190.0892.2.00	Assemblies	200.00	85.87	600.00	600.00
12.2190.0892.3.00	Assemblies	200.00	23.00	300.00	300.00
TOTAL 2190 SERIES		\$ 600.00	\$ 108.87	\$ 1,100.00	\$ 5,200.00
2210 IMPROVEMENT OF INSTRUCTION					
12.2210.0270.1.00	Course Credit	4,000.00	7,777.13	4,000.00	5,000.00
12.2210.0270.2.00	Course Credit	2,500.00	5,609.66	3,500.00	5,000.00
12.2210.0270.3.00	Course Credit	2,000.00	2,711.48	3,000.00	3,500.00
SUBTOTAL		\$ 8,500.00	\$ 16,098.27	\$ 10,500.00	\$ 13,500.00
12.2210.0320.1.00	Teacher-Workshops	300.00	655.00	1,200.00	2,700.00
12.2210.0320.2.00	Teacher-Workshops	250.00	250.00	500.00	500.00
12.2210.0320.3.00	Teacher-Workshops	250.00	550.83	500.00	500.00
SUBTOTAL		\$ 800.00	\$ 1,455.83	\$ 2,200.00	\$ 3,700.00

		Budget 1987-1988	Expended 1987-1988	Budget 1988-1989	Recommended 1989-1990
2210 IMPROVEMENT OF INSTRUCTION (Cont.)					
12.2210.0640.1.00	Periodicals	125.00	125.00	175.00	300.00
12.2210.0640.2.00	Periodicals	350.00	343.93	450.00	1,098.00
12.2210.0640.3.00	Periodicals	850.00	850.00	1,058.00	1,543.00
SUBTOTAL		\$ 1,325.00	\$ 1,318.93	\$ 1,683.00	\$ 2,941.00
TOTAL 2210 SERIES		\$ 10,625.00	\$ 18,873.03	\$ 14,383.00	\$ 20,141.00
2222 EDUCATIONAL MEDIA					
12.2222.0114.1.00	Salaries-Library Aides	8,358.00	8,358.00	9,199.00	10,878.00
12.2222.0114.2.00	Salaries-Library Aides	8,358.00	8,358.00	9,907.00	10,813.00
12.2222.0114.3.00	Salaries-Library Aides	9,000.00	9,000.00	9,907.00	10,904.00
SUBTOTAL		\$ 25,716.00	\$ 25,716.00	\$ 29,013.00	\$ 32,595.00
12.2222.0453.1.00	Film Rental	150.00	33.00	150.00	200.00
12.2222.0453.2.00	Film Rental	250.00	90.00	250.00	250.00
12.2222.0453.3.00	Film Rental	225.00	209.77	225.00	325.00
SUBTOTAL		\$ 625.00	\$ 332.77	\$ 625.00	\$ 775.00
12.2222.0610.1.00	Supplies	990.00	990.00	890.00	890.00
12.2222.0610.2.00	Supplies	500.00	495.80	1,806.00	2,498.00
12.2222.0610.3.00	Supplies	423.00	423.00	3,018.00	4,457.00
SUBTOTAL		\$ 1,913.00	\$ 1,908.80	\$ 5,714.00	\$ 7,845.00
12.2222.0630.1.00	Books	3,640.00	3,193.65	3,640.00	3,640.00
12.2222.0630.2.00	Books	2,475.00	2,305.84	3,000.00	3,500.00
12.2222.0630.3.00	Books	4,500.00	3,526.66	5,000.00	14,000.00
SUBTOTAL		\$ 10,615.00	\$ 9,026.15	\$ 11,640.00	\$ 21,140.00
12.2222.0640.3.00	Periodicals	566.00	170.54	382.00	350.00
12.2222.0670.1.00	Filmstrips	500.00	500.00	500.00	500.00
12.2222.0670.2.00	Filmstrips	1,142.00	1,053.65	1,157.00	2,845.00
12.2222.0670.3.00	Filmstrips	1,399.00	1,397.00	1,510.00	3,548.00
SUBTOTAL		\$ 3,607.00	\$ 3,121.19	\$ 3,549.00	\$ 7,243.00
12.2222.0680.1.00	Supplies-Maps, Globes	845.00	822.77	1,145.00	1,300.00
12.2222.0680.2.00	Supplies-Maps, Globes	316.00	74.64	329.00	1,664.00
12.2222.0680.3.00	Supplies-Maps, Globes	45.00	11.35	526.00	790.00
SUBTOTAL		\$ 1,206.00	\$ 908.76	\$ 2,000.00	\$ 3,754.00
TOTAL 2222 SERIES		\$ 43,682.00	\$ 41,013.67	\$ 52,541.00	\$ 73,352.00

		Budget 1987-1988	Expended 1987-1988	Budget 1988-1989	Recommended 1989-1990
2310 SUPPORT SERVICES GENERAL ADMIN.					
12.2310.0103.9.00	Salaries-School Board	2,100.00	2,100.00	2,100.00	2,100.00
12.2310.0104.9.00	Salary-Treasurer	1,500.00	1,500.00	1,800.00	2,100.00
12.2310.0105.9.00	Salary-Moderator	100.00	100.00	100.00	100.00
12.2310.0107.9.00	Salary-Clerk	150.00	150.00	150.00	150.00
12.2310.0115.9.00	Salary-Secretary	600.00	650.00	600.00	600.00
12.2310.0380.9.00	Census	1,675.00	754.62	1,875.00	2,075.00
12.2310.0381.9.00	Auditors	2,900.00	3,250.00	2,900.00	3,700.00
12.2310.0382.9.00	Counsel Fees	2,500.00	10,311.25	2,500.00	11,000.00
12.2310.0384.9.00	Ballot Clerks	300.00	0.00	300.00	400.00
12.2310.0540.9.00	Advertising-Ballots	450.00	477.46	5,990.00	600.00
12.2310.0691.9.00	Supplies-District Office	1,000.00	1,550.23	1,000.00	1,550.00
12.2310.0692.9.00	Supplies-Treasurer	300.00	195.55	300.00	300.00
12.2310.0810.9.00	N.H.S.B.A. Dues	2,208.00	2,263.00	2,429.00	2,700.00
12.2310.0890.9.00	Committee Expenses	300.00	1,117.91	300.00	2,000.00
TOTAL 2310 SERIES		\$ 16,083.00	\$ 24,420.02	\$ 22,344.00	\$ 29,375.00
2320 SAU MANAGEMENT SERVICES					
12.2320.0351.9.00	S.A.U. #28	146,452.00	146,452.00	164,826.00	201,994.00
TOTAL 2320 SERIES		\$146,452.00	\$146,452.00	\$164,826.00	\$201,994.00
2410 OFFICE OF THE PRINCIPAL					
12.2410.0110.1.00	Salary-Principal	41,400.00	41,400.00	45,126.00	49,638.00
12.2410.0110.3.00	Salary-Principal	38,000.00	38,000.00	42,000.00	47,000.00
12.2410.0111.1.00	Salary-Assist. Prin	30,000.00	30,000.00	32,700.00	35,970.00
12.2410.0111.2.00	Salary-Assist. Prin.	30,000.00	30,000.00	33,700.00	37,470.00
12.2410.0115.1.00	Salary-Secretary	14,942.00	14,942.00	16,318.00	23,494.00
12.2410.0115.2.00	Salary-Secretary	13,566.00	13,566.00	14,942.00	16,436.00
12.2410.0115.3.00	Salary-Secretary	15,827.00	15,827.00	17,250.00	18,975.00
12.2410.0115.9.00	Salary-Other Secr.	3,000.00	2,180.00	1,900.00	4,800.00
12.2410.0532.1.00	Postage	800.00	643.74	800.00	800.00
12.2410.0532.2.00	Postage	500.00	281.00	600.00	900.00
12.2410.0532.3.00	Postage	500.00	500.00	600.00	700.00
12.2410.0610.1.00	Supplies	1,500.00	1,494.39	1,500.00	1,500.00
12.2410.0610.2.00	Supplies	610.00	610.00	650.00	1,000.00
12.2410.0610.3.00	Supplies	1,037.00	1,033.92	1,047.00	1,200.00
12.2410.0810.1.00	Prof. Membership	875.00	875.00	875.00	995.00
12.2410.0810.2.00	Prof. Membership	320.00	20.00	335.00	820.00
12.2410.0810.3.00	Prof. Membership	425.00	425.00	460.00	675.00
TOTAL 2410 SERIES		\$193,302.00	\$191,798.05	\$210,803.00	\$242,373.00

		Budget 1987-1988	Expended 1987-1988	Budget 1988-1989	Recommended 1989-1990
2490 OTHER SUPPORT SERVICES					
12.2490.0112.1.00	Salaries-Dept. Heads	5,200.00	5,200.00	5,200.00	8,720.00
12.2490.0112.2.00	Salaries-Dept. Heads	1,200.00	1,030.00	1,200.00	3,880.00
12.2490.0112.3.00	Salaries-Dept. Heads	6,920.00	6,920.00	6,920.00	6,535.00
SUBTOTAL		\$ 13,320.00	\$ 13,150.00	\$ 13,320.00	\$ 19,135.00
12.2490.0610.1.00	Supplies-Report Cards	550.00	550.00	550.00	600.00
12.2490.0610.2.00	Supplies-Report Cards	265.00	265.00	325.00	500.00
12.2490.0610.3.00	Supplies-Report Cards	350.00	350.00	420.00	500.00
12.2490.0893.3.00	Graduation	1,835.00	1,725.37	2,030.00	2,225.00
SUBTOTAL		\$ 3,000.00	\$ 2,890.37	\$ 3,325.00	\$ 3,825.00
TOTAL 2490 SERIES		\$ 16,320.00	\$ 16,040.37	\$ 16,645.00	\$ 22,960.00
2542 OPERATION & MAINTENANCE OF PLANT					
12.2542.0112.1.00	Salaries-Custodians	53,960.00	55,634.57	60,138.00	64,980.00
12.2542.0112.2.00	Salaries-Custodians	39,120.00	38,321.90	41,932.00	45,117.00
12.2542.0112.3.00	Salaries-Custodians	40,320.00	37,962.02	43,612.00	55,725.00
SUBTOTAL		\$133,400.00	\$131,918.49	\$145,682.00	\$165,822.00
12.2542.0431.1.00	Rubbish Removal	1,100.00	1,801.15	2,560.00	3,200.00
12.2542.0431.2.00	Rubbish Removal	800.00	1,758.39	2,850.00	3,700.00
12.2542.0431.3.00	Rubbish Removal	1,940.00	2,188.93	2,850.00	3,200.00
12.2542.0432.1.00	Snow Removal	1,500.00	1,153.33	1,500.00	1,800.00
12.2542.0432.2.00	Snow Removal	1,500.00	1,153.34	1,500.00	1,800.00
12.2542.0432.3.00	Snow Removal	1,500.00	1,153.33	1,500.00	1,800.00
12.2542.0434.1.00	Cleaning	150.00	0.00	150.00	200.00
12.2542.0434.2.00	Cleaning	150.00	0.00	150.00	150.00
12.2542.0434.3.00	Cleaning	150.00	0.00	150.00	150.00
12.2542.0435.1.00	Septic Tank	900.00	900.00	1,150.00	1,400.00
12.2542.0435.2.00	Septic Tank	350.00	350.00	350.00	1,400.00
12.2542.0435.3.00	Septic Tank	500.00	470.00	500.00	1,400.00
SUBTOTAL		\$ 10,540.00	\$ 10,928.47	\$ 15,210.00	\$ 20,200.00
12.2542.0531.1.00	Telephone	6,605.00	6,020.12	6,000.00	6,000.00
12.2542.0531.2.00	Telephone	5,856.00	5,235.01	6,500.00	6,500.00
12.2542.0531.3.00	Telephone	5,150.00	3,064.41	4,800.00	4,800.00
SUBTOTAL		\$ 17,611.00	\$ 14,319.54	\$ 17,300.00	\$ 17,300.00
12.2542.0610.1.00	Supplies	7,000.00	7,511.71	7,700.00	8,500.00
12.2542.0610.2.00	Supplies	6,900.00	6,900.00	7,000.00	7,500.00
12.2542.0610.3.00	Supplies	5,000.00	5,000.00	6,000.00	6,500.00
12.2542.0652.1.00	Electricity	24,954.00	24,664.323	25,234.00	27,130.00
12.2542.0652.2.00	Electricity	13,954.00	11,391.91	22,566.00	24,823.00

		Budget 1987-1988	Expended 1987-1988	Budget 1988-1989	Recommended 1989-1990
2542 OPERATION & MAINTENANCE OF PLANT (Cont.)					
12.2542.0652.3.00	Electricity	18,000.00	17,191.47	16,171.00	18,000.00
12.2542.0653.1.00	Heat	15,500.00	20,707.64	17,500.00	20,300.00
12.2542.0653.2.00	Heat	17,500.00	12,197.06	18,750.00	18,750.00
12.2542.0653.3.00	Heat	17,500.00	11,389.19	18,750.00	18,750.00
12.2542.0657.9.00	Gas	500.00	54.07	500.00	500.00
SUBTOTAL		\$126,808.00	\$117,007.37	\$140,171.00	\$150,753.00
TOTAL 2542 SERIES		\$288,359.00	\$274,173.87	\$318,363.00	\$354,075.00
2543 MAINTENANCE OF BUILDING					
12.2543.0440.1.00	Building Maintenance	5,100.00	6,098.93	21,200.00	7,200.00
12.2543.0440.2.00	Building Maintenance	32,350.00	40,398.30	30,800.00	4,350.00
12.2543.0440.3.00	Building Maintenance	800.00	2,197.14	1,000.00	1,000.00
12.2543.0460.1.00	Sites	600.00	155.00	600.00	1,200.00
12.2543.0460.2.00	Sites	600.00	194.74	600.00	600.00
12.2543.0460.3.00	Sites	600.00	160.00	1,000.00	1,000.00
TOTAL 2543 SERIES		\$ 40,050.00	\$ 49,204.11	\$ 55,200.00	\$ 15,350.00
2544 CARE OF EQUIPMENT					
12.2544.0112.1.00	Contracted Painting	1,400.00	1,400.00	1,600.00	1,800.00
12.2544.0112.2.00	Contracted Painting	1,800.00	1,295.00	1,800.00	2,000.00
12.2544.0112.3.00	Contracted Painting	0.00	0.00	300.00	500.00
SUBTOTAL		\$ 3,200.00	\$ 2,695.00	\$ 3,700.00	\$ 4,300.00
12.2544.0440.1.00	Repairs Non-Inst. Eq.	1,990.00	3,587.75	1,990.00	1,990.00
12.2544.0440.2.00	Repairs Non-Inst. Eq.	2,835.00	2,389.53	2,835.00	3,335.00
12.2544.0440.3.00	Repairs Non-Inst. Eq.	1,425.00	1,375.00	2,880.00	1,950.00
SUBTOTAL		\$ 6,250.00	\$ 7,352.28	\$ 7,705.00	\$ 7,275.00
12.2544.0442.1.00	Contracted Maintenance	7,050.00	8,053.62	8,400.00	10,400.00
12.2544.0442.2.00	Contracted Maintenance	5,100.00	4,849.26	6,750.00	5,050.00
12.2544.0442.3.00	Contracted Maintenance	400.00	442.15	6,100.00	4,800.00
SUBTOTAL		\$ 12,550.00	\$ 13,345.03	\$ 21,250.00	\$ 20,250.00
12.2544.0742.1.00	Replace Non-Inst. Eq.	2,750.00	2,880.45	3,400.00	4,000.00
12.2544.0742.2.00	Replace Non-Inst. Eq.	1,532.00	1,532.00	1,532.00	332.00
12.2544.0742.3.00	Replace Non-Inst. Eq.	350.00	337.90	450.00	450.00
SUBTOTAL		\$ 4,632.00	\$ 4,750.35	\$ 5,382.00	\$ 4,782.00
TOTAL 2544 SERIES		\$ 26,632.00	\$ 28,142.66	\$ 38,037.00	\$ 36,607.00

		Budget 1987-1988	Expended 1987-1988	Budget 1988-1989	Recommended 1989-1990
2545 CARE OF BOILERS					
12.2545.0440.1.00	Repair Boilers	950.00	950.00	3,200.00	3,000.00
12.2545.0440.2.00	Repair Boilers	950.00	2,880.60	1,000.00	3,000.00
12.2545.0440.3.00	Repair Boilers	500.00	568.78	1,000.00	1,000.00
12.2545.0442.3.00	Equipment	200.00	0.00	350.00	350.00
TOTAL 2545 SERIES		\$ 2,600.00	\$ 4,399.38	\$ 5,550.00	\$ 7,350.00
2550 TRANSPORTATION SERVICES					
12.2552.0513.9.00	Regular Service	294,492.00	285,014.86	312,158.00	370,705.00
12.2553.0513.9.00	Special Pupils	121,703.00	128,952.70	127,077.00	161,865.00
12.2559.0513.2.00	Music	0.00	0.00	350.00	350.00
12.2559.0513.3.00	Sports	4,975.00	2,753.65	5,675.00	5,675.00
12.2559.0513.9.00	Special Buses	21,573.00	11,718.37	38,300.00	41,712.00
TOTAL 2550 SERIES		\$442,743.00	\$428,439.58	\$483,560.00	\$580,307.00
2900 OTHER SUPPORT SERVICES					
12.2900.0211.9.00	Health Insurance	173,312.00	217,410.61	212,303.00	303,700.00
12.2900.0211.9.00	Dental Insurance	29,299.00	13,310.95	33,118.00	41,149.00
12.2900.0213.9.00	Life Insurance	12,455.00	11,642.28	15,297.00	18,542.00
12.2900.0214.9.00	Workman's Compensation	11,000.00	9,509.49	13,000.00	16,000.00
12.2900.0221.9.00	Retirement-Custodians	4,161.00	4,538.12	5,765.00	5,346.00
12.2900.0222.9.00	Retirement-Teachers	27,810.00	11,231.75	34,061.00	41,643.00
12.2900.0223.9.00	Retirees-Other	1,000.00	0.00	1,000.00	1,000.00
12.2900.0224.9.00	Retirees-Teachers	3,000.00	0.00	3,000.00	3,000.00
12.2900.0230.9.00	FICA-All Employees	148,126.00	151,831.77	189,693.00	232,035.00
12.2900.0260.9.00	Unemployment Comp.	4,278.00	2,986.33	4,278.00	4,278.00
12.2900.0520.9.00	Liability Insurance	36,500.00	41,935.48	40,000.00	50,000.00
TOTAL 2900 SERIES		\$450,941.00	\$464,306.78	\$551,515.00	\$716,693.00
12.5100.0830.9.00	Principal Debt	255,221.00	275,909.43	201,890.00	288,335.00
12.5100.0840.9.00	Interest Debt	166,681.00	136,984.71	216,962.00	127,946.00
TOTAL 5100 SERIES		\$421,902.00	\$412,894.14	\$418,852.00	\$416,281.00
5240 FOOD SERVICE					
12.5240.0880.9.00	Federal Money	10,000.00	5,136.00	10,000.00	10,000.00
12.5240.0881.9.00	District Money	10,308.00	10,308.00	10,000.00	10,000.00
TOTAL 5240 SERIES		\$20,308.00	\$15,444.00	\$20,000.00	\$20,000.00

	Budget 1987-1988	Expended 1987-1988	Budget 1988-1989	Recommended 1989-1990
TOTAL - DISTRICT 1100 - 5240 SERIES	\$5,978,910.00	\$5,948,411.89	\$7,079,814.00	\$8,180,434.00
Article #6 Deficit Sp. Ed. 1988-89				76,430.00
Article #10 12.2543.0440.1.00				10,500.00
Article #8 12.2543.0440.1.00				14,000.00
Article #9 12.2544.0442.1.00				16,000.00
Article #10 12.2543.0440.2.00				12,500.00
Article #7 12.2543.0460.2.00				8,000.00
GRAND TOTAL	\$5,978,910.00	5,948,411.89	\$7,079,814.00	\$8,317,864.00

REVENUE STATEMENT

DESCRIPTION	1988-1989 APPROVED	RECOMMENDED 1989-1990
Unreserved Fund Balance	0.00	0.00
REVENUE FROM STATE SOURCES		
Foundation Aid	20,046.00	0.00
School Building Aid	57,866.00	40,877.00
Catastrophic Aid	61,307.00	61,307.00
REVENUE FROM FEDERAL SOURCES		
ECIA Chapter I	35,000.00	35,530.00
ECIA Chapter II	10,530.00	10,500.00
Child Nutrition Program	10,000.00	10,000.00
LOCAL REVENUE OTHER THAN TAXES		
Other-Local Sources/Rental	5,000.00	5,000.00
Tuition	1,000.00	1,000.00
Trust Fund	400.00	400.00
TOTAL	201,149.00	164,614.00

REPORT OF THE SCHOOL BOARD

The past year has brought many changes to the Windham School District. With the help of the community, we feel confident that in spite of these changes the children attending the Windham Schools will continue to be provided with the necessary educational tools to impact the future and the challenges it holds.

A year ago, Bill Russell, a twenty-four year member of the Windham School Board, decided to retire instead of to seek re-election. On behalf of the school boards of the past and present, the Windham School District, and the entire community, we offer our gratitude, appreciation, and thanks for all those years of dedicated and unselfish service to the Windham School Board. Thanks, Bill!

In May, Frank Kaffel, our Business Administrator for School Administrative Unit #28, celebrated his retirement after serving the School Administrative Unit for seventeen years. We are grateful to Mr. Kaffel for his professionalism and expertise in the area of business, and we know his retirement was well deserved. Thanks, Frank!

The end of the month of June found our Superintendent, Henry LaBranche, leaving the #1 post in School Administrative Unit #28 to pursue a new challenge as a Director for the State Department of Education. After thirteen years as Superintendent of Schools for Windham/Pelham, we owe him our appreciation for his leadership, professionalism, and untiring service in the field of education. Our quality schools, principals, and staff are a positive reflection of successful administrative leadership. Thank you, Henry!

We welcome Jerry Boucher to School Administrative Unit #28 as our new Business Administrator and we have enjoyed working with him during this school year.

The process of engaging in a Superintendent Search is not only a difficult task but a time consuming one as well. School Administrative Unit #28 is very pleased with selection of Ray Raudonis as our Superintendent of Schools. He is a highly regarded educational leader in New Hampshire and has a realistic vision for the educational future of Windham's children. We look forward with enthusiasm to continued work with Ray as our Superintendent of School.

This has been a very busy year for our School Board. We have undertaken many new initiatives and feel excited about the progress that has been made.

We developed School Board Goals prior to our new Superintendent coming on board. Included in those goals are such things as written evaluations of our Superintendent as well as our School Board, long range planning, press packets, building principal updates on monthly activities as well as marking period results and parent conferences.

The beginning of October we met with the Local Planning Committee and discussed probable facilities needs for our schools in the next six years. As a result of this effort, all of the town committees as well as school department can work together with an organized plan for the future needs of Windham. We commend the committee for its work.

The School Board hosted a Legislative Candidates Night in October that was carried live on Windham Cable TV 51. We discussed only educational issues and areas of specific interest to the schools and education community of Windham. It was a very successful evening and we extend our appreciation to Representatives Arthur Klemm, Jr.; Ada Mace; and Patricia Skinner, and Senator Joseph

Delahunty for their willingness to participate in the evening's event. We also thank all the cable TV volunteers who worked to make the Candidates Night an informative evening for local residents to view.

The three school board members have been actively attending workshops, conferences, and conventions in the state. We recognize the importance of professional growth as board members and the ability to hear and learn about all of the current issues that are pertinent to education and school boards. Thank you Bob Ashburn and Neil Gallagher for your commitment and enthusiasm.

The Curriculum Planning Committee worked during this year on issues of concern dealing with curriculum. They have made recommendations to the school board, and many issues have been addressed or considered for years to come. We thank all of the committee members for their interest, input, and time given toward helping better the education within our three schools.

With the continuing concern of where our high school students will be housed in the not-so-distant future, our Superintendent has sent letters of inquiry to all surrounding school superintendents as to their interest in meeting with us to discuss the options of our high school students.

A new Facilities Needs Committee has been selected and will work on specific solutions to address our growth problems.

The School Board appreciates the efforts of the dedicated staff, administration, P.T.O. and many volunteers who work diligently for the good of education. We as a Board are committed to playing a leadership role in the continuing improvement of education for all of our Windham school children.

Respectfully submitted,

JANIS L. BALKE, Chairman
ROBERT E. ASHBURN
NEIL W. GALLAGHER
Windham School Board

REPORT OF THE SUPERINTENDENT

To the School Board and Citizens of Windham:

It is with a mixture of pride and some humility that I offer my first report to you as Superintendent of Schools. As you may imagine, these first months of my service have proven challenging, rewarding, demanding and fulfilling. It is only fitting that I acknowledge that most of what has transpired for the duration of the year were programs and initiatives begun by former Superintendent Henry E. LaBranche and the dedicated individuals who provide you service as School Board members, staff members and administrators.

During the annual meeting of a year ago, the voters of the District approved expenditures that have resulted in improvements to the Center School, accomplishing heating system retrofitting at the Golden Brook School and the establishment of a Foreign Language Study at the Middle School. Further heating system work is proposed in the 1989-1990 budget as well as funds to expand the French program into the seventh grade.

Last spring, the School District employed the services of Balsams Environmental Services Incorporated to inspect all schools and develop an Asbestos Management Plan in accordance with state and federal regulations. The plan has been received, accepted, and filed as required. The costs for implementing the plan beginning July 1, 1989 are contained in the proposed operating budget for 1989-1990.

The enrollment projections predicted for Windham continue to suggest steady and consistent growth for at least the next ten years. In anticipation of increased student enrollments, the School Board has created two committees: A Curriculum Planning Committee charged with reviewing programs and practices and making recommendations to the Board regarding present and future instructional opportunities for Windham students; a Facilities Planning Committee charged with assisting the Board in long-range planning for space and facilities utilization and recommended school construction to meet the needs of the growing elementary population. Additionally, the Curriculum Planning Committee will undertake a Kindergarten Feasibility Study within the community; the results of which will be passed on to the School Board and the Facilities Planning Committee.

Certainly, the second burning issue in Windham will be to address how high school education will be provided when the present tuition contract with Pinkerton Academy expires. The present agreement calls for a gradual phase out of Windham students beginning in September 1995 and concluding in either June of 1996 or June 1997. Unless there is a change of position taken by the Pinkerton Academy Board of Trustees, the last Windham class to enter as freshmen will occur in September of 1993. The School Board is presently moving toward identifying feasible alternatives including requesting reconsideration by the Pinkerton Academy Board of Trustees, discussing joint ventures with other school districts and discussing possible tuition arrangements with other high schools. I anticipate that when the alternatives are firmly identified that the Board will be seeking assistance from the community in determining the most advantageous ones to pursue.

As you can tell, the next few years will be most significant for this community as we write the story of future education in Windham, New Hampshire. I foresee critical decisions to be made and a significant number of residents being asked to give of their time and talents to assist in making those critical decisions.

In conclusion, I express my gratitude to the many school and town officials, residents, administrators, and staff members who have done so much to make me welcome as superintendent. I continue to be impressed by the dedication of parents, teachers and all people who are involved in providing a quality education to the young people of this community.

Respectfully submitted,

RAYMOND J. RAUDONIS
Superintendent of Schools

REPORT OF DIRECTOR OF SPECIAL SERVICES

Dear Mr. Raudonis,

Special education services have been provided to approximately 180 students during the 1988-89 school year, which represents 11% of the total student population attending Windham schools and Pinkerton Academy. In accordance with the district's commitment to provide education within the least restrictive environment, Windham currently has the capability to successfully implement the Individualized Education Programs of 158 of these students, with the remaining 22 receiving special education in out-of-district placements.

At Golden Brook School, special education services include modified classrooms, resource room support and the related services of speech therapy, occupational therapy, and counseling. Thirty-six students are identified as educationally handicapped and receive special education in accordance with their Individualized Education Programs.

Windham Center School has 50 educationally handicapped students this year who are serviced by two special education teachers. Through federal funds, a teacher aide has been hired to assist with the instruction and support of students who attend the resource rooms. Center School shares with Windham Middle School the services of a school counselor, a reading specialist and a speech therapist.

A new resource room was added to Windham Middle School this year to meet the needs of the growing number of students who require special education intervention. As is the case with Center School programs, Middle School offers a range of services for students, which include the opportunity for them to receive instructional support to their mainstram classes, as well as total instruction in subject areas where students require more individualized and/or specialized approaches. A federally funded teacher aide is also available to work with the two special education teachers in providing direct instruction to some of these students.

Forty-two special education students attend the programs available at Pinkerton Academy. These offerings include traditional resource rooms, a resource program for emotionally handicapped students, the Alternative Comprehensive Training Program, and the Get Set Program. Students enrolled in any of Pinkerton's programs also have the opportunity to participate in vocational studies, generally beginning during the junior year.

An identified group of Windham students is in need of more extensive special education services which are specified in their individual Education Programs. Available to them are self-contained programs within the district or other public or private specialized programs within commuting distance. Offered within School Administrative Unit #28 are primary and intermediate self-contained programs, housed at Pelham's Sherburne and Memorial Schools respectively, and the Preschool Language Development Program, located at Windham Center School. Three Windham students attend the primary self-contained class, and two others are enrolled in the intermediate program. Nine preschool aged children attend the Preschool Language Development Program, which services children between the ages of three and six. This class is staffed by a full time teacher, a federally funded teacher aide, and part time speech and occupational therapists. Referrals are made by parents, local pediatricians, preschool and daycare workers and other outside agencies involved with young children when they have reason to believe a youngster may be educationally handicapped.

Chapter I funds allocated to the Windham School District provide support services to students in grades one through eight. Three Chapter I tutors work with small groups of students in each of the schools, emphasizing the development of active, responsible learners. The program's major objective is to increase proficiency in reading comprehensive and/or math conceptualization through a variety of activities which promote the development of thinking skills and creative problem solving in meaningful situations. A total of 70 students have participated during the 1988-89 school year.

An exciting project has recently been undertaken by the Windham School District. Windham schools were selected to participate in a study of the effectiveness of their special education programs over the course of the 1988-89 school year. This process, sponsored by the New Hampshire Department of Education, Special Education Bureau, provides baseline information with which to review the effectiveness of current special education programs and practices, and to assist in planning for the future. Findings have been presented in an extensive report to all staff and School Board Members and are currently under review by a committee of administrators, special and regular educators, and parents, who will work together to form long range plans for the district and each of the individual schools. Windham is to be commended for being selected to participate in such an extensive study and for the commitment it has made to the improvement process.

Respectfully submitted,

SANDRA A. PARE
Director of Special Services

REPORT OF THE PRINCIPAL

Dear Mr. Raudonis:

During the 1987-88 school year we were pleased again by the achievement of our students. They continued to score very well on the California Achievement Testing. Approximately 85 percent of our students in grades 1 to 4 were performing and achieving on or above their grade level.

For the third year in succession, we have had students represent the State of New Hampshire and the Windham School District in the World Finals of the Odyssey of the Mind Competition. This past year we sent students Kyla Brown, Elizabeth Lentz, Erin O'Reilly, Mark St. Laurent, Jay Howanski, Matt Blundell and Christopher Bassett, along with coach Ken Lentz, to compete at the University of Maryland at College Park, Maryland. We were all very proud of the team and their accomplishments.

In the fall of 1988 we opened school to our largest first grade class ever. We had 10 classes with approximately 208 pupils in grade one. This necessitated a move of three fourth grade classes to Center School.

The first grade teachers, with assistance and input from the Citizens Advisory Committee, developed an extensive screening and placement procedure for entering first grade pupils. This consists of a parent questionnaire, kindergarten questionnaire, a two day visit and orientation at Golden Brook for the new pupils, the administration of the Scholastic Academic Readiness Test, and the Gesell Developmental Exam. Most everyone appeared pleased with the new procedure, especially the two day visitation for the pupils.

It was certainly a year of transition at the central office, as we bid farewell to Superintendent Henry LaBranche and Assistant Superintendent Frank Kaffel, and welcomed you as our new Superintendent, and Gerald Boucher as our new Business Administrator. Mrs. Jean Oakes, one of our long standing first grade teachers, retired in June.

The school volunteers have continued to provide a helpful service to teachers and students by donating valuable hours to the school. The P.T.O. continues to be helpful and supportive in giving additional equipment to the school.

I would like to thank the Windham School Board for their assistance and support, along with the staff at SAU #28.

Finally, I would like to thank the citizens of Windham for their continued support of public education.

Respectfully submitted,

JAMES FLYNN
Principal

REPORT OF THE PRINCIPAL

Dear Mr. Raudonis,

The 1987-88 school year ushered in some significant changes in the Windham School District. As a result of lack of space at the Golden Brook School, three fourth grade classes were assigned to Center School. As a result, several programs were displaced clearly pointing to the need for additional classroom space in the near future.

The Citizen's Curriculum Study Committee was formed and one result of their work was the recommendation for a Foreign Language program for the 1987-88 school year. Another program recommended by the Administration and School Board was a new structured resource room program to be housed at the Middle School. This will be a continuation of similar programs currently housed at Golden Brook and Center Schools.

The State-mandated California Achievement Tests were administered to all our students for the third consecutive year and once again we are pleased to report that Windham students scored significantly above National and State averages. As part of our instructional improvement plan, more changes were made in the math programs in grades 6-8. Students will be exposed to more pre-algebra, algebra, and geometry than ever before.

Student participation in extra-curricular activities continues to be an integral part of our middle school program. Students participation in beginning band, band, chorus, all state, cheerleading, and interscholastic sports is very impressive. We are very pleased with the scope and quality of these programs and hope to expand them as the district grows.

I would like to thank those responsible for helping the Windham schools in our pursuit of excellence in education; the School Board, the Superintendent and his staff, the P.T.O., our dedicated staff, and the citizens of Windham. Our cooperative efforts will continue to insure that the young people of Windham will receive the quality education that this community is able to offer.

Respectfully submitted,

STEPHEN PLOCHARCZYK
Principal
Windham Middle School
Windham Center School

SCHOOL COUNSELOR'S REPORT

As the Counselors at Golden Brook, Center School and the Middle School, we take this opportunity to present an overview of our role in the school system with an emphasis on our 1987-88 activities. Academic performance is integrally related to the social, physical and emotional changes of student development.

Both School Counselors are enrolled in advance degree programs in Counseling. Mrs. Christa Herrick is a C.A.G.S. candidate at the University of New Hampshire, and Mrs. JoAnne Kaplan is a doctoral candidate at California Coast University.

Since student enrollment continues to increase significantly, the major portion of our time is spent counseling students individually and in groups including crisis intervention regarding school, peer and home problems. We are responsible for approximately 600 students each. When students are seen on a regular basis, parents are aware of and become part of the treatment process. Whenever more intensive family therapy is indicated, we readily refer parents to outside agencies. In such instances, we function as liasons between the private agency and the school upon the parents' request.

Throughout the year, we meet with parents and/or teachers concerning students and their problems. Consultation with teachers and administrators is an ongoing process. We are both an active part of the Special Education Teams at our respective schools. As team members, we participate in all meetings, conduct student observations, administer intellectual and counseling assessments, and make recommendations to parents and staff. We also take an active role in the transitions of students to Center School from Golden Brook, to the Middle School from Center School, and to Pinkerton Academy from the Middle School.

At Golden Brook School, whole class activities were presented. Subjects included developing an understanding of self and others, magic circle, feelings and values clarification, divorce, separation, loss groups, and stress management. At Center and the Middle Schools, the peer counseling program spanning grades 5-8 has been continued successfully. Class activities at Center school included stress management, and small group activities centered around divorce, peer support, values clarification, communication skills, independence skills and suicide prevention. A special effort was made to integrate new students at all three schools. We initiate small groups concerning different family or developmental issues as another counseling technique.

As counselors in the school system, our services are often indirect and difficult to quantify. We feel that our 1987-88 year was successful based on the number of students and families services and the quality of time with both problems and prevention. It has been our experience that the positive, preventive aspects of guidance and counseling can have long-term effects on student attitudes, knowledge, and decision-making, leading them to effective study skills, good citizenship, and greater productivity. As school counselors, we are able to work with students fostering mutual respect, cooperation, responsibility and self-reliance.

Respectfully submitted,

CHRISTA HERRICK
JOANNE KAPLAN
School Counselors

SCHOOL NURSE'S REPORT

This year, the nursing duties at Golden Brook School were carried out in a similar manner and with the same philosophy as previous years. That is, to insure that each student function as close as possible to their optimal wellness. Although we missed Nancy Kimball who resigned as School Nurse, we would like to thank Carol Ingram for so abely fulfilling the nursing responsibilities at Golden Brook School.

Despite increased enrollment, at Golden Brook School, school wide health screenings have been carried out in the following areas with the help of volunteers: blood pressure for first and third grades, height, weight, vision, hearing and a program of pediculosis control. The number of referrals for evaluation by physicians has increased, reflecting the increase of the general school population.

All health records were updated, especially immunization records to see that students complied with new State requirements.

The health of students referred for evaluation by the Special Education Team is monitored. Any student referred for evaluation of learning difficulties has a health assessment done by the School Nurse which includes an extensive health history and parental interview.

At Center School all 253 students were screened for height, weight, vision, hearing, blood pressure, scoliosis and head lice. Of these students, 64 were referred for medical evaluation.

Health education in grade six included a study of the concept of Wellness with emphasis on personal responsibility for good health. In addition, alcohol and drug abuse, nutrition and exercise were discussed. In grade 5 health education focused on the physical, social and emotional changes of adolescence. Support was given to the fifth grade science curriculum in the study of the human body.

Windham Middle School enrollment and health room activity has been stable in the past year. Screenings of all 253 students in the same seven areas were carried out. Consequently, eighty four students were referred to physicians for further evaluation.

The Health Education program which is taught in the seventh and eighth grade is a significant part of the nursing responsibilities at Middle School. The curriculum includes growth and development, contemporary adolescent issues and also falls within the state standards for public elementary schools. We would like to thank the School Board, School Administration and especially the teachers and school staff for their ongoing support for these health education programs.

Other activities have included school sports physical exams by Dr. Richard Fox, our school doctor, evaluating and monitoring the health needs of our thirty students participating in Special Education programs, serving as a resource for staff and students and implementing our district wide Wellness Program at Middle School.

Respectfully submitted,

MARY LOU LINNEMANN, BA,RN
Windham Middle School
NANCY SHEA BSN, RN
Windham Center School
NANCY SHRULL BSN, RN
Golden Brook School
District School Nurses

DEPARTMENT OF REVENUE ADMINISTRATION

Concord, NH 03302-0457

TO: Windham

DATE: October 6, 1988

Your report of appropriations voted and property taxes to be raised for the 1988-89 school year has been approved on the following basis:

TOTAL APPROPRIATIONS \$7,079,814

REVENUE & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES

Unreserved Fund Balance	\$
Revenue From State Source	
Foundation Aid	20,046
Incentive Aid	
Foster Children	
School Building Aid	57,866
Area Vocational School	
Driver Education	
Catastrophic Aid	61,307
Adult Education	
Child Nutrition Other	
Revenue From Federal Source:	
ECIA, Chapter I & II	45,530
Area Vocational Education	
Adult Education	
Child Nutrition Program	10,000
Handicapped Program	
Other	
Other Sources:	
Trans. From Cap. Projects Fund	
Trans. From Cap. Reserve Fund	
Sale of Bonds or Notes	
Local Rev. Other Than Taxes	
Tuition	1,000
Earnings on Investments	
Pupil Activities	
Other	5,000
Trust Fund Income	400
TOTAL SCHOOL REVENUES & CREDITS	\$ 201,149
DISTRICT ASSESSMENT	\$6,878,665
TOTAL REVENUES AND DISTRICT ASSESSMENT	\$ 7,079,814

BARBARA T. REID
DIRECTOR

WINDHAM SCHOOL DISTRICT

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AUDITOR'S REPORT OF FINANCIAL PRESENTATION

To the Members of the School Board
Windham School District
Windham, New Hampshire

We have examined the general purpose financial statements of the Windham School District as of and for the year ended June 30, 1988, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly the financial position of the Windham School District at June 30, 1988, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements and schedule listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Windham School District. Such information has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully submitted,

CARRI PLODZIK SANDERSON
Professional Association

FINANCIAL STATEMENTS
EXHIBIT A
WINDHAM SCHOOL DISTRICT
Combined Balance Sheet - All Fund Types and Account Groups
June 30, 1988

	GOVERNMENTAL FUND TYPES			Fiduciary Fund Type	Account Groups	Totals (Memorandum Only)			
	Special General	Capital Revenue	Project			Agency Fund	General Long- Term Debt	June 30, 1988	June 30, 1987
ASSETS									
Cash and Equivalents	\$155,345	\$16,634	\$52,881	\$18,965	\$	\$ 243,825	\$ 237,170		
Receivables									
Due From Other Governments	3,622	2,805				6,427	3,228		
Due From Other Funds		4,776				4,776	6,161		
Due From Other Sources	3,375	5				3,380			
Amount To Be Provided for									
Retirement of General Long-term Debt					2,354,869	2,354,869	2,630,779		
TOTAL ASSETS	\$162,342	\$24,220	\$52,881	\$18,965	\$2,354,869	\$2,613,277	\$2,877,338		
LIABILITIES AND FUND EQUITY									
Liabilities				\$	\$	\$	\$		
Accounts Payable	\$7,688	\$22,879	\$ 2,297			32,864	22,602		
Contracts Payable							15,000		
Due To Other Governments	68,110					68,110	10,359		
Due To Other Funds	4,776					4,776	6,161		
Due To Student Groups				18,965		18,965	13,447		
Bonds and Notes Payable					2,354,869	2,354,869	2,630,779		
Total Liabilities	<u>80,574</u>	<u>22,879</u>	<u>2,297</u>	<u>18,965</u>	<u>2,354,869</u>	<u>2,479,584</u>	<u>2,698,348</u>		
Fund Equity									
Fund Balances	81,768	1,117				82,885	7,500		
Reserved For Encumbrances									
Unreserved									
Designated For Capital Projects			50,584			50,584	95,130		
Undesignated		224				224	76,300		
Total Fund Equity	<u>81,768</u>	<u>1,341</u>	<u>50,584</u>			<u>133,693</u>	<u>178,990</u>		
TOTAL LIABILITIES AND FUND EQUITY	\$162,342	\$24,220	\$52,881	\$18,965	\$2,354,869	\$2,613,277	\$2,877,338		

The accompanying notes are an integral part of these financial statements.

EXHIBIT B
WINDHAM SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types
For the Fiscal Year Ended June 30, 1988

	GOVERNMENTAL FUND TYPES			Totals (Memorandum Only)	
	General	Special Revenue	Capital Project	June 30, 1988	June 30, 1987
Revenues					
School District Assessment	\$5,677,684	\$	\$	\$5,677,684	\$5,135,803
Intergovernmental Revenues	182,834	82,145		264,979	206,122
Local Sources	22,452	889	5,455	28,796	37,560
Lunch and Milk Sales		60,405		60,405	3,065
Other Financing Sources					
Operating Transfer In		\$ 13,163		13,163	
Total Revenues and Other Sources	5,882,970	156,602	5,455	6,045,027	5,382,550
Expenditures					
Instruction	3,630,277			3,630,277	3,249,609
Supporting Services					
Pupils	135,070			135,070	105,573
Instructional	59,887			59,887	50,600
General Administration	170,872			170,872	148,023
School Administration	207,838			207,838	185,954
Business	1,248,669			1,248,669	1,083,463
Debt Service	412,894			412,894	409,879
Facilities Acquisition and Construction			50,001	50,001	880,993
Food Service and Milk Programs		91,115		91,115	16,237
Federal Projects		73,393		73,393	60,522
Other Uses					
Operating Transfer Out					899
Interfund Transfers	10,308			10,308	
Total Expenditures and Other Uses	5,875,815	164,508	50,001	6,090,324	6,191,752
Excess of Revenues and Other Sources Over (Under) Expenditures and Other uses	7,155	(7,906)	(44,547)	(45,297)	(809,202)
Fund Balances - July 1	74,613	9,247	95,130	178,990	988,192
Fund Balances - June 30	\$81,768	\$ 1,341	\$50,584	\$133,693	\$178,990

The accompanying notes are an integral part of these financial statements.

EXHIBIT C
WINDHAM SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
General and Special Revenue Fund Types
For the Fiscal Year Ended June 30, 1988

	General Fund			Special Revenue Funds			Totals		
	Variance			Variance			(Memorandum Only)		
	Budget	Actual	Favorable (Unfavorable)	Budget	Actual	Favorable (Unfavorable)	Budget	Actual	Favorable (Unfavorable)
Revenues									
School District Assessment	\$5,677,684	\$5,677,684	\$	\$	\$	\$	\$5,677,684	\$5,677,684	\$
Intergovernmental Revenues	172,183	182,834	10,651	55,530	82,145	26,615	227,713	264,979	37,266
Local Sources	6,400	22,452	16,052		889	889	6,400	23,341	16,941
Lunch and Milk Sales					60,405	60,405		60,405	60,405
Other Financing Sources									
Operating Transfers In					13,163	13,163		13,163	13,163
Total Revenues and Other Sources	<u>5,856,267</u>	<u>5,882,970</u>	<u>26,703</u>	<u>55,530</u>	<u>156,602</u>	<u>101,072</u>	<u>5,911,797</u>	<u>6,039,572</u>	<u>127,775</u>
Expenditures									
Instruction	3,674,170	3,630,277	43,893				3,674,170	3,630,277	43,893
Supporting Services									
Pupils	139,211	135,070	4,141				139,211	135,070	4,141
Instructional	54,307	59,887	(5,580)				54,307	59,887	(5,580)
General Administration	162,535	170,872	(8,337)				162,535	170,872	(8,337)
School Administration	209,622	207,838	1,784				209,622	207,838	1,784
Business	1,258,825	1,248,669	10,156				1,258,825	1,248,669	10,156
Debt Service	421,902	412,894	9,008				421,902	412,894	9,008
Food Service and Milk Programs				10,000	91,115	(81,115)	10,000	91,115	(81,115)
Federal Projects				45,530	73,393	(27,863)	45,530	73,393	(27,863)
Other Uses									
Operating Transfers Out									
Interfund Transfers	10,308	10,308					10,308	10,308	
Total Expenditures and Other Uses	<u>5,930,880</u>	<u>5,875,815</u>	<u>55,065</u>	<u>55,530</u>	<u>164,508</u>	<u>(108,978)</u>	<u>5,986,410</u>	<u>6,040,323</u>	<u>(53,913)</u>
Excess of Revenues and Other Sources Over (Under)	(74,613)	7,155	81,768		7,906	(7,906)	(74,613)	(751)	73,862
Expenditures and Other Uses									
Fund Balances - July 1	74,613	74,613		9,247	9,247		83,860	83,860	
Fund Balances - June 30	<u>\$ -0-</u>	<u>\$ 81,768</u>	<u>\$ 81,768</u>	<u>\$ 9,247</u>	<u>\$ 1,341</u>	<u>(\$ 7,906)</u>	<u>\$ 9,247</u>	<u>\$ 83,109</u>	<u>\$ 73,862</u>

The accompanying notes are an integral part of these financial statements.

WINDHAM SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 1988

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of significant accounting policies employed in the preparation of these financial statements.

A. Fund Accounting

The accounts of the School District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of selfbalancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the School District.

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the School District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. Included in this fund type are the Federal Projects, Food Service, and Special Milk Program Fund.

Capital Projects Funds - Transactions related to resources obtained and used for the acquisition, construction or improvement of capital facilities are accounted for in Capital Projects Funds. Such resources are derived principally from proceeds of long-term notes or bonds and from Federal and State grants.

FIDUCIARY FUNDS

Agency Funds - Agency Funds are used to account for the assets held by the School District as an agent for others. The Student Activities Funds are shown in this fund type.

B. Account Groups (Fixed Assets and Long-Term Liabilities)

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Accordingly, they are said to present a summary of sources and used of available spendable resources during a period.

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by other municipal entities in the State, the School District does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group. This account group is not a fund. It is concerned only with the measurement of financial position and not results of operations. Since they do not affect net current assets, such long-term liabilities are not recognized as governmental fund type liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

C. Basis of Accounting

The accounts of the General, Special Revenue, and Capital Projects Funds are maintained and reported on the modified accrual basis of accounting. Under the modified accrual basis of accounting, sources of financial resources and assets are recognized when measurable and available to finance operations during the year. Uses of financial resources and liabilities are recognized when obligations are incurred from receipt of goods and services, when assessments are made by the State or, in the case of judgments and claims against the School District when there is a probability that such judgments and claims will result in liabilities, the amounts of which can be reasonably estimated. Exceptions to this general rule include: 1) accumulated unpaid vacation and sick pay, and 2) principal and interest on general long-term debt which is recognized when due. All Agency Funds are accounted for using the accrual basis of accounting.

D. Budgetary Accounting

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the School District's operations. State Statutes require balanced budgets and the use of beginning general fund unreserved fund balance to reduce District assessments. In 1987-88, the beginning fund balance was applied as follows:

Unreserved Fund Balance Used	
To Reduce District Assessment	\$67,113
Beginning Fund Balance -	
Reserved for Encumbrances	7,500
Total Use of Beginning Fund Balance	\$74,613

E. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30, 1988 and are carried forward to supplement appropriations of the subsequent year.

The Special Revenue Fund reserve for encumbrances is detailed as follows:

Federal Projects Fund

\$1,117

F. Cash and Investments

At year end, the carrying amount of the District's deposits was \$243,825 and the bank balance was \$392,627. Of the bank balance, \$119,207 was covered by Federal depository insurance and \$273,420 was uninsured.

State Statutes authorize the District to invest excess funds in the custody of the Treasurer, in obligations of the United States Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire, or in certificates of deposit of banks incorporated under the laws of the State of New Hampshire, or in national banks located within this state or the State of Massachusetts. These financial statements report investments in certificates of deposit and savings bank deposits under the caption Cash and Equivalents.

G. Accumulated Unpaid Vacation and Sick Pay

Accumulated unpaid vacation and sick pay is not accrued in the governmental funds using the modified accrual basis of accounting. Teachers and employees may accumulate up to 90 days sick leave at a rate of fifteen days per year. Vacation is granted in varying amounts based on length of service for employees other than teachers. Vacation pay accumulation does not exceed a normal year's allowance. Accumulated sick leave is indeterminable.

H. Interfund Transactions

During the course of normal operations, the School District has numerous transactions between funds, including expenditures and transfers of resources to provide services and funds capital outlay. The accompanying governmental fund financial statements reflect such transactions as transfers.

I. Interfund Receivable and Payable Balances

Individual fund interfund receivable and payable balances at June 30, 1988 were as follows:

Fund	Interfund Receivables	Interfund Fund Payables
General Fund	\$	\$4,776
Special Revenue Fund		
Federal Projects Fund		1,068
Food Service Fund		3,708
Totals	\$4,776	\$4,776

J. Total Columns (Memorandum Only) on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - CHANGES IN LONG-TERM DEBT

The following is a summary of long-term debt transactions of the School District for the fiscal year ended June 30, 1988.

	General Obligation Debt
Long-Term Debt Payable July 1, 1987	\$2,630,779
Long-Term Debt Retired	(275,910)
Long-Term Debt Payable June 30, 1988	\$2,354,869

Long-term debt payable at June 30, 1988 is comprised of the following individual issues:

General Obligation Debt

\$750,000 1975 School Bonds
due in annual installments of
\$50,000 through April 15, 1990;
interest at 6.50%. \$100,000

\$2,686,000 1985 Notes to Pelham Bank
and Trust Company due in annual installments
of \$362,352.26 for 9 years and \$284,561 in
the 10th year. Such payment includes principal
and interest and is based on an interest rate of 5.50%
amortized over ten years. 2,254,869

Total **\$2,354,869**

The annual requirements to amortize all debt outstanding as of June 30, 1988, including interest payments, are as follows:

Annual Requirements to Amortize Long-Term Debt

Fiscal Year Ending June 30	General Obligation Debt		
	Principal	Interest	Total
1989	\$288,334	\$130,518	\$418,852
1990	301,443	114,159	415,602
1991	265,272	97,080	362,352
1992	279,862	82,490	362,352
1993	295,255	67,097	362,352
1994-1996	924,703	100,202	1,024,905
Totals	\$2,354,869	\$591,546	\$2,946,415

All debt is general obligation debt of the School District, which is backed by its full faith and credit.

Legal Debt Margin

According to State Law, School District borrowing may not exceed seven percent (7%) of the valuation of property based upon the application last locally assessed valuation of the municipality as last equalized by the Commissioner of Revenue Administration. At June 30, 1988, the Windham School District had an equalized value of \$520,983,437 and a legal debt margin of \$36,468,840.

NOTE 3- DEFINED BENEFIT PENSION PLAN

All Windham School District full-time employees participate in the New Hampshire Retirement System, a multiple-employer public employee retirement system. The payroll for employees covered by the system for the year ended June 30, 1988 was \$1,845,700; the District's total payroll was \$2,114,350.

All District full-time employees are eligible to participate in the system. Employees who retire before age 65 are entitled to a retirement benefit equal to approximately fifty percent of the employee's average final compensation. After attainment of age 65, the payment by the Retirement System is reduced by the amount of the individual's Social Security entitlement payments. The system also provides death and disability benefits, which are established by State Statute.

Covered employees are required by State Statute to contribute 4.6% of their salary to the plan. The School District is required by the same statute to contribute a percentage of the employee's salary, based on an actuarial valuation of the entire State plan performed June 30, 1983. These contributions represented .62% for teachers and 2.94% for all other employees. The contribution requirements for the year ended June 30, 1988 were \$100,686, which consisted of \$15,783 from the School District and \$84,903 from employees.

The "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the system's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among retirement systems and employers. The State retirement system does not make separate measurements of assets and pension benefit obligations for individual employers. According to plan administrators, the pension benefit obligation at June 30, 1985 for the system as a whole, determined through an actuarial valuation performed as of that date, was \$552,051,000. The system's net assets available for benefits on June 30, 1986 (valued at market) were \$568,786,602, leaving no unfunded pension benefit obligation. The percentage that the Windham School District has in relation to the entire plan cannot be determined.

NOTE 4 - FOOD SERVICE PROGRAM

The District entered into an agreement with Preferred Meals System, Inc. to grant them the exclusive right to manage the Food Service operation of the District.

The District will approve menus, have authority to inspect the meals served, and be responsible for ensuring compliance with Federal and State laws regulating the National School Lunch Program.

Preferred Meals Systems, Inc. shall purchase and pay for, on the behalf of the District, all food and other supplies required, and will be reimbursed for all direct costs of operation, including an allowance for administrative costs.

COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS

EXHIBIT A-1 WINDHAM SCHOOL DISTRICT General Fund Statement of Estimated and Actual Revenues For the Fiscal Year Ended June 30, 1988

REVENUES	<u>Estimated</u>	Over (Under) <u>Actual</u>	<u>Budget</u>
School District Assessment			
Current Appropriation	\$5,677,684	\$5,677,684	\$
Tuition			
Regular Day School	1,000	1,826	826
Other Local Revenue			
Earnings on Investments	5,000	20,362	15,362
Income From Trust Funds	400	264	(136)
Total Other Local Revenue	<u>5,400</u>	<u>20,626</u>	<u>15,226</u>
State Sources			
Foundation Aid	70,233	78,295	8,062
Sweepstakes	22,755	22,755	
Building Aid	79,195	81,784	2,589
Total State Sources	<u>172,183</u>	<u>182,834</u>	<u>10,651</u>
Total Revenues	5,856,267	<u>\$5,882,970</u>	<u>\$26,703</u>
Unreserved Fund Balance Used To Reduce District Assessment	<u>67,113</u>		
Total Revenues and Use of Fund Balance	<u>\$5,923,380</u>		

EXHIBIT A-2
WINDHAM SCHOOL DISTRICT
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended June 30, 1988

	Encumbered From 1986-87	Appropriations 1987-88	Expenditures Net of Refunds	Encumbered To 1988-89	(Over) Under Budget
Instruction					
Regular Education	\$	\$3,226,515	\$3,118,991	\$81,768	\$ 25,756
Special Education		432,491	496,167		(63,676)
Other Instructional		15,164	15,119		45
Total Instruction		<u>3,674,170</u>	<u>3,630,277</u>	<u>81,768</u>	<u>(37,875)</u>
Supporting Services					
Pupils					
Guidance		47,381	49,362		(1,981)
Health		48,580	45,571		3,009
Speech Pathology and Audiology		42,650	40,028		2,622
Other Pupils		600	109		491
Instructional					
Improvement of Instruction		10,625	18,873		(8,248)
Educational Media		43,682	41,014		2,668
General Administration					
School Board		16,083	24,420		(8,337)
Office of Superintendent		146,452	146,452		
School Administration		209,622	207,838		1,784
Business					
Operation and Maintenance of Plant	7,500	357,641	355,920		9,221
Pupil Transportation		442,743	428,442		14,301
Other Supporting Services		450,941	464,307		(13,366)
Total Supporting Services	<u>7,500</u>	<u>1,817,000</u>	<u>1,822,336</u>		<u>2,164</u>
Debt Services		421,902	412,894		9,008
Operating Transfers Out					
Interfund Transfers					
Food Service Fund		10,308	10,308		
Total Appropriations	\$ 7,500	\$5,923,380	\$5,875,815	\$ 81,768	(\$26,703)

EXHIBIT A-3
WINDHAM SCHOOL DISTRICT
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended June 30, 1988

Unreserved - Undersigned		
Fund Balance - July 1	\$67,113	
Deductions		
Unreserved Fund Balance Used		
To Reduce 1987-88 District Assessment	<u>67,113</u>	
		\$ -0-
Additions		
1987-88 Budget Summary		
Revenue Surplus (Exhibit A-1)	26,703	
Overdraft of Appropriations (Exhibit A-2)	<u>(26,703)</u>	
		<u>-0-</u>
Unreserved - Undesignated		
Fund Balance - June 30		<u>\$ -0-</u>

EXHIBIT B-1
WINDHAM SCHOOL DISTRICT
Special Revenue Funds
Combining Balance Sheet
June 30, 1988

Federal	Food Projects Fund	Totals Service Fund	June 30, 1988	June 30, 1987
ASSETS				
Cash and Equivalents	\$	\$16,634	\$16,634	\$2,471
Receivables				
Due From Other Governments	49	2,756	2,805	615
Due From Other Funds	1,068	3,708	4,776	6,161
Due From Other Sources		5	5	
TOTALASSETS	\$1,117	\$23,103	\$24,220	\$9,247
LIABILITIESANDFUNDBALANCES				
Liabilities				
Accounts Payable	\$	\$22,879	\$22,879	\$
Fund Balances				
Reserved For Encumbrances	1,117		1,117	6,161
Unreserved				
Undesignated		224	224	3,086
Total Fund Balances	<u>1,117</u>	<u>224</u>	<u>1,341</u>	<u>9,247</u>
TOTALLIABILITIES ANDFUNDBALANCES	\$1,117	\$23,103	\$24,220	\$9,247

EXHIBIT B-2
WINDHAM SCHOOL DISTRICT
Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes In Fund Balances
For the Fiscal Year Ended June 30, 1988

	Federal Projects Fund	Food Service Fund	Special Milk Program	Totals Year Ended	
				June 30, 1988	June 30, 1987
Revenues					
Lunch and Milk Sales	\$	\$57,405	\$3,000	\$60,405	\$ 3,065
Intergovernmental	68,349	9,275	4,521	82,145	74,804
Other	889			889	
Other Financing Sources					
Operating Transfers In		13,163		13,163	
Total Revenues and Other Sources	68,349	80,732	7,521	156,602	77,869
Expenditures					
Salaries and Benefits	64,017		439	64,456	56,549
Purchases	5,023		7,313	12,336	14,891
Supplies and Repairs	1,517			1,517	1,100
Equipment				2,674	
Food Service Fund (Note 4)		80,508		80,508	
Other	2,836			2,836	1,545
Other Uses					
Operating Transfers Out			2,855		
Total Expenditures and Other Uses	73,393	80,508	10,607	164,508	76,759
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(5,044)	224	(3,086)	(7,906)	1,100
Fund Balances - July 1	6,161		3,086	9,247	8,137
Fund Balances - June 30	\$ 1,117	\$ 224	\$ -0-	\$ 1,341	\$ 9,247

EXHIBIT C-1
WINDHAM SCHOOL DISTRICT
Agency Funds
Combining Statement of Changes in Assets and Liabilities
For the Fiscal Year Ended June 30, 1988

<u>Center School Student Activities Fund</u>	<u>Balance July 1, 1987</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 1988</u>
ASSETS				
Cash and Equivalents	<u>\$ 8,362</u>	<u>\$ 84,958</u>	<u>\$ 80,349</u>	<u>\$12,971</u>
LIABILITIES				
Due To Student Groups	<u>\$ 8,362</u>	<u>\$ 84,958</u>	<u>\$ 80,349</u>	<u>\$12,971</u>
Golden Brook School Student Activities Fund				
ASSETS				
Cash and Equivalents	<u>\$ 5,085</u>	<u>\$ 35,347</u>	<u>\$ 34,438</u>	<u>\$ 5,994</u>
LIABILITIES				
Due To Student Groups	<u>\$ 5,085</u>	<u>\$ 35,347</u>	<u>\$ 34,438</u>	<u>\$ 5,994</u>
Totals				
All Agency Funds				
ASSETS				
Cash and Equivalents	<u>\$13,447</u>	<u>\$120,305</u>	<u>\$114,787</u>	<u>\$18,965</u>
LIABILITIES				
Due To Student Groups	<u>\$13,447</u>	<u>\$120,305</u>	<u>\$114,787</u>	<u>\$18,965</u>

EXHIBIT C-2
WINDHAM SCHOOL DISTRICT
Center School Student Activities Fund
Statement of Changes in Assets and Liabilities
For the Fiscal Year Ended June 30, 1988

<u>ACTIVITY</u>	<u>Activity Balance July 1, 1987</u>	<u>Additions</u>	<u>Deductions</u>	<u>Activity Balance June 30, 1988</u>
P.E. Athletic				
- Magazine Drive	\$2,017	\$38,706	\$34,933	\$5,790
Ice Cream	1,454	14,912	14,839	1,527
Athletic - Umpires	1,243	4,415	4,240	1,418
Picture Commissions	74	1,986	1,934	36
Miscellaneous	898	1,803	1,132	1,569
Music	1,340	9,734	10,212	862
8th Grade Gifts	689	2,527	3,094	122
Yearbook	300	3,284	3,584	
Interest	347	583		930
Odyssey of the Mind		7,098	6,381	717
Totals	<u>\$8,462</u>	<u>\$84,958</u>	<u>\$80,349</u>	<u>\$12,971</u>

EXHIBIT C-3
WINDHAM SCHOOL DISTRICT
Golden Brook School Student Activities Fund
Statement of Changes In Assets and Liabilities
For the Fiscal Year Ended June 30, 1988

<u>ACTIVITY</u>	Activity Balance (Overdraft) <u>July 1, 1987</u>	<u>Additions</u>	<u>Deductions</u>	Activity Balance (Overdraft) <u>June 30, 1988</u>
Field Tripp	(\$483)	\$5,294	\$5,636	(\$825)
Ice Cream	38	5,413	4,669	782
School Pictures	981	79		1,060
General	(624)	2,399	1,891	(116)
Gifts	1,837	5,946	9,102	(1,319)
Olympics of the Mind	3,336	15,600	12,592	6,344
Petty Cash		616	548	68
Totals	<u>\$5,085</u>	<u>\$35,347</u>	<u>\$34,438</u>	<u>\$5,994</u>

AUDITOR'S REPORT ON INTERNAL CONTROLS

AUDITOR'S REPORT ON INTERNAL CONTROLS (ACCOUNTING AND ADMINISTRATIVE) - BASED ON A STUDY AND EVALUATION MADE AS A PART OF AN EXAMINATION OF THE GENERAL PURPOSE FINANCIAL STATEMENTS AND THE ADDITIONAL TESTS REQUIRED BY THE SINGLE AUDIT ACT

To the Members of the School Board
Windham School District
Windham, New Hampshire

We have examined the general purpose financial statements of the Windham School District, for the year ended June 30, 1988, and have issued our report thereon dated July 21, 1988. As part of our examination, we made a study and evaluation of the internal control systems, including applicable internal administrative controls, used in administering Federal financial assistance programs to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards, the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, issued by the U.S. General Accounting Office, the Single Audit Act of 1984, and the provisions of OMB Circular A-128, Audits of State and Local Governments. For the purpose of this report, we have classified the significant internal accounting and administrative controls used in administering Federal financial assistance programs in the following categories:

Accounting Controls

- Budgeting Cycle
- Payroll Cycle
- Expenditure (other than payroll) Cycle
- Data Processing Cycle
- Revenue Cycle
- Financial Reporting Cycle

Controls Used in Administering Federal Programs

- Political Activity
- Civil Rights
- Cash Management
- Federal Financial Reports

The management of the Windham School District is responsible for establishing and maintaining internal control systems used in administering Federal financial assistance programs. In fulfilling that responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of internal control systems used in administering Federal financial assistance programs are to provide management with reasonable, but not absolute, assurance that, with respect to Federal financial assistance programs, resource use is consistent with laws, regulations, and policies; resources are safeguarded against waste, loss and misuse; and reliable data are obtained, maintained, and fairly disclosed in reports.

Because of inherent limitations in any system of internal accounting and administrative controls used in administering Federal financial assistance programs, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the systems to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study included all of the applicable control categories listed in the first paragraph. Such study and evaluation included the significant internal accounting and administrative controls used in administering the following nonmajor Federal financial assistance programs:

ECIA Chapter I

Project No. 81067

PL 94-142

Project No. 85527

During the year ended June 30, 1988, the Windham School District expended 65% of its Federal financial assistance under these nonmajor Federal financial assistance programs.

With respect to internal control systems used in administering these nonmajor Federal financial assistance programs, our study and evaluation included considering the types of errors and irregularities that could occur, determining the internal control procedures that should prevent or detect such errors and irregularities, determining whether the necessary procedures are prescribed and are being followed satisfactorily, and evaluating any weaknesses.

Our study and evaluation was more limited than would be necessary to express an opinion on the internal control systems used in administering the Federal financial assistance programs of the Windham School District. Accordingly, we do not express an opinion on the internal control systems used in administering the Federal financial assistance programs of the Windham School District.

However, our study and evaluation and our examination disclosed no condition that we believe to be a material weakness in relation to a Federal financial assistance program.

These conditions were considered in determining the nature, timing, and extent of the audit tests to be applied in (1) our examination of the 1987-88 general purpose financial statements and (2) our examination and review of the District's compliance with laws and regulations, noncompliance with which we believe could have a material effect on the allowability of program expenditures for each nonmajor Federal financial assistance program. This report does not affect our reports on the general purpose financial statements and on the School District's compliance with laws and regulations dated July 21, 1988.

This report is intended solely for the use of management and the applicable state and Federal agencies and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the Windham School District, is a matter of public record.

Respectfully submitted,

CARR PLODZIK SANDERSON
Professional Association

July 21, 1988

AUDITOR'S REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS RELATED TO NONMAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS

To the Members of the School Board
Windham School District
Windham, New Hampshire

We have examined the general purpose financial statements of the Windham School District for the year ended June 30, 1988, and have issued our report thereon dated July 21, 1988. Our examination was made in accordance with generally accepted auditing standards; the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, issued by the U.S. General Accounting Office; the Single Audit Act of 1984; the provisions of OMB Circular A-128, Audits of State and Local Governments; and the Code of Federal Regulations 34 CFR 74.62, and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the Windham School District is responsible for the School District's compliance with laws and regulations. In connection with the examination referred to above, we selected and tested transactions and records from nonmajor Federal financial assistance programs to determine the School District's compliance with laws and regulations, noncompliance with which we believe could have a material effect on the allowability of program expenditures.

The results of our tests indicate that, for the transactions and records tested, the Windham School District complied with the laws and regulations referred to above. Our testing was more limited than would be necessary to express an opinion on whether the Windham School District administered those programs in compliance in all material respects with laws and regulations, noncompliance with which we believe could have a material effect on the allowability of program expenditures; however, with respect to the transactions that were not tested by us, nothing came to our attention to indicate that the Windham School District had violated laws and regulations.

Respectfully submitted,

CARRI PLODZIK SANDERSON
Professional Association

AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

To the Members of the School Board
Windham School District
Windham, New Hampshire

We have examined the general purpose financial statements of the Windham School District for the year ended June 30, 1988, and have issued our report thereon dated July 21, 1988. Our examination of such general purpose financial statements was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, issued by the U.S. General Accounting Office and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The information in that schedule has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully submitted,

CARRI PLODZIK SANDERSON
Professional Association

SCHEDULE I

WINDHAM SCHOOL DISTRICT

Schedule of Federal Financial Assistance
For the Fiscal Year Ended June 30, 1988

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass Through Grantors Number	Program or Award Amount	Accrued (Deferred)		Accrued (Deferred)	
				Grant Revenues July 1, 1987	Revenues	Expenditures	Grant Revenues June 30, 1988
US Department of Education Passed Through State Department of Education PL 94-142							
Windham Supplemental Services	84.027	75512		\$5,478.	\$ 28,000.	\$ 5,478.	\$ 336.
Windham Supplemental Services	84.207	85527	28,337.			27,664.	
ECIA Chapter I							
Producing Active Learners	84.010	71058		592.		592.	
Producing Active Learners	84.010	81067	30,599.		29,800.	29,019.	781.
ECIA Chapter II							
Gifted/Enrichment	84.151	76155		91.	100.	191.	
Gifted/Enrichment	84.151	85156	10,522.		<u>10,449.</u>	<u>10,449.</u>	
				<u>6,161.</u>	<u>68,349.</u>	<u>73,393.</u>	<u>1,117.</u>
US Department of Agriculture Passed Through State Department of Education							
Special Milk Education	10.556	N/A	N/A		4,521.	4,521.	
National School Lunch Program	10.555	N/A	N/A		<u>9,275.</u>	<u>9,275.</u>	
					<u>13,796.</u>	<u>13,796.</u>	
Totals				<u>\$6,161.</u>	<u>\$82,145.</u>	<u>\$87,189.</u>	<u>\$1,117.</u>

NOTES TO SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

JUNE 30, 1988

NOTE 1 - SCOPE OF AUDIT

All operations related to the Windham School District's Federal grant programs (Schedule I) are included in the scope of the OMB Circular A-128, Audits of State and Local Governments (the single audit). The New Hampshire Department of Education has been designated as the School District's cognizant agency for the single audit.

NOTE 2 - PERIOD AUDITED

Single audit testing procedures were performed for Windham School District Federal grant transactions during the year ended June 30, 1988.

NOTE 3 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting policies and financial reporting practices permitted for School Districts in New Hampshire are prescribed by Handbook IIR promulgated by the New Hampshire State Department of Education. The significant accounting policies followed by the Windham School District are as follows:

Basis of Presentation

The accompanying Schedule of Federal Financial Assistance includes the Federal grant transactions of the School District.

The receipts and proceeds from Federal grants are recorded on the modified accrual basis, whereby revenue is recognized when it becomes available and measurable. Disbursements of Federal grant funds are recorded on the accrual basis.

SCHOOL DISTRICT TREASURER'S REPORT

for the
FISCAL YEAR JULY 1, 1987 TO JUNE 30, 1988

SUMMARY

Cash On Hand July 1, 1987 (Treasurer's Bank Balance)		\$ 111,122.29
Received from Selectmen		
Current Appropriation	\$5,745,604.00	
Revenue from State Sources	208,244.43	
Revenue from Federal Sources		
Food	5,136	
Grants & Projects	45,436.00	
Received from Tuitions	1,826.00	
Received as income from Trust Funds	263.65	
Received from all Other Sources	31,085.80	
TOTAL RECEIPTS		<u>6,032,459.88</u>
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		\$6,143,582.17
LESS SCHOOL BOARD ORDERS PAID		<u>5,988,236.70</u>
BALANCE ON HAND JUNE 30, 1988		\$ 155,345.47

BUILDING FUNDS SUMMARY

Cash on Hand July 1, 1987	\$ 110,129.58
Received from all Other Sources (Interest)	<u>5,465.00</u>
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR	\$115,594.58
LESS SCHOOL BOARD ORDERS PAID	<u>62,703.65</u>
BALANCE ON HAND JUNE 30, 1988	\$ 52,890.93

Respectfully submitted,

ROSE BODA
District Treasurer

ENROLLMENT

Grade	1988-1989
1	202
2	127
3	123
4	132
5	125
6	131
7	120
8	125
Special Education	5
TOTAL	1090

ENROLLMENT IN HIGH SCHOOLS

The following tabulation shows the number of high school pupils by grades and the tuition rate

1988-1989	9th	10th	11th	12th	TOTAL	TUITION
PINKERTON ACADEMY	120	134	122	119	495	\$3,792.00
HANDICAPPED	3	2	2	2	9	\$6,637.00
1989-1990						
PINKERTON ACADEMY	131	121	113	127	492	\$4,338.00
HANDICAPPED	13	13	10	10	46	\$7,592.00

DISTRIBUTION OF SUPERINTENDENT'S SALARY

Windham	48.61%	\$28,242.00
Pelham	51.39%	\$31,758.00
		<u>\$60,000.00</u>

DISTRIBUTION OF BUSINESS ADMINISTRATOR'S SALARY

Windham	48.61%	\$20,902.00
Pelham	51.39%	\$22,098.00
		<u>\$43,000.00</u>

TEACHERS UNDER APPOINTMENT

GOLDEN BROOK SCHOOL 1988-89

The following tabulation shows membership by grades as of September 1988:

TEACHER	TRAINING	DEGREE	GRADE	PUPILS
Kathleen Barry	Plymouth State College	B.S.	1	22
Terese DiFronzo	Lesley College	B.A.	1	19
Judy Hill	Lowell State	B.S.	1	21
	Salem State	M.Ed		
Kathy Landroche	Univ. of N.H.	B.A.	1	22
Jeannie MacDonald	Univ. of N.H.	B.A.	1	21
Donna Maroon	Keene State College	B.A.	1	22
Judy Newcomb	Univ. of N.H.	B.A.	1	22
Anne Playdon	Plymouth State College	B.A.	1	19
Jan Root	Salem State	B.S.	1	22
Olive Shaw	Lesley College	B.S.	1	21
Debbie Finch	Keene State College	B.S.	2	22
Joan Lannon	Lowell State College	B.S.	2	21
Eileen Mackey	Lowell State College	B.S.	2	21
Beth McGuire	Univ. of Mass.	B.A.	2	23
Paula Renda	N. Adams State College	B.S.	2	22
	Lesley College	M.S.		
Jan Rokel	Central Michigan Univ.	B.A.	2	21
Kathi Cofrin	N. Adams State	B.S.	3	20
Laurie Doherty	Univ. of Maine	B.S.	3	20
Jon Hunt	MacMurray College	B.A.	3	21
Kathy Hiltz/Gage	Notre Dame College	B.A.	3	21
Carolyn Longo	Univ. of Conn	B.S./M.S.	3	20
Cory Mangelinckx	Johnson State College	B.S.	3	20
James Burns	St. Anselm College	B.A.	4	22
Andrea Goldthwaite	Bridgewater State	B.S.	4	23
Joni Tsoukalas	Suffolk Univ.	B.A.	4	23
Lisa Carroll/Marceau	Westfield State	B.S.	Special Needs	
Elaine Corrigan	Mt. St. Mary College	B.A.	Enrichment	
Tobe Crocker	Fitchburg State College	B.S.	Learning Disabilities	
Lauri Dunn	Springfield College	B.S.	Physical Ed	
James Flynn	American International	B.S./M. Ed	Principal	
	University of Mass	C.A.G.S.		
JoAnne Kaplan	California Univ.	B.S./M.A.	Guidance Counseling	
Jennifer Kite	Ohio Univ.	B.S.	Speech	
Lynn Middleton	Alfred Univ.	B.F.A.	Art	
	Manhattanville College	M.A.T.		
Betsy Nelson	Univ. of Minnesota	B.S./M.E.	Reading	
Marilyn Pike	Univ. of N.H.	B.S.	Occupational Therapy	
Nancy Romano	Notre Dame College	B.A.	Music	
Nancy Shrull	St. Anselm College	B.S. N.	Nurse	
Patricia Stone	Fitchburg State College	B.S.	Special Needs	

TEACHERS UNDER APPOINTMENT

1988-1989 CENTER SCHOOL

The following tabulation shows membership by grades as of September, 1988.

TEACHER		GRADE	DEGREE	TRAINING
Blake Richards	Asst. Principal	4-5-6	B.Ed.	Keene State
Nancy Shea	Nurse	4-5-6	R.N./B.S.M.	Northeastern
Sara Accardo	Resource Room	4-5-6	B.S.	U of Hartford
Catharine Lawler	Resource Room	4-5-6	ASC, BAC, M.Ed.	Keene State/ Lesley
Gretchen Williams	Enrichment	4-5-6	BAC,M.Ed.	Colby, Lesley
Kathleen Desfosses	19	4	B.S.	Plymouth St.
Susan Guelli	19	4	B.S.	Framingham St.
Yolande Klein	21	4	B.S./M.Ed.	Rivier, Lesley
Sheryl Dufour	26	5	BAC	Rivier College
Ann Harrington	26	5	B.A./M.Ed.	Trinity/Suffolk
Doreen Mercier	26	5	BAC	Gorham Univ.
Rita Testa	27	5	BAC/M.A.D.	Northeastern
Nancy Tullo	26	5	B.Ed.	U of Kentucky
Teresa Barry	25	6	B.Ed.	Salem St.
Dorothy LaRochelle	28	6	BAC	Lowell State
Janet Masow	26	6	BAC	U of Mass.
Don Shirley	26	6	B.S.	Plymouth St.
Arlene Therrien	27	6	B.Ed.	Notre Dame
Deborah Hunt	Peach		B.S.	MacMurray
Susan Chamberlin	Speech		B.S.	Suny/Plattsburgh
Margaret Rugg	Pre-School		BA/M.Ed.	U of Colorado/ Lesley

TEACHERS UNDER APPOINTMENT

WINDHAM MIDDLE SCHOOL 1988-89 STAFF

The following tabulation shows membership by grades as of September 1988.

TEACHER	ASSIGNMENT	GRADE	DEGREE	TRAINING
Stephen Plocharczyk	Principal	4-8	B.A./M.Ed.	UNH/Suffolk
Judith Kryzynski	Head Teacher	7-8	B.S.	Univ. of Maine
	Reading	8		
Mary Lou Linnemann	School Nurse	7-8	A.S.-Nursing	Northeastern U.
	Health Ed.	7-8	B.L.S.	Boston Univ.
Christa Herrick	School Counselor	4-8	M.Ed./Counseling & Personnel Svc.	UNH
Linda Irwin	Reading Coord.	4-8	B.S./M.Ed.	Univ. of Maine/B.C.
Mary Beth LaSalle	Special Ed.	7-8	B.S./M.Ed. Spec. ed.	College White Plains College New Rochelle
Susan Odle	Special Ed.	7-8		
Alison Ryan	Special Ed. Assist.	7-8	B.S.	Boston Univ.
Barbara LaBelle	Music Dir	4-8	B.M./M.M. in Music	Lowell Univ.
Addie Mae Lambarth	District Libr.	1-8	B.A./M.Ed.	Heidelberg Coll. N.Y. State U./ Simmons Coll.
Eugene Connolly	Athletic Dir./ P.E. Instr.	1-8	B.S./M.Ed.	Springfield Coll. Notre Dame
Erin Bardier	P.E. Instr.	4-8	B.S.	East Carolina U.
Rosemary Presutti	Art Instr.	4-8	B.S./Art Ed.	Plymouth State College
Sharon Croteau	Chapter I	4-8	B.S./Human Svcs.	Lesley College
Carolyn Shea	Library Asst.	7-8	B.S.	Salem State Coll.
Irene Blenis	25	7	B.S.	Bridgewater State
Wendy Denneen	25	7	B.A./M.Ed.	Colby/B.Univ.
Nancy Fahey	24	7	B.A./M.Ed.	Notre Dame Coll. Salem State
Eileen Frigon	25	7	B.S.	Framingham State
Beverly Hilliard	24	7	B.A.	N.W. Nazarene Coll.
Dolores Colantuono	26	8	B.S.	Boston College
John Hayward	26	8	B.S./M.A. History	Slippery Rock U./UNH
Judith Kryzynski	27	8	B.S.	Univ. of Maine
Kathryn Nangle	26	8	B.A.	Rivier College
Nancy Smith	26	8	B.A./M.Ed.	Bridgewater State/Rivier
Kim Stuart		8	B.A.	UNH

GRADUATES 1988

Chris Abbott
Christine Allen
Ryan Avakian
Melisea Barbagallo
Matthew Belanger
Samantha Biery
Kevin Binette
Eileen Boylan
Kerry Brown
Dennis Brown
Scott Bryant
Amy Bryson
Valerie Burdette
Christina Buzynski
Sally Carchia
Kris Carr
Kenneth Cayer
Jeffrey Chandler
Andrew Cignoni
Judith Colantuoco
Andrew Curea
Amy Coulombs
Jason Demeroto
Mark Doucette
Jason Doyle
Kevin Dunbar
Timothy Dunn
Jennifer Duranzano
Jody Durbin
Amy Ellstein
Seth Enwright
Perry Estey
Peter Estey
Ralph Fast
Laurie Faust
Tara Felicella
Joel Ferguson
Laurie Flewelling
Paul Foden
Brian Fox
Jeffrey Frigon
Melissa Foio
Shawn Garrison
Sean George
Dari Golec
Matthew Grant
Gary Gullo
Lexie Gurek

Brian Hachey
Timothy Ham
Allison Hardy
Ellen Helinski
Catherine Jaques
Jennifer Jaynes
Jill Johnson
Kevin Kinsella
Nicole Kling
Douglas Koru
Michelle LaRochelle
Diana LeLievre
Jesse LaFrancois
Michael Leveroni
John Malpiedi
Leonard Marchant
Jason Markievitz
Brenda McCarthy
Kristen McCartney
Jayme McCoy
Danielle McDonough
Cheryl McGadden
Eric McGrath
Scott Mendozza
Derry Metelski
Derek Michaud
Edward Milan
Adam Miloro
David Mitchell
Marcus Mona
Megan Monson
Richard Montenero
Tyler Moore
James Morgan
Marc Morin
Christine Morris
Frank Morse
Matthew Morton
Stephen Morton
Rhonda Munson
Keith Murray
Barry Newcombe
Mick Noll
Peter Olson
Daniel Orroth
Jennifer Paradis
Adam Pelletier
Daniel Potvin

Christa Root
Brad StLaurent
Angela Salvador
Carrie Sawyer
Samantha Siegel
Amanda Sieve
Kury Simione
Shelley Sobolewdki
Matthew Sorter
Jennifer Tetreault
Jon Thibart
Pamela Townsend
Alissa Tripp
Peter Vercillin
Jerry Vergato
Jennifer Ann Ward
Brian White
T.J. Wibben
Amy Williams
Carl Woollen
Marcus Woollen
Jeffrey Yennaco

INFORMATION ABOUT WINDHAM

AREA.....	Approximately 27.2 square miles
POPULATION.....	Approximately 8,800
INCORPORATED.....	1741
TOTAL VALUATION.....	\$301,075,350
TAX RATE.....	\$30.80
CHURCHES.....	3 - Representing 3 denominations
SCHOOLS.....	3 Elementary - Golden Brook, Center, Middle High School students attend Pinkerton Academy, Derry, N.H.
STATE SENATOR - District 22.....	Joseph Delahunty (603-893-8049)
REPRESENTATIVES TO GENERAL COURT DISTRICT 21.....	Patricia Skinner (603-898-4860)
21.....	Ada Mace (603-434-5285)
22.....	Arthur Klemm Jr. (603-893-1941)
COUNTY COMMISSIONER DISTRICT 3.....	Ernest P. Barka (603-432-2063)
U.S. SENATORS.....	Gordon Humphrey 275 Chestnut St., Manchester, NH 03101 (603-666-7691) 4203 Dirksen Senate Office Bldg. Washington, DC 20510 (202-224-2841) Warren D. Rudman 275 Chestnut St., Manchester, NH 03101 (603-666-7591) 3313 Dirksen Senate Office Bldg. Washington, DC 20510 (202-224-3324)
U.S. CONGRESS - District 2.....	Chuck Douglas Suite 200, 197 Loudon Rd., Concord, NH 03301 (603-228-0315) 1338 Longworth House Office Bldg. Washington, DC 20515 (202-225-5206)
ANNUAL ELECTION.....	2nd Tuesday in March
ANNUAL TOWN MEETING.....	Following Election Day - determined by Board of Selectmen

Town of Windham
Windham, NH

SPECIAL
APCL RATE

UNIVERSITY OF N.H.
DURHAM,
NEW HAMPSHIRE 03824
ATTN: SPECIAL COLLECTIONS

